

TRAVEL GUIDES

Updated October, 2025

Because these are ongoing items with various editions, and which change volumes over time (as well as contributors), some of the fields are handled differently than typical print items.

In the BIBLIOGRAPHIC record

MARC Leader Bib level should be set to "s"

MARC Leader	REC LENGTH	#####	REC STAT	c	REC TYPE	a
	BIB LEVEL	s	ARC CTRL		CHAR ENC	
	IND CNT	2	SFLD CNT	2	BASE ADDRESS	#####
	ENC LEVEL		CAT FORM	i	MULTIPART	
	LEN FIELD	4	LEN START	5	LEN IMPL	0
	UNDEFINE	0				

No 001 or 003 Field as these reflect a specific item.

008 Field will have 2 dates, one for when the series began and the other to reflect that there is no end date. The Pub Stat will be "c" and if you know the publication frequency you can choose from the pull down menu under Freq.

MARC	008	Date Ent	770913	Pub Stat	c	Date One	1974
		Date Two	9999	Country	nyu	Freq	u
		Regular	u	Undefine		Ser Type	
		FormOrig		FormItem		NatEntWk	
		Content1	i	Content2		Content3	
		Govt Pub		Conf Pub	0	Undefine	
		OrigAlph	a	EntryCnv	0	Language	eng
		Modified		Cat Srce	d		

022 ISSN rather than 020 ISBN

PUBN #	022	0149-1288
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Use 037 for source info:[Source of acquisition information for the resource or its reproduction] if it's not on the book try the publisher website, try SkyRiver records, other travel guide bibs by that same publisher or series that are already in Minerva. It is NOT an RDA required field so if you can't find it, leave it out.

MARC	037	Fodor's Travel, a division of Internet Brands, Inc., USA 909 N Sepulveda Blvd 11th Floor, El Segundo, CA 90245, 310-280-4000
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NO **100 Authors Field**

245 Field will not be specific to year	TITLE	245 0 0	Fodor's Paris.
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264 publication field will not be specific to year but will have date with dash to indicate continuing resource

PUBLISHER

264

1

[Place of publication not identified] :|b
[Fodor's Travel, a division of Internet Brands, Inc.],|c2020-

300 field: pages are left out and "1 volume" is used (you'll also see "volumes")

PHYSICAL DESCRIPTION

300

1

1 volume :|billustrations, maps (some color) ;|c19 cm +|e1 folded pull-out map.

588 field: Source of description note

NOTE

588

1

Latest edition consulted: 2020

In the ITEM record PLEASE use the volume field on your own record for the year of publication you have. Do not make a new record for a Lonely Planet that has the same destination. You can also put the year in the call # if that is your library policy.

CALL #

092

910.2 France Paris

VOLUME

2020

BAR CODE

31111005497928

Some FAQs

1. *Where do I find the ISSN if it isn't listed in the publication info of the book?*

If you've checked WorldCat and SkyRiver, the publisher website, Amazon, LoC catalog, etc. and can't find it I would just leave it out. You could always put the ISBN in a NOTE 500 _____ field if that's all the info you have - and be sure to reference which edition your information pertains to.

2. *Where do I find the start date of a series if it isn't listed in the publication info of the book?*

If you've checked the usual places and it can't be found then use the date of the edition you have.

3. *Authors (editors, photographers, etc.): When do you include them in the bib record?*

Do not enter them in 700 fields because with each edition they change - that's also why we don't put a (100) field.

4. *Does the existence of an edition statement [beyond "1st ed."] mean that the item should be cataloged as a serial?*

Yes, catalog it as a "continuing resource currently published" in the 008 field (Pub Stat). If you have a travel book in hand that looks like it could be intended as a "one off" and it won't be continuously published in subsequent years, then just catalog as normal. IF further editions come out your record can always be fixed up later to be a continuing resource.