

Intra-Minerva Request Policy

Recognizing that membership in the Minerva consortium requires a commitment to the principles of open lending, any item that normally circulates locally is requestable by any Minerva library.

Exceptions include -

1. Items on course reserve during the period the course is offered.
2. Items needed locally in support of a specific, time-limited program or activity.
3. **Supplemental collections with items cataloged per the “Local Short Term Materials Collection Policy.”**
4. Equipment.
5. Passes (i.e. museum passes, park passes, etc.)

Other library materials may be granted exceptions from the standard of open lending by the Minerva Executive Board. **Please use this form to submit a request for consideration.**