



**URSUS Director's Meeting
October 20, 2017
Bangor Public Library**

Name	Title	Location/Library	September 15, 2017 Attendees
Barbara McDade, Chair	Executive Director	Bangor Public Library	X
Christine Iaconeta	Director	UMaine Law School Library, Garbrecht Law Library	
John Barden	Director	Maine State Law and Legislative Reference Library	
Bryce Cundick	Manager of Instructional and Research Services	UM Farmington, Mantor Library	X
Leslie Kelly	Associate Dean of Information Services and Distance Education	UM Fort Kent, Blake Library	X
Benjamin Treat	Interim Director of Library Services	UM Augusta, Katz Library & Bangor	X
Joyce Rumery	Dean of Libraries	UM, Fogler Library	X
James Jackson Sanborn	Executive Director	Maine InfoNet	X
David Nutty	Director of Libraries and University Librarian	UM Southern Maine, Glickman Library	X
James Ritter	Maine State Librarian	Maine State Library	X
Marianne Thibodeau	Director	UM Machias, Merrill Library	X
Roger Getz	Director of Library Services	UM Presque Isle Library (library is not named)	X (via polycom)
Stacey Brownlie	Director	Off-Campus Library Services at Augusta (OCLS) for University College	X

FRIDAY, 10:00AM		
TOPIC	DISCUSSION	ACTION
Agenda overview and additions	Joyce: DOI and analytics Barbara: at 11 pm will stop to talk to Ithaka representative Christine Wolff-Eisenberg	Items added to agenda
Approve Minutes (September 15, 2017)	A motion made by Bryce Cundick to approve the September 2017 minutes. The motion was seconded by Joyce Rumery. The vote to approve was unanimous	Minutes of September 15, 2017 were approved.
Administrative Integration Team for Library Resources	The URSUS Directors asked for a briefing on the work done after the inaugural meeting of the Program Integration Team for Library Resources meeting held on September 15, 2017.	The URSUS Directors were updated on the

	<ul style="list-style-type: none"> • Deb and team members compiled an inventory of databases held by each campus. Deb sent to committee members a breakdown of pricing models employed by publishers/vendors/aggregators. • Karen Jensen, Collection Development Librarian, at the U of Alaska Fairbanks had a conversation with Deb and Joyce regarding the provision of access of all library resources to all campus libraries, they are not any further along than UMS. • Carol met with Deb this week. It was the perception that the PI team can't ask for more funding, as savings were perceived by some to be gained via the elimination of the vendors' service fees. (This is not in the charge). This assumes that libraries contact each publisher separately. It was noted that libraries do not have sufficient staffing to do this. • Deb has obtained quotes for 15 database titles from vendors. Jamie, Rudy, and Deb met to talk about pricing. Carol was very complimentary of Deb's work. • Joint effort to procure content for MARVEL! EBSCO largely comes out of the PUC monies, this funds databases at the state level, and forms the bulk of the databases available to the UMS small campuses. • J. Ritter: There are many items that are not sole source. We could ask Procurement to develop a request for a quote to various suppliers/vendors based on price, platform, and service. • Marianne asked if it would be possible to have a member of the State Procurement Office join the PI Team for Library Resources. • J. Ritter: Affirmed that anyone can walk in and use the library resources print + electronic. It currently costs the state \$2M to provide access to current MARVEL! resources. • Institutional peers for each campus are being developed by Hanover. Would this report be able to identify a peer library system? <p>• Elements of the PI Team's charge are:</p> <ol style="list-style-type: none"> a. Explore and make recommendations for a common catalog of Library materials and resources across the UMS, perhaps including the state library system b. Analyze and make recommendations regarding the infrastructure and costs associated with steps to ensure equitable access to all UMS Library resources from each of the UMS campuses and centers. c. Identify other barriers in addition to cost to access a common catalog of digital materials 	<p>PI Team meeting discussion and next steps. The PI Team meets today following this meeting.</p>
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Topic	Discussion	Action Steps
MIN Report (James)	<ul style="list-style-type: none"> Fines and Fees – follow-up Keep processing fee, fines go away. If an item is billed, any overdue fine goes away. If item is not returned patron is responsible. Returned no fees, not returned all fees, replacement, processing, and billing fee apply. EBSCO and authentication – Open Athens will not have much of a role in the Maine writ large environment. Open Athens can replace Curtis Meadows maintained script. Open Athens is out of the UK. EBSCO is the US seller of Open Athens. It is a dashboard for the administrator that allows the administrator to authenticate for any number of vendors. Authentication side connects to SIP2 and SAML and/or CAS. Allows MIN to get away from the locally managed scripts. It also handles the downstream identity. We have an authentication script that looks at the IP address which pushes you to the correct proxy. Does Tempest Guest provide access to all library resources? It does not for community patrons, students can use UMS credentials to authenticate. Guest wireless is not issued to individual campuses. What it does, is provide students with multi-campus locations the ability to login when on another campus. III tinkering with MaineCat Encore implementation. Working with Technology Committee to look at the URSUS Encore instance. See www.searchmainecat.maine.edu for beta. MyLibrary app does not support name barcode authentication, it does support a pin and password. At this point there will be no implementation, and thus no payment. Amazon is curious about our (MIN's) process with migrating items from Overdrive to Cloud Library. Amazon folks surprised at our download library capabilities. Cost and Schools are the 2 reasons stated for why we switched and to enable Kindle to work. Allow access to the app in the Kindle store. Is Amazon possibly trying to enter the market? 	Clarification on the fines and fees voted on at the last meeting.
TOPIC	DISCUSSION	ACTION
Circulation Manual (Leslie)	Discussed at the September meeting. Joyce Rumery made a motion to approve the circulation manual as amended by Leslie. Bryce Cundick seconded the motion. Vote to approve was unanimous. The link to the Circulation Manual is	Approved Up Dated Circulation Manual

	Link to the circ manual - https://docs.google.com/document/d/1zw1SZ5iNVnfGELtDzJ5ZypUfzl4Fy157ranAFXyVI8/edit?ts=594c2d1c	
TOPIC	DISCUSSION	ACTION
Ithaka S + R Local Surveys (Christine Wolff-Eisenberg)	<p>Viewed a presentation by Christine Wolff-Eisenberg demonstrating features of Ithaka S+R Local Surveys.</p> <ul style="list-style-type: none"> • Will this do anything for the non-academic URSUS members? No Ithaka surveys are designed for faculty and students. • Ithaka creates and distributes surveys for Faculty, US Library Survey- and Qualitative work in the disciplines • Library survey helps libraries plan their strategic direction - Research, Teaching & Learning Practices, and Library spaces. • Libraries have some latitude in the customization of the survey <p>Ithaka S + R Local Surveys</p> <ul style="list-style-type: none"> • Provides guidelines and timelines • Delivers findings and guidelines on how to analyze them • All participants receive the finding in the aggregate. • Comparisons are made against national benchmarks <ul style="list-style-type: none"> • Would we all run the same core set of questions? Faculty discovery access, formats of resources, research and teaching practices and perceptions of student skill as well as library services/collections • Role the library plays for students and can field customized set of questions. • Can hide questions - there is a lot of flexibility and can allow for demographic questions. • Each institution would have its own price based on Carnegie classification. • Non-analytical report of findings – full dataset, which can be stratified or analyzed for correlations and other statistical tests. • Christine.wolff-eisenberg@ithaka.org • Ithaka S + R Local Surveys 	D. Nutty will follow up with actual pricing quotes and a survey sample
TOPIC	DISCUSSION	ACTION
ACRL Framework (Leslie)	<p>Bryce brought the concept of sponsoring the ACRL Framework to the MLA board. At the bare minimum the cost for meals, space = \$8500, MLA would outlay \$10,000 at the recommended price of \$100/person. Must be able to get 100 participants. Leslie will work</p>	MLA will upfront the cost and handle registration and

	with Sofia to put out a communication to Maine academic institutions to garner interest. Timing late May or early June. J. Ritter will send Leslie a list of the 25 academic Maine Libraries. MLA will handle the registration.	logistics. UMFK will begin to gauge interest.
TOPIC	DISCUSSION	ACTION
Report on Response of Cat Standards to statistics (Bryce)	MSL had questions which were answered and are now onboard with collecting statistics. All libraries are good to go with it. Consider asking the Cat Standards committee to look at the collected stats and do a brief analysis. Cat Standards meets at the end of January. An agenda item for the Feb URSUS Directors meeting should be to review the Cataloging statistics.	Agenda item for Feb - Review at the first Cat Standards Stats report
TOPIC	DISCUSSION	ACTION
MLA Update - Summits	<ul style="list-style-type: none"> • MLA is doing well. Conference went well. The ACRL Framework Workshop will help to shine a light on academic libraries and demonstrate that they are welcome in the MLA tent. • MIN Summit – James Jackson Sanborn, Jamie Ritter, Margery Hassan, Joyce Rumery, and Darylyne Provost want to hold a directors’ summit to update policies and issues. Morning session could include a keynote speaker. The afternoon session would look at MOUs, Policies & Procedures. Summit would possibly be held in the spring of 2018. MLA would again take the lead on registration logistics. Estimated costs \$2,500. Darylyne at Colby is interested in hosting. 	Joyce and James (MIN) will continue to plan the MIN Directors’ Summit
TOPIC	DISCUSSION	ACTION
Futures Conference	Access to video of the keynote speaker is available via _____. Keynote speaker stressed that one should view the future as a matter of days as the unit of measure rather than weeks. Change is constant. The keynote did a good job of putting things in perspective, looking back 10 years to now, and looking 10 years to the future. Be nimble. One catalog that knows your location	None

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Camtasia Upgrade (Joyce)	Some libraries did not respond to pricing quote, and others felt that the current version met their needs.	Camtasia upgrade put on hold
Update on UMA, UC, & UM searches	<ul style="list-style-type: none"> • UMA-Filled position in Bangor. • Augusta – Director search - will relaunch in January. Ben Treat continues in both libraries. • UC postponed search at this time. Created a student worker line. Extra \$ may be put into some extra help in Vault. See library reports. Open librarian search in spring. • UM – Science Reference position filled – start date, December 1. CL3 position open 	Update
TOPIC	DISCUSSION	ACTION
Comments on Local Library Reports	Each URSUS Library was asked to submit a written report. Joyce created a Google Document – URSUS Library Reports October 2017- where we each library appended their reports	<p>There were no comments, just re-caps.</p> <p>Reports are appended to this document.</p>
TOPIC	DISCUSSION	ACTION
Adjournment		The meeting was adjourned at 2:30 pm.
Next Meeting Date		October 20, 2017 from 10 am – 3 pm at Bangor Public Library.

Respectfully submitted,
Marianne Thibodeau

Library Reports
URSUS Library Directors
October 20, 2017

University of Maine

We have an open CL3 position in Special Collections that will be focused on processing audio/video materials.

We are getting requests from faculty to provide digital object identifier and an analytics tool – is anyone else getting this type of request?

On September 19th we had a GPO outreach visit by Laurie B. Hall, Acting Superintendent of Documents

I gave a library tour to David Demers, the new CIO.

On September 28th Deb Rollins and I had a conversation with Karen Jensen who is the collections librarian for the University of Alaska Fairbanks. They are in the process of becoming one university, but no further ahead than we are at this point.

Our newest partnership – the Scholarship Office – is now staffed and open for students. It is on the second floor of the library

I will be attending a Land Grant meeting on the 20th at UMass Amherst about agricultural scholarship.

The search for the UMaine President is progressing; the search firm Storbeck/Pimentel and Associates is assisting.

UMA update - 10/18/2017

- A lot of buzz about the tuition remission plan for Pell-eligible full-time students. This hit us all very quickly, but the effects on the library are minimal. This may result in an increase in full-time students at UMA in the near term; may be able to firm some of these students up into learning communities or cohorts (?), which should/would have library impact & involvement.
- Continuing to reclaim collection space at Katz to use for student seating.
- Provost wants me to reach out to Lithgow Public Library to ensure partnership with local libraries. Always happy to work with other libraries. Meeting with Betsy Pohl on 10/27. Planning to discuss Visiting Patrons and possibly cross-promoting weekend hours (they're open on Saturday, we're open on Sunday).

OCLS update

-I've made progress on a **temporary staffing plan**. I've added two new team members to Off-Campus Library Services:

- **Robbie Burbank** has been appointed as a temporary eLearning Specialist with OCLS for six months and his first day was 10/2. Robbie formerly worked as a eLearning Specialist with UC. Robbie is currently working out of the UMA Bangor campus.
- **Irene Lee** has joined OCLS as the department's first student worker! She started on 10/12. Irene has already earned her Associate's in the UMA ILS program and is continuing studies toward her Bachelor's. She has also been a volunteer in the Katz Library in Augusta and recently completed an internship at the Maine State Library.
- I'm attending and presenting at 2 fall **conferences** - [UPCEA New England](#) and [National Conference on Higher Education in Prison](#)
- **Offline prison resources** are progressing. JSTOR project is almost a reality. It's working on the server machine at the Maine Correctional Center and we just need to get the individual computers to be able to access it. Offline catalog test version is finally stable. Need to test with larger data set now.

UMF Update

- I had a discussion with my provost about the future of the library building--whether there might be funds for a significant renovation project in the next 5 years or so. There are many things I'd love to see the library branch out into (additional study space, MakerSpace, lounge/meeting areas, bringing in other departments, connecting to faculty), but to adequately do them, I believe we need a systematic approach, a real vision, and some funding to make that vision a reality. He asked me to draw up a proposal, saying there might be a chance we could make this happen.
- I've started a monthly "Library Building Council" meeting between all the heads of the different groups in the library (Sodexo, Learning Assistance, IT, and Library). We coordinate schedules and priorities. It's been successful so far.
- We're investigating pooling our student workers with those at IT, creating a combined group of fewer students who might work longer hours. A long term plan to deal with rising minimum wage. Also, IT might move a staff member down behind Circulation to make this even more effective.
- I'm trying to get onto the Academic Leadership Council on campus, in an effort to better connect with faculty. Cautiously optimistic about my chances. My provost is in support of the idea.



UMM Update

- Merrill Library Entrance construction continues. You see the second set of stairs pictured above. The first pour did not meet code or OSHA standards. As it turns out the second set, though cosmetically more pleasing, still does not meet code. So we

are preparing for another jack hammer session. Completion is estimated to be the first week of November. This project has not allowed us to keep the 24 Hour Room in operation. It has been a 14 hour room M-F all this semester. Students have met with the VPAA & Head of Campus on this issue.

- UMM Board of Visitors had a tour of Fogler Library led by Joyce Rumery
- All UMM athletes have a 2 hour/wk. mandatory study time in the Library. We have noticed a dramatic uptick in headcount!
- The Library has been asked to provide programming from 7-8 pm twice weekly for children of students in the [Family Futures Downeast](#) program.
- Updating Merrill Library Policy & Procedure Handbook.
- The search for the VPAA & Head of Campus position wrapped up phone interviews. Now to select 3-4 individuals to invite to campus.

Bangor Public Library Update

- A Healthy Places/Healthy People workshop sponsored by the EPA in conjunction with the City will be held at our Library next week. Kit Matthews, the director of IMLS will be attending.
- On the same day, we will be holding a program for the Maine Humanities Council and one for the Volunteer Lawyers Project.
- Last weekend was the Bangor Book Festival -- good authors, not good PR before the event. The weekend before we hosted the Chinese Autumn Festival. That was a successful event with many people in attendance.(We also had a Mad Science program the same day, so the Library was really busy.)
- We partnered with Public Health and Acadia Hospital to plant Hope Gardens around the city to help get conversations started about teen suicide.
- We were also inspected by the GPO last month. Very nice visit, and very different than how it once was.
- My board has appointed a search committee to find my replacement. I am very pleased that Joyce is one of the members.
- I am happy to report that Candis Joyce, former director of the Swans Island Library, is now our Reference Librarian in charge of adult programming. We are happy to have her on board. Linda Oliver has also returned to work full-time as head of Reference. She had been out on medical leave. We appreciate Valerie Osborne's willingness to come out of retirement to work for Linda while she was gone.
- Building still not completed -- still no Certificate of Occupancy.

UMFK Update

- The library is thrilled with the UMFK's Scholars' Symposium topic selection this year - Information Literacy. Sofia was asked to join the committee. This is a great opportunity.
- UMFK has begun to respond to our interim report to NEASC on the impact "One University" has had on our campus.

- The library is collecting student feedback on what they like and don't like about campus. This is part of the effort to update the campus retention plan.

UMPI Update

We are currently working to catalog more items in Special Collections, notably maps and our student newspapers.

The big news on our campus is the huge response to our free tuition initiative with the Pell Grant. It is having an instant impact on enrollment and commitments for Fall 2018.

Everything else is business as usual here at UMPI.