URSUS Directors
Draft Meeting Minutes
November 16, 2018

Attendees: Roger Getz, Christine Iaconeta, Leslie Kelly, David Nutty, Jamie Ritter, Joyce Rumery, James Jackson-Sanborn, Marianne Thibodeau, Benjamin Treat

Agenda amended to:
10:00-10:05:   Set agenda and approve October minutes (Ben)
10:05-10:15: December meeting date/location/agenda (Ben)
10:15-10:35: The Committees (Ben)
10:35-10:55: Maine InfoNet Report (James)
10:55-11:10: Discovery Layers (Recurrent)
11:10-11:30: ACRL Framework & Ref Heads Retreat (Recurrent; Leslie, David, Bryce)
11:30-11:45:   Patron Blocks and Student Accounts (Bryce)
11:45-12:00: EAST (Eastern Academic Scholars Trust) - framing questions prior to inviting Matthew Revitt (Joyce)

October minutes approved (Roger moved, Joyce seconded).

December meeting date
- Hold the date of Friday, December 21st

The Committees

- Ref Heads drafted a charge, which reads "The purpose of the URSUS Reference Committee is to work collaboratively to investigate, share, and recommend tools, services, and resources that support the work of the URSUS reference librarians and the unique needs of the diverse communities we serve. We do so with both the end user and the librarian in mind, striving to provide leadership in areas of best practices and trends within the realms of research and 21st century literacy."

- The charge was purposefully written in broad terms, in recognition of the many types of institutions represented. A recommendation to amend to include the word "issues" in the charge, to recognize that the committee may need to make recommendations on issues such as NECHE accreditation focus on information literacy, or the distinction between transactional reference services and relational/relationship-based services. In response, the charge is edited slightly to read: "The purpose of the URSUS Reference Committee is to work collaboratively to investigate, share, and recommend tools, services, and resources that support the work of the URSUS reference librarians and the unique needs of the diverse communities we serve. *The committee will define and address the major issues affecting its field, with* both the end user and the librarian in mind, striving to provide leadership in areas of best practices and trends within the realms of research and 21st century literacy."

- The Ref Heads ask that the URSUS directors consider funding the Information Literacy Tutorials from Credo Reference. The tutorials are mapped to the ACRL Framework. The directors' response is to ask the Ref Heads to obtain trial access and to seek two price quotes, one for all of URSUS and one for just UMS. The directors would like to know if there is a K-12 module or option available.

Maine InfoNet Report

- URSUS/Sierra slowness – MIN is aware of this issue and has been in contact with III. There is as yet no explanation as to why this is happening. Possibilities include a large load for Summon, RFID at BPL (this is very much in doubt as a possible cause). It was noted that the client running on Linux or the Web client does not have the slowness issue. Only 30 users can use the web client, therefore use only on high demand machines. Be sure to completely exit the client at the end of the day – File > Exit. A suggested work around is to have two machines in proximity to each other running Sierra, one on Check out, and one on Check in until the problem is resolved.
- Moving ahead with Bib location project in which multiple bib locations for a library are collapsed to one location.
- Cloud Library – MIN has placed a $13,000 order for more content. It is expected that more orders will be purchased between now and the holidays.

Discovery Layers

- Jamie Ritter will jumpstart in early December the MSL committee of statewide volunteers from all library types who had expressed interest in serving on a committee that will explore discovery tools.

ACRL Framework & Ref Heads

- Bryce Cundick, David Nutty, and Sofia Birden met to discuss logistics for the ACRL Framework to be held at USM on March 18, 2018. Since there are 80 seats available, URSUS Directors will be notified first to register their staffs, then a notice will go out to ME-LIBS around the 2nd or 3rd week of January, finally the event will go out to ACRL NEC, and other organizations.
- UMS Faculty are welcome to attend
- MLA will set up a website and registration form for the event
- ACRL Framework has a rigorous curriculum
- David will provide a tiered list of lodging accommodations
- Ref Heads will meet the following day – March 19th for their retreat. This may necessitate a 2-3 night lodging accommodation for some.

Patron Blocks and Student Accounts

- It was noted that blocks were placed on student accounts by circulation staff at Fogler where the extract dates have expired. This has caused a problem when the student has just taken a semester off. Once the block is in place the (former student – perhaps back the next semester) then can't check out or request items. A request was made to wait 2 years past the extract date before placing a block on a student account.
- MIN should come up with a proposal/policy on how to handle this issue. It was suggested that after 7 years a patron account would be written off even if the patron owed items/money and delete their record. Also, delete patron record after 1-2 years following the extract date if they owe nothing.

EAST (Eastern Academic Scholars Trust) - framing questions prior to inviting Matthew Revitt

- EAST has established themselves as the legacy collection for libraries east of the Mississippi. Colby is the only institution in Maine that belongs to EAST.
- Does COSLA and/or public library groups have a statement for EAST and others regarding single library types?

Announcements

- The MIN pre-conference at MLA Annual Conference was a success, might the Maine Academic Libraries Day (MALD) be folded in as well.
- Maine Larger Libraries Day will be held on Dec. 14th from 12:30 – 5 pm at Bowdoin.

Respectfully submitted by,

Marianne Thibodeau