

## **Maine InfoNet June Board Meeting Notes**

June 6, 2022 Diane N could not attend – Other present

Meeting convened at 1:40 pm

1. Introduction of new URSUS representative. Bryce Cundick, Director University of Maine Farmington
2. Approved Minutes of May Meeting
  - Maine meeting notes were approved, Joyce made the motion, and Sarah seconded it
3. Finance Committee report and ARPA funds report
  - James presented the income and expense report through March, the end of Third Quarter
  - James presented the balance sheet as of March 31. There were a few minor questions about each
  - Notable exceptions to the current year income are attributable to the \$500,000 ARPA funds
  - He also explained the discrepancy between this year's third quarter and last year's third quarter in the Download Library expense
  - The accounts receivable aged report was reviewed as well, a few libraries are well overdue on Download membership payments
  - The board accepted the budget as presented
  - James presented a Draft budget report for the MaineCat Expansion Grant for June 2022
  - Report details project line-item expenditures for \$498,260
  - The board suggested a new column be added for actual expenditures for each line
  - All of these reports are available in the shared Maine InfoNet Drive
4. ARPA projects update
  - See the Executive Directions June report under MLS grant for highlights of the progress of the ARPA projects, he noted that the Polaris representative onsite visits were very full but successful days
5. MLA PreConference debrief
  - The MLA MIN preconference was successful with about 48 registered
  - James reported that policy work moved along with group work in the afternoon, and he has final drafts of 5 of the 7 policies
  - It was noted that the policies will require board review and approval once the drafts are presented.
  - The MLA keynote speaker from the Freedom to Read foundation noted several policy statements that every library should have, it was noted that MIN is lacking those policy statements and should address this, including how to handle book challenges, and personally identifiable information
  - Volunteers stepped up to be a Policy Task Force to take on this task consisting of Ben, Marjorie, Steve, and Nancy

- The morning program with Kristina from the Telling Room was well received with many people commenting that they had no idea such a wonderful program existed and the obvious connections to libraries

#### 6. Executive Director Report

- James briefly covered other points on his executive director report including that the temporary position has been funded for 3 years from the governor's supplemental budget

#### 7. Van Delivery Update

- Jamie reported that negotiations continue with Freedom Express and the rapidly increasing of fuel costs is a concern for Freedom Express
- The state procurement department is working with Jamie to see how the contract can be structured to acknowledge the rising fuel cost issue
- There was discussion about changes that may need to be made, including backing off on the number of days of delivery
- There was a sense of the board agreement that it is an appropriate for James to use of ARPA funds to support van delivery as it contributes to supporting MaineCat

#### 8. Other Business

- Officers' insurance. James is awaiting a quote on the renewal policy and has asked for a quote of one additional insurance coverage for Emploment Practices
- A motion was made by Steve and seconded by Nancy to update the Maine Info bank account signature authority to the Executive Director (James Jackson Sanborn) and the Treasurer (Benjamin Treat on 8/1 - vote: unanimous in favor
- Marjorie reported that CBB and ExLibris will begin contract conversations for a transition to ALMA

#### 9. Next MIN Chair

- David passed the gavel of the board chair to Jamie
- The board expressed its gratitude to Joyce, David, and Sarah for their years of service to MIN board!! Thank you!!!

#### 10. July/August meeting?

- There will not be a July or August board meeting. Going forward all meetings will be hybrid with an in-person option and a zoom link for those who cannot make the drive to Augusta
- Meeting adjourned at 3:30 pm