

### **Maine InfoNet Board meeting 12/7/2020**

Everyone present except Diane

Meeting convened at 1:30pm

November meeting notes approved, motion by Joyce, second by Nancy

No detailed financial report available at the meeting, but James noted that there were no significant expenditures for the past month.

Executive Director's report available in Box file. James commented that many of the Minerva and MLS libraries are back to curbside pickup only options, and that the crowdfunding effort to add ComicsPlus to the subscription and download library is underway. He is confident we will reach the \$18,500 goal. He also noted that part-time employees now are to have paid time off for their part-time equivalent hours, which will add basically a dollar an hour to our two contract employees.

Item 2: Prep for January meeting with MIN staff. The board confirmed we will stick with the January 4th meeting date for the Jan. Board Meeting. We discussed several ideas for questions to ask the staff ahead of time to facilitate our conversation. David will find the minutes from the last meeting the Board had with the full MIN staff, and see what outcomes were reported that we may want to follow up on. David will distill the comments from this meeting and into draft questions, and will forward the minutes from the last meeting with the staff to all Board members in a week or so. [A google doc has been created with questions, Board members please read and comment]

Item 3: Continue discussion of Maine MIN website. James confirmed that it is a Wordpress website. There was discussion of who uses the website and who is the audience for the website. James stated that the main audience for the website is library staff and the member libraries. Steve noted that Minerva uses the website as a conversation tool and as a place to post their minutes. It was noted that URSUS is behind on posting minutes, and has been inconsistent on regular updates. At least part of the issue is that it has been unclear in general where the responsibility rests for keeping the website up-to-date, both from a content point of view and from a process point of view. The action item from the discussion was that Sara, James, and David will work on a basic policy and process statement that reflects a distributed model for website content creation.

Item 4: The board ended the regular meeting of the MIN Board and reconvened in an executive session. The meeting ended at 2:50pm.