

URSUS Directors Meeting
May 19, 2017
Bangor Public Library
Meeting Notes

Present: Barbara McDade, Roger Getz, David Nutty, James Jackson Sanborn, Leslie Kelley, Jamie Ritter, Joyce Rumery, Chris Iaconeta, Stacy Brownlee

The minutes of April 20, 2017 were approved.

Innovative Contract

The draft contract has been received, James provided some edits, and our lawyer has reviewed it. We need some different language for the cancellation. The contract reads that in the unlikely event that our budget was eliminated before the end of the 5 year term, we would still be liable for the remaining year(s) of the full contract cost, which makes no sense in the light of the budget being eliminated. James will work with Travis on changing the language.

Maine InfoNet Report

James is hopeful about the grant, at this point we are waiting to hear.

The Board had a conversation about the Balsam libraries, they are interested in merging with Maine InfoNet.

Cloud Library – there have been additional purchases for the collection.

Some southern Maine libraries have an MOU that means they accept borrowers from MOU signers. The libraries are South Portland Public, Thomas Memorial Library in Cape Elizabeth, and Baxter Public Library in Gorham.

OCLC

Jamie had arranged a conversation with OCLC staff about a year ago. We are interested in continuing this discussion to move towards more Maine libraries becoming OCLC libraries and having a contract for the state. Now individual libraries contract with OCLC and there is disparity in costs that we would like to eliminate.

Please send Jamie your new contract amounts for his spreadsheet.

LD 256

It went out of committee with a 10 to 2 in support. It is possible the House could accept it under the gavel. Jamie does not think the Governor will veto it. I

National Library Legislative Day

This day was a success. LSTA funding was highlighted. Thirty-five senators have signed the Dear Appropriation letter. Other topics covered were net neutrality, privacy issues, the Copyright Office, access to government information, and broadband.

URSUS Development Day

This is scheduled for August 8th at the University of Maine at Wells Commons. We decided that \$20.00 per person was reasonable. We determined that a 10:00am start would be best for those coming from a distance. The topic for the morning will be the changes to the ILS with the new contract. Innovative Interfaces staff will attend the morning session.

In the afternoon there will be times for the subcommittees to convene. They may meet at Wells or some may come to Fogler Library.

URSUS Retreat

The retreat is June 15 and 16 at the University of Maine. We will use the University Club in Fogler Library for the meeting. We decided on a 2:00pm meeting start time on Thursday with a tour at 4:00pm and then a dinner. Barbara, James, and Joyce will make arrangements for the tour and dinner. On Friday we will plan on a full day for our meeting with an end time good for travelers.

We discussed the agenda and what we want as the main topic of the retreat. We need to come away with goals for the coming year. Other topics that we may want to consider or include as a goal are:

Technology Subcommittee

Ithaka survey

Resource Committee to be convened by VCAA Neely and the impact of a one university on all of us

Innovative Interfaces contract, an update on progress

Development Day agenda refinement

Library reports

A reminder to get library reports out a few days prior to the meeting so that topics can be discussed if needed. David suggesting that we use Google Docs or some other shared space to load these reports so we do not have to search our email files.

Next scheduled meeting:

June 15-16, University of Maine

No meetings scheduled after the retreat

Library Reports

May 19, 2017

Augusta

I won't be able to attend our meeting this week due to the UMA Faculty Retreat, which will feature a discussion of first-year experience program options; I think it's important that information literacy skills (and the library specifically) not be overlooked as faculty discuss the first-year experience.

My report:

- 1) Library Director planning: everything is moving well, though the next formal steps in the process won't really occur for a couple of months.
- 2) Faculty Research: UMA faculty met with VCAA Neely to discuss the limited resources available to them for their research. Some of these are structural limitations within UMA (how much UMA allocates to grants to faculty, number of sabbatical leaves granted, etc.). Some of these are broader (number of sabbaticals that UMA is able to give, versus other UMS institutions). Library resources were discussed, and VCAA Neely told the faculty members present that he is working with the librarians to provide more equitable access to library resources. Specific resources needs were not named.
- 3) UMA President: The Chancellor is likely in talks with an Interim President candidate this week (or was last week), and a specific new Interim President and term of office will most likely be announced at or immediately after the next BOT meeting in a couple of weeks. If someone knows who the candidate is, she or he is keeping mum.

Farmington

URSUS Development Day:

I would suggest charging \$20/person. I emailed a suggestion for the menu about a month ago, and it would cost around \$16/person for buffet lunch and coffee/juice and some muffins in the morning. \$20 gives us a bit of padding for any unforeseen expenses.

I told the Cataloging Standards Committee about the need to provide programming in the afternoon, and they're working on coming up with something suitable. We need to contact the other groups to give them the same charge (and should likely send a formal charge to the Cat Standards committee, as well).

Cataloging Standards Update:

We went over the response from the directors, and after some discussion, we agreed to use Fogler's template for statistics tracking until at least September, when we'll give it another look and see how well it's working.

Mantor Library Update:

IT is moving to the third floor today (3/15). This allows our Reference Librarian to return to the main floor, which will be helpful for library services.

The Library Director position is still tied up in HR. I hope to have it figured out when I return from Utah.

NEASC accepted UMF's 5 year interim report, expressing some concern about the move to One University. They're specifically concerned about how CBOs don't report to university presidents, and it looks like that will be tweaked across the system. There was quite a bit about One University in the response from NEASC. I can forward it on to you, if you'd like.

Orono

Fogler Library

The dining location in the Memorial Union is closed for the summer so the Oakes Room Café in the library will be open throughout the summer.

A scholarship office will be located in the library. This office will be staffed part-time initially to work with students and faculty to increase the number of students applying for scholarships.

Fogler Interlibrary Loan staff will be working on the change to ILL for Machias, Presque Isle, and Augusta this summer.

Probation period – work is continuing with the UMPSA union for a restoration of a longer probation period for professional staff

Marianne, Deb, and Joyce will be working on a report on shred resources to be presented to administration this summer

We have begun updating our emergency manual which includes management of library material affected by flood or fire.

I am beginning work on the Library and Press annual report due to the Provost by the end of July.

Wireless in the building has been upgraded and increased, there is now better coverage

General

LD 1567 – an Act To Amend the Archives and Records Management Law. John Barden alerted me to this act. As amended it includes the UMS as an agency that would fall under the records management of the Maine State Archives. It was passed on to the UMS administration.

CIO search for the UMS is still underway. The last scheduled interview on the 19th.

A group has been working with staff of the DOE on a program or degree for K-12 library positions. Both David and Joyce have been in the meetings.

University of Maine Press

Grasses and Rushes of Maine - peer review in September, available in 2018

Art book – close, we have the edited copy at the Press

Orono Bog book – we should have this by Fall 2017

Also working on the Penobscot Dictionary, a new edition of Winter Keys for Winter Plants, and a history of UMaine

Bangor Public Library

The Café opened in the atrium this week. Work started on the Children's Amphitheater. Windswept Gardens is doing a design for landscaping—planting will begin later this spring.

Jamie Ritter and I were on Maine Calling Thursday. MPBN broadcast the show live from BPL's atrium.

We have added a subscription to TumbleBooks for BPL's patrons and for all the schools in the city. TumbleBooks are ebooks for children. A child can have it read the book to them, or turn off the reader and read the book alone. There are games, activities and lesson plans that go along with the titles.

Over 4,000 visited the Exploring Human Origins exhibit—and 984 people attended the accompanying programs.

We had the ribbon cutting for our Business Center. We are yet again going to try to do a dedication. The Dedication of the renovation will be Wednesday, June 21 from 6 to 8.

We are working with the City, the City Health Dept and Acadia Hospital on a program on parenting.

We have added Stackmaps to our catalog—this service shows where the book is on the shelf.

We have a new website. This PSA done for us
<https://www.youtube.com/watch?v=fuKXboWBAA4&feature=youtu.be> -- the students at NESCom have also done a radio spot for us.

We had our budget hearing with City Council this week. We are asking for \$13,871 more than what was recommended by the City Manager. Now we have to see what the State is doing to municipalities and what the city can spend on the Library.

USM

The Libraries have four building projects this summer. In Gorham the Center for Collaboration and Development (CCD) will be converting a room in the Library as a shared space for the CCD during the day time and for students in the evening and weekends. New carpets, furniture, paint and AV installation is underway. The CCD is based in the Glickman Library

In Glickman, the 1st floor Café will be expanded modestly but espresso drinks, sandwiches and salads will be added. A full realization of the Library Café will wait until next summer. Two spaces on the 5th floor will be remodeled, one into a Library collaborative learning space for reference and instruction use and one as a nine-seat computer lab that can be scheduled through space and scheduling.

On the second floor of Glickman, the Learning Commons tutoring service has grown to the point that additional space is needed and we are looking at the 3rd floor. We opened the combined service desk with 22 tutors and this past semester had 60 tutors. A new learning assistance initiative will also become part of the academic support services in Glickman. To create some additional space on the third floor, two more ranges of bound journals are being emptied and will be taken down.

Longer term, the LAC Campus is in early exploration of relocating to a mill renovation project in downtown Lewiston.

OCLS

- Yesterday's annual Faculty Institute went very well with just under 200 in attendance.
- I spent Wednesday of this week at the Maine State Prison, presenting to a group of UMA Associate's and Bachelor's inmate students in the morning and meeting with a smaller group in the afternoon.
- The winners of this year's eLearning grants have been notified. I'm on the committee that reviews and scores the faculty proposals.
- I attended the NorthEast region Kaltura Users Group meeting in Boston on 5/1. Very informative.
- Have identified the members of the search committee to replace my position in OCLS (Academic Librarian). Next step is to get the job description approved. Hoping to move as quickly as possible.
- My Spring semester ILS intern from Wisconsin graduated last weekend. I was able to meet her and attend the ILS celebration on 5/12.
- New University College website (including my new OCLS portal) is scheduled to go live on 5/30.
- Completed the Immersion Teaching with Technology 2017 program on 4/26.
- Will be talking with Greg Curtis on Monday about the process to move forward with OCLS no longer offering a separate ILL service.

Law Library Update

Graduation is tomorrow and with that begins the start of summer projects. First on the list is the Law School Café. Construction began on that on Monday, with hopes that it will be done sooner rather than later. No big structural changes. We will see.

Second on our list of summer projects is that we will continue with the weeding of our classified collection. We stopped before completion last year to give Steve, our only technical service librarian, time to remove all the books we discarded from the catalog. As you recall, 13,435 titles were withdrawn from our collection. These titles totaled 23,023 volumes removed from the collection. In order to get them out of the building and make space for the café to come upstairs at what we thought would be by the start of the Fall 2016 semester, we cut the covers off the books and tossed them, leaving Steve to remove the material from the catalog at a pace he could withstand on his own. All the material from the summer weed has been removed from the catalog at this point. There is still a fair bit of that collection left to weed as well as the state legal materials that we folded back into that collection last summer.

We recently added the LexisNexis Digital Library to our services. It is an ebook solution that includes topical legal treatises as well as a substantial study aids package for our students. It runs on the Overdrive platform. We introduced it to our student during National Library Week. I haven't seen the numbers yet but I am curious about usage and will update you all on that when I have it.

I will travel to the American Association of Law Libraries Annual Meeting in mid-July. I have been elected to the Board of Directors as Vice Chair/Chair Elect for the [Legal Information Preservation Alliance \(LIPA\)](#). My term starts in July—coinciding with the AALL Annual Meeting.

Law and Legislative Research Library

Session is keeping us very busy. Not much other than that to report.