

URSUS DIRECTORS
Friday, December 15, 2017
Bangor Public Library – Board Room – 1st Floor
10:00 – 2:30

AGENDA

Attendees: James Jackson Sanborn, Barbara McDade, Bryce Cundick, Marianne Thibodeau, Joyce Rumery, David Nutty, Stacey Brownlie

Virtual Attendees: Christine Icaconeta, Roger Getz, Leslie Kelly, Jamie Ritter

1. Agenda overview and additions
Addition for future meeting – NEAS&C Standards Work done by Joyce & Marianne
2. Minutes (October) – Accepted w/corrections. James Jackson Sanborn will fill in the one blank
Yeas **10** Nays **0** Abstentions **0**

3. Administrative Integration Team for Library Resources Report (Joyce)
Report due on December 22, 2017. Carol Kim is writing the report. The PI Team on Library Resources will review draft as written to date. It is anticipated that the PI Team will ask to see the report before presentation to Board of Trustees.

A less costly approach would be a slower roll out of the most requested resources. This would cost approximately \$1.5 M in the first year and \$280,000 in subsequent years. To provide all resources to all would be approximately \$7.4 M for the first year which includes purchase of all back files. There after the cost to sustain would be approximately \$3 M. Deb would prefer to roll out all resources to all in one shot – easier to do.

The Revenue Opportunities sub-committee (Joyce, David, Stacey) looked at models to increase revenue to purchase the additional materials/subscriptions. At Texas Woman's – Chancellor Neeley's last position – there was a \$40 per semester or year – not clear - charge to support libraries. Tiered support for libraries as shown in a Budget/Finance PowerPoint by (Ryan Low) uses University of South Carolina as a model. The revenue sub-committee spoke with personnel at USC, and learned that that model is not employed there as depicted in the ppt., and that they are in fact moving to a budget based on the University of Albany model. HC at UMS – 30,000, to raise \$3M = \$3.30/credit.

Joyce read the PI Team's Charge. *Charge A. To explore and make recommendations for a common catalog of library materials and resources across the UMS, perhaps the state library system.* A common catalog has been created. It includes a total of 1,756 digital/ejournal titles across all campuses.

Jamie Ritter suggested working w/ME state procurement. This might garner more resources. Centralization of acquisitions budgets is not foreseen. It was asked, "Is there a possibility of having a culminating meeting w/VChancellor for Academics – Bob Neeley to discuss the report prior to the UMS Board of Trustees presentation?" The report is due on 12/22/17. Joyce sent the report to all URSUS Directors. Advice: pay attention to the UMS Board of Trustees – Board Book. All Board of Trustees meeting documents are posted on the [Board of Trustees](#) page.

4. MIN Report (James)

III implementation - Currently looking at:

- Encore to see if all changes have been made. Now up and running. To test/see navigate to searchursus.maine.edu
- Mobile Lists is up and running albeit w/o documentation. Documentation to follow soon.
- SkyRiver is installed and ready, but waiting for documentation – URSUS Cataloging committee will review.
- Decision Center will be ready in January. Again waiting for documentation. Once documentation is out URSUS will be ready to use.

Did not receive the Maine Next Gen Grant. The implications are no funding for planned 3 yr. staff position. Maternity leave for MIN Staffer for 12 wks. starting in February.

A III employee will be leaving for Baker & Taylor. This person did most of the documentation for new III modules. Hosting has gone really well. Running authorities is now running faster. Systems never went down in the October storm. MINERVA security threatened by the Boopsie virus and other malware. MIN was warned by III and told which security settings (which were already in place) should be in place. III developed a new app for added security. And now has a 3 month warning of expiration of security certificates.

Link to Beta version of Encore at Searchursus.maine.edu any time. Encore will be ready in January after Tech Committee reviews. Can build widgets on individual library pages - Encore (just catalog) features post filtering instead of pre-scoping. UX goes to our catalogs. Encore will deliver relevancy rankings. Common known words/items go to top of results. Also includes a “spell check,” “Did you mean?”

5. Net Neutrality (Joyce)

ALA will look at deregulation rules. A stay may be in effect via the courts soon. Will have significant ramifications for all libraries and schools. There is an Open Internet coalition led by Rosen-Whistle a friend of ALA – “...bright side the FCC’s action has poked public opinion.” Stay tuned...

MSLN is an ISP will they continue to have a net neutral Internet? Jamie Ritter will bring this up at the next MSLN meeting in January 2018. Barbara asked if there would be some sort of exemption for schools and libraries. Post meeting Jamie sent a link to a blog post by [The Quilt](#) a group dedicated to ensuring high performance and open internet access. (Will Congress exempt themselves)? Will the Backbone remains neutral? Which “cable package” will you buy.

FYI – David Nutty: The ALA Washington Office has undergone staff changes. The new director has experience in Lobbying efforts. New energy exists, Policy side and action are now merged. ALA provides great advocacy for libraries of all types.

6. RefWorks (David)

USM has heard from his Ref folks that they are not happy with the current state of affairs. Not advising folks to move to the new RefWorks.

Tim at MIN said he would test.

Problems are integration with Summon. David and Joyce will have another conversation with the rep.

Directors want to charge the URSUS REFERENCE committee (Nancy Lewis, chair) to take another look at RefWorks and other citation management tools in light of the RefWorks problems, with a findings report due to the URSUS Directors by March 15th.

- 1) Review all existing citation management software packages – does not have to be a free solution. Directors are committed to a quality solution
- 2) Compare strengths and weaknesses of those products
- 3) Recommend a product to the Directors, with information about what would happen to current RefWorks users if they were switched to another product

Directors will:

- 1) Have MIN -Tim - check on update with Summon (affects RefWorks).
- 2) Joyce and David check with rep.

Time line Due March 15 for URSUS mtg.

7. Ithaca S + R Local Surveys (David)

The cost was prohibitive in the current UMS budget/finance climate. The Ithaca S + R representative said, “Now is the time to book a place in the calendar, if we are inclined to do this.” Survey is not tailored to and does not include public libraries. David will thank Christine Wolff-Eisenberg for the demonstration, but will relay the message that URSUS Directors will pass on the survey for 2018. URSUS Directors need a tool that is more comprehensive and less expensive.

Barbara asked Jamie Ritter if he were aware of good assessment tools. He said, “That IMLS is going with a new vendor. By March they will have a new reporting module. EDGE is expensive.”

Chris Iaconeta mentioned an academic library internal assessment and peer benchmarking tool developed by Yale that the law libraries are using. It has direct pass through to ACRL with their data collection tools. Look into it here [LIBPAS– USM Law Library](#). The University Of Maine School Of Law (Chris) developed a libguide with information for the conference that contains information/links on academic library assessment. Robert Dugan – Dean of Libraries at U South Florida – was the keynote and has written several books on academic library assessment. See also [NELLCO ALLStAR Benchmarking](#)

8. Update on Augusta and UC searches (Stacey)

Ben, Andrea Thorne, and Brenda Sevigney-Killen are the only staff remaining at Katz

library. Phone interviews are underway for the vacant Reference librarian/Instruction Librarian position. The last phone interview is on Monday, December 18. UMA Vision 2.0 initiative involves OCLS. This work affects the timeline for when Ben can re-launch the search for the UMA Library Director position.

Michelle Daigle is the new Library Specialist at UMA-Bangor.

Wondering what is going to happen with Stacey Browlie's unit (OCLS). Stacey has met with Brenda McAleer, Associate Provost for University College. Stacey was asked by the URSUS Directors what her preferred outcome would be. She doesn't want to lose the system wide mission of OCLS. She would like to continue in advocacy role for the distant learner. Stacey is not in favor in a merger. Requested a meeting with UMA Pres. Rebecca Wyke. Stacey wants a global campus/world campus with a special unit that specializes in distance service.

OCLS search will reopen in February. However, a candidate from the last search has not taken the position she thought would be offered. She is still interested in the OCLS position. UMA HR has Ok'd talking to her and bringing her to campus.

9. Staff Changes

Bates position filled – not a librarian. Colby position has been posted (Search firm engaged)..

BPL Director Position in the short list phase. There will be skype interviews next week with plans to bring candidates to Bangor in January.

UM- new reference person. One retirement in a number of lib depts. Many are applying for internal positions which opens up another internal position. Susan Clement is posting a position in Library Business Office. Matthew Revitt is going on paternity leave in the spring.

UM – Abuse of Sick Leave issue. Joyce sent an email written by an HR partner and sent out to library staff outlining the sick leave policy. There are a number of people that are always on the edge.

BPL – The Reference staff started a new program, which meets once a week. It is for adults with developmental disabilities. The program is going well. People from home or an agency setting are welcome.

UMA Vision process is online at uma.edu/vision

OCLS – receiving positive feedback on UMA catalog for access by inmates at state prisons and correctional units. This was necessitated by the fact that this population can't access/use the internet.

10. [ACRL Framework](#) workshop survey sent. To break even there must be 100 participants. To date there have been 22 respondents. M. Thibodeau will contact the ACRL-NEC Board for permission to post this offering for interested ACRL-NEC members. Event will be held in Portland on the USM campus in early June 2018.

11. Cataloging Stats – UMA, UMF, UMFK, UMM, UM, USM, BPL, and MSL have submitted their cat stats. MISSING: UMPI, Law AND Legislative. (As of this correction – all stats are in). It was suggested that the stats sheet be put on Box and each library enters their data there. This cuts out the middle man.

12. Comments on Local Library Reports-

- Bryce reported on UMF fiscal situation. FY18 \$844K in the red. The Fy19 gap is \$2.5M. A seven year weeding project has resulted in the weeding of 50,000 items from 100,000 items. This has left lots of empty shelves. Bryce would like to add a quiet study room. Room could also be used as a show case for other events.
- UM Budget has received a slight increase.
- UMA has a similar dire situation to UMF.
- USM is stable.
UMM is 40K in the red for FY18, will close the gap. Currently building the FY19 Budget
- UMPI looks promising – Free Tuition Marketing have been promising. CBE program for completion is growing and promises extra revenue.
- UMFK – Budgeted to be down this FY. John Murphy brought back from retirement. Numbers for FY19 enrollment look good. Okay for this year, but not sustainable.

13. Open Education Resources - OER project (David & Stacey)

June 2018 is the requested startup date at DOE for the OER. Amanda Nguyn, is the Commissioners designee on the STEM council and the MLTI. Stacey Brownlie is also working on this project.

Next Meeting: January 19, 2018

Adjourned 1:28 pm

URSUS LIBRARY DIRECTORS REPORTS – December 2017

University of Maine

We have a new science librarian who began December first, Anne Marie Engelsen. She will be responsible for Marine Sciences, Agriculture, Climate science, and Wildlife among other subjects.

Special Collections hired a new employee, Paul Smitherson, when a position became open due to a retirement, this position will be used to further our digitization efforts. This means that Jerry Lund in Circulation will post the position vacated by Paul.

We are currently in our Finals Week hours - open to 2:30am through Thursday (12/ 14) morning.

We purchased new seating for the students that hopefully will arrive during break - 40 carrels with wiring, etc. These seats will be on the perimeter of our third floor and will replace very old seating that was not positioned well.

The therapy dogs were again a hit for the students. We now have more than 10 volunteers with their dogs who want to participate. Some volunteers are campus employees and students.

I have a sick leave policy document that I will be sending out to the staff soon. It was written by the library's H.R. partner and addresses the issue of sick leave balances and use.

We are getting requests for DOI and almetrics information - anyone else?

I wrote a document for the UMaine NEASC self-study based on the template that Marianne and I created. I am not certain how it will be used, but I got positive feedback from the campus NEASC leaders.

We are participating in the GPO stewardship program. As a regional we do not discard, but the stewardship program makes the responsibility for complete collections a priority. We selected the Presidential Papers. We are also looking at agricultural materials since it may fit with the Land Grant project - maybe wild blueberries.



What you see in the back of the dump truck is the second tear out of the new steps at the entrance to Merrill Library. Hopefully the next pour – “Third time’s a charm” – will be final. The steps are now poured, but still roped off...waiting for final inspection and formal acceptance of completion.

UMM Library Report

Compiled cataloging stats for October & November and sent them to Carson Snow. Ben Noeske is working on a clean-up for Summon. It was reported by UMFK that video recordings (VHS and

DVD) were displaying in Summon as content type "library holding" (instead of the expected video recording) the affected records were missing two things:

Marc leader - record type must be coded as g (projected medium)

007 - v (first character position - mat catg)

Completing the inventory of Reference items. Will have approximately 500+ titles/volumes to discard.

Representative titles are: Readers' Guide to Periodical Literature, Twentieth-century Literary Criticism, McGill's Literary Annual, etc. Anyone know who might take items of this type? (There is no recycling program at UMM).

UMM has now hosted all four candidates for the VPAA and Head of Campus position. The candidates spent a half day on the UM campus and then traveled to UMM for a full day in Machias. The search committee meets on 12/8 to send their recommendation on to Pres. Hunter.

Therapy dogs to visit during finals on Monday, December 11th. Here we go....

UMFK

Acadian Archives just opened a new exhibit.

The Acadian Archives/Archives acadiennes
-presents-

"Kekken/Wolastoqiyik/Nomade:
She travels in the territory"

An exhibit by:
Maliseet Artist GINETTE KAKAKOS AUBIN

Opening Reception:
Thursday, November 9, 2017
4 p.m. - 6 p.m.
- A wine and cheese reception -

For More Information: Call (207) 834-8631

University of Maine at Fort Kent
23 University Drive
Fort Kent, ME 04743

Mondays - Fridays
8 a.m. to 4:30 p.m.

Exhibition on display from
November 9, 2017 through April 4, 2018

Matthew Morin was hired as the new Dean of Students. He officially started, but will just arrive on campus at the end of the month.

Law

The book withdrawal process is complete but Steve is still working on withdrawing the material from the catalog. We have an Open House event coming up on Nov. 14--Puppies and Pie--a stress reliever for our students as we approach the end of the semester and head toward finals. Working on annual questionnaires from the ABA, USNews and ALLStAR, a statistical database created specifically for law libraries that I have worked on since its beginning and I currently serve on the Advisory Board. New law cafe and seating space has been well received by the students.

UMF

We might be renovating the third floor of the library, bringing in additional technology (a wide-format printer, possibly some 3D printing, and more desktops and study areas). To accommodate this, we would move our Juvenile/YA collection to the second floor, where we have carved out plenty of space through our long-term weeding project. In addition, the

technology help desk would once more return to the front desk of the library, where we would have cross-trained student workers, shared with IT. Not sure if this will happen over winter break or after graduation (or at all--much depends on funding).

OCLS

- Very busy with discussions around UMA President's Vision/Strategic Planning process
- OCLS work with academic resources for incarcerated students receiving positive national attention
- At request of UC management, Stacey has stepped back from regularly staffing UMA Augusta service desk
- Streaming film requests are starting to come in for Winter and Spring semesters; don't forget that we can provide licensed streams of feature films through Swank Digital Campus
- Plan to re-open Academic Librarian search in February

Bangor Public Library

In January the Library will quit charging overdue fines. If we need to send an overdue notice there will be a "handling fee" and the patron will be charged for the book. When the book is returned the patron will just be charged the "handling fee".

The BangorReads book for 2018 (programs in the month of January) will be *A Man Called Ove* by Fredrik Backman. We are doing this in conjunction with the City-wide Humanities Day the first weekend in February.

We have a wealth of programs in December and January. We have music of the season every Wednesday evening; Jazz night the 3rd Thursday; New Year's Eve party as part of the city's Downtown Count Down; Play Your Card Right on Tuesday and Saturday; We will be having Seth Singleton (UMaine School of Policy and International Affairs) speak as part of the prelude to the Camden Conference. His topic is Trump, the Swamp, and the Collapse of American Foreign Policy; Shirley Turner and her co-writer Bruce Pratt will speak about the memoir, *Destiny's Angel*. Ms. Turner overcame years of abuse and has written a compelling memoir with UMaine English Department; *Maine Sporting Camps* by George Smith will help everyone get through winter!

We also host a number of book groups including a new one for senior citizens. Other Book Groups include Not Your Ordinary Book Group; The Usual Suspects; Lit Chicks; LGBTQ Book Group and a book group for Veterans.

We currently have art in all four of our galleries. Our new Art Committee is meeting in December to select the artists for the coming year.

Bad news is that we still don't have our certificate of occupancy -- and it looks as if the building won't be completed before I retire.