

Maine Infonet Board Meeting Minutes – July 1, 2019

Attendance

Joyce Rumery (chair), Pauline Angione, Sarah Campbell, Nancy Grant, Marjorie Hassen, Diane Nadeau, Steve Norman, David Nutty, James Ritter, James Jackson Sanborn, Janet Sortor, Ben Treat.

Meeting convened at 12:40.

Additions to the agenda

Conversation about the MIN Pre-Conference planned for MLA (will be part of the Executive Director's report)
Call with OCLC at 2:30

Approval of the minutes of the June 3rd meeting

Revisions:

- Janet Sortor is missing from list of attendees; correct spelling of Marjorie Hassen's first name
- Page 1, paragraph 2: Sarah clarified her comments. Replace the last two sentences of that paragraph with "She noted that when building a case for support we frame it as a "cutting edge" initiative that is already successful and we would be rolling it out to rural and small libraries."
- Page 2, paragraph 2: change "approximately 3 years" to "a significant amount of time."
- Page 2, paragraph 5: eliminate 2nd sentence.

The Minutes of the June 3rd meeting were approved with the revisions detailed above.

Finance Committee - MIN Financial Policies and Procedures Manual

The committee revised the Manual to reference the bylaws rather than repeat bylaws text within the document itself. Administrative information within the Manual will be kept up to date by the Committee to reflect current practice. Any major revisions will require board approval. Details on insurance coverage need to be finalized for the manual.

Motion: Steve moved that the Financial Policies & Procedures Manual be approved, with the addition of insurance coverage, once this is determined. The motion was seconded by Nancy and approved by the Board with thanks to James and Pauline for their considerable efforts.

Review of Insurance Quotes

The Board reviewed MIN's current and proposed insurance coverage. The Finance Committee presented a document outlining quotes for Commercial Liability, Directors & Officers, Fidelity & Crime, and Cybercrime insurance along with its recommendations. Total cost would be \$2,146/year. Background information on coverage can be found in Box, in the Finance Committee folder.

Type	Coverage	Annual Fee
Commercial Liability	\$2,000,000	\$500
Directors & Officers	\$1,000,000	\$765
Fidelity & Crime	\$400,000	\$701
Cybercrime	\$250,000	\$180

In regard to Cybercrime insurance, James was able to clarify that the insurance would cover only MIN systems – not the computers at individual libraries. He will now submit the full application to the agent.

In regard to Commercial Liability, Jamie asked if volunteers are covered if they are in service on behalf of MIN. James believes they are, though will need to confirm. He noted that this policy is currently in place.

Motion: David moved to accept the recommendations of the committee in regard to insurance coverage. The motion was seconded by Jamie and approved by the Board.

Motion: Pauline moved to authorize James to contract for the 4 types of insurance at the proposed levels, not to exceed \$2300. The motion was seconded by Ben Treat and approved by the Board.

Review of Strategic Plan – I have more detailed notes if needed

Joyce and David reviewed the document and noted we have accomplished a great deal over the past year. Joyce distributed a version of the plan with items highlighted in red that needed clarification in regard to their status. David noted that we want to review these items to determine if they should be carried forward. The group discussed the following areas:

Communication & Partnerships: Several goals still need attention and should be addressed.
CP. 1.1.1; 1.1.2; 1.2.1; 1.2.2; 2.2.1; 2.2.2

Finance:

F.2.1.1: James does not believe this needs to be carried forward.

F.2.1.3: Should be addressed.

F.2.2.2: Not addressed; difficult to implement; do not carry forward.

F.3.1.1: Partially addressed; should be carried forward.

F.3.2.1: Should be addressed

F.3.3.1: Attempted to be addressed through LD1139; consider additional options.

Governance

G.1.3.1: In process

The group agreed to spend time on updating the plan at the September retreat (see below).

Report on Meetings with vendors at ALA

David, Marjorie, and Steve met with vendors at ALA from ExLibris regarding Alma, and Ebsco and Index Data regarding FOLIO. James joined the Exlibris conversation virtually.

ExLibris (Alma): Exlibris is still winning the majority of academic contracts. While they conveyed the message that they would work with a consortium that included public libraries, they were less than excited about that possibility and it was clear they were not interested in special accommodations. Further conversation would be warranted however.

FOLIO: ILS community source software development with multiple partners and an infusion of capital from Ebsco. Both Ebsco and Index Data are currently working with libraries and will provide hosting services. ByWater will also provide services. FOLIO will integrate with a library's existing discovery platform (e.g. Summon, EDS, VuFind). The advantage of FOLIO would be its openness – if the code is open, there should be opportunities for development. Chalmers University in Sweden is expected to go live in September (Ebsco partner). The Five Colleges is in development (Ebsco) as are Simmons and Wentworth (Index Data).

Project Reshare: A community source resource sharing system similar to INN-Reach, being developed by PALCI with Index Data as a partner. In principle, would support resource sharing of MIN libraries on different ILS platforms. This project is in early development.

Ebsco offered to visit with us in the fall to discuss FOLIO and associated systems (a joint MIN/CBB meeting). This would provide an opportunity to gain a better understanding of the potential of FOLIO to meet MIN needs. Marjorie will follow up with Ebsco.

Call with OCLC

Sarah had previously arranged a call for 2:30 pm with Bruce Crocco, Vice President, Library Services for the Americas, to discuss MIN ILS and resource sharing needs, and the difference between Wise and WMS.

Bruce noted that WMS is targeted and scoped primarily for academic libraries and OCLC realized fairly quickly that it wasn't the right fit for publics. They are in the process of US-izing a system from a Dutch company for public libraries; they are working with 5 libraries that are early adopters. They are also looking at how they can make WorldCat resource sharing more accessible to smaller libraries, are working with Relais (now part of OCLC), an ILS-agnostic system that can manage consortial borrowing, and are looking at the next generation of systems - how to automate decisions for users in regard to resource sharing. They are in the "far along middle" to support a state like Maine - can also integrate among multiple library system vendors.

Jamie asked about WMS and Wise, how they communicate with one another and with other vendors' APIs. Bruce said that the intention is to be agnostic in regard to other systems. They are currently building out the API infrastructure, which is how WMS and Wise will communicate. Looking at an INN-Reach API and plan to integrate that as well.

Bruce offered to schedule a visit, a working session (not a sales presentation) to understand what we are looking for and how they may be able to assemble components. Sarah suggested a meeting in the next few months and asked what would be helpful to ensure a valuable

conversation. He asked for a one-pager that describes what we are looking for. He said early August or late September would be a good time.

Following the call, the group agreed to provide James with details about our technology and vendor-relationship complaints. This will inform the document for OCLC. Sarah will follow up with Bruce about a date for the meeting.

Directors report

In addition to his written report, James announced that the MLA InfoNet preconference speaker would be David Lee King, who will talk about emerging technology trends. The afternoon portion of the program will focus on intersystem cooperation, geared toward borrowing policies and practices, in light of the walk-in borrowing pilot program launch. The preconference time is not yet set, though likely 10-4.

Update on legislative initiatives

None to report.

Planning the 2019 Board Retreat

The group agreed that the initial plan for the retreat, to schedule calls with vendors, should be tabled. There is value, however, in scheduling visits with Ebsco (FOLIO) and OCLC for the fall so we can learn more about these systems.

Joyce suggested that we focus on an update of the Strategic Priorities: a review of each section, and updates to action items and objectives. Each committee should review its assigned section and come to the retreat with recommendations for discussion.

James noted that it would be useful to develop several substantial goals around communication and growth in regard to the MaineCat environment. Jamie suggested the creation of an internal document that would describe our goals – more detailed, and reflecting realities and constraints, than what is articulated in the Strategic Priorities document (consider the LD 1149 text as the starting point). What would it look like if we started over?

Homework: Review the 2019 Strategic Priorities, identify gaps, and consider updates to individual goals and objectives.

Retreat Agenda

Thursday, September 5th, 9am-1pm at the State Library (snacks, though no lunch, will be provided).

1. Updating Strategic Priorities with clear goals and actions
2. Preparing for meetings with EBSCO and OCLC
3. Discussion: What if we were creating MIN from scratch now.....?

The meeting was adjourned at 3:24 pm

Respectfully submitted,
Marjorie Hassen, MIN Board