

**URSUS Director's Retreat
July 9-10 2018
University of Maine @ Ft Kent
Draft Minutes**

Retreat attendees were asked to read/review the following articles prior to the retreat. They are as follows:

<http://www.ala.org/tools/future/trends/collectiveimpact>

http://people.uis.edu/rschr1/onlinelearning/?p=44689&utm_source=feedburner&utm_medium=email&utm_campaign=Feed%3A+OnlineLearningUpdate+%28Online+Learning+Update%29

<https://crln.acrl.org/index.php/crlnews/article/view/17001>

These are e-books found in URSUS in case the links don't work

Duren, Petra. Leadership in Academic and Public Libraries: A Time of Change. Elsevier Science & Technology. 2013. Part 3, pp 129-183nn
Change Management and Leadership.
<https://ebookcentral.proquest.com/lib/umaine/detail.action?docID=1574980>
<http://ursus.maine.edu/record=b6618665~S1>

Kouzes, James M. and Barry Z. Posner. Learning Leadership: The Five Fundamentals of Becoming an Exemplary Leader. 2016. John Wiley & Sons, Incorporated.
Chapters 3, 8 and 18
<https://ebookcentral.proquest.com/lib/umaine/detail.action?docID=4514508>

Monday July 9

Attendees: John Barden (via Phone), Stacey Brownlie, Bryce Cundick, Roger Getz, Christine Iaconeta (via Zoom), Leslie Kelly, David Nutty, Jamie Ritter, Joyce Rumery, James Jackson Sanborn, Marianne Thibodeau, Benjamin Treat

Approve the June Minutes

- A motion to approve the June minutes was made by Marianne Thibodeau, the motion was seconded by Roger Getz. The vote to approve the June Minutes was unanimous.

Review the agenda, any additions or changes

- Added a discussion of the Davis Family Foundation Grant funding the ACRL Framework at 1:00 tomorrow.

Begin discussion of the big topic for the day...

What is URSUS?

- Discussion on bringing Portland Public Library on board, or at least build more communication lines to include this third ARC into URSUS, MIN, MSL thinking/planning. **In short build relationships and communicate more.**
Action Item – Invite Portland Public Library and its Director to URSUS meetings and share agenda and minutes.
- URSUS has great human leadership potential outside of its obvious role in the technology infrastructure of libraries.
- The underpinning technology will not change. Bates, Bowdoin, & Colby will probably not be part of another III contract cycle. MIN/URSUS are now at the beginning of year 2 of a 5 year contract. James Jackson Sanborn has been invited to participate in “focus groups/phone calls to look at OCLC’s next gen WMS
- There are cost increases when bringing in new partners to the MIN/URSUS infrastructure – Delivery, and added contracts – a function of size and relationships x2.
- John Barden asked about the relationship of Maine Archives to URSUS? – Just a small collection of books in URSUS, but they may have been removed – out of date.
- Joyce Rumery asked, “What/Where is the gap we need to fill, in reference to Jane Sortor’s comment, “We were caught off guard.” We being the academics outside of URSUS in particular the community college libraries to the RFP process and implementation timeline for the databases provided by the winning bidder. The gap is that the CC system feels completely out of touch. In further discussion Leslie Kelly suggested that our (URSUS Directors’) role is to build out communication lines statewide for all library types.

The following ideas were suggested: Maine Academic Libraries day is the best platform to communicate what’s coming next for Academic Libraries.

Each URSUS Director should become more involved with the MSL Regional Liaison and reach out to other academic libraries in their [regions](#).

Larger Libraries Group taking the initiative for bringing (finding/funding/implementing/supporting) new ideas/technology to the fore for all library types. This group should include a BBC representative, a community college representative, and an URSUS representative.

Action Item: Jamie Ritter will work on streamlining a statewide organizational chart for all library groups including: Maine InfoNet, URSUS, CC, etc. to better facilitate communication.

What do we want to focus on tomorrow?

Strategic roles, Why/What is URSUS (shared resources) this is what we're trying to do, trying to accomplish. Why we joined to begin with and where we are today?
JRitter: We benefit from public funding. LK: How do our users benefit?

- What does our collaborative mean for each other and the state?
 - Leadership in the state
 - Is this leadership needed, where is our help needed?
 - How do we determine what is needed?
 - How do we manage once we know what is needed?
 - How do we help effect change that addresses state-wide issues?
 - Who are our leadership partners/who should be our partners?
 - Collaborator state-wide (beyond the usual – not just ILL)
 - Participation in MARVEL funding
 - Staff expertise provided – how do we organize this for ease – maybe a staff list with stated expertise and contact information (did we already do this?) If we have something already I bet it needs to be revisited
 - And how do mitigate impact on a single individual who is seen as an expert
 - Communication

- How do we get our messages/intent out to the wider library groups for better understanding of URSUS as leaders and collaborators – not separate or elite.
- Create a mission, vision, etc. that we can use (our own elevator speech)
- What can we use for messaging?
 - Maine Library Association
 - Should we review the MIN URSUS pages, do they say what we want? Do we want our own page, what would that do for us?
 - More visibility/attendance at state meetings – how to support and encourage staff
 - More visibility on MELibs, and other listservs or online groups with the state etc.
 - Do we have the ability to help support conferences and meetings – “brought to you by URSUS”
- What is our support for each other?
 - Committees - review the charges
 - Can we do more internally?
 - Can we better communicate with each other
- What is our ROI for ourselves and others?
 - Do we monetize this for communications with admin?

Is there a way to provide some type of assessment of our impact on the state?

- Libraries Create Community: Creating and Supporting Community, within our local service environment, among ourselves and our staff, within the state library community
- What do we want to be in 5 years? What is our collective vision? How do we ensure 80 years of collaboration makes it to 90?

TOUR OF ACADIAN ARCHIVES AND THE FORT KENT BLOCKHOUSE

- The URSUS Directors got to meet Lise Pelletier, Director of the Acadian Archives for stories, history, and services provided, followed by a tour of the historic Fort Kent Blockhouse with the young Mr. Kelly as our host.

DINNER AT LAKEVIEW RESTAURANT

Tuesday July 10

Attendees: Stacey Brownlie, Bryce Cundick, Roger Getz, Christine Iaconeta (via Zoom), Leslie Kelly, David Nutty, Jamie Ritter, Joyce Rumery, James Jackson Sanborn, Marianne Thibodeau, Benjamin Treat

Gale Transition

- By all accounts things went very well thanks to the pre-work done by Tim, Deb, and others. Some slight hiccups with out of state authentication. Will hear more from School Librarians when school starts. There will be a continuous process of evaluation of what to buy.
- Update from Tim
For UMS transition to GALE smooth transition. UM and UMS staff very helpful in turning things on and off.
- Client Summon 360 Link and Core. Albie did a purge of old records and upload of new records.
- All new marc records in URSUS as of 6/30. Tim is on the new MARVEL design team. There is a new clean look. "[MAINE'S DIGITAL LIBRARY](#)" will replace MARVEL – new branding.
- Training on Gale Admin console and on the Power Search functionality – Date to be announced.

Library Funding/Support

- Robert Neely and Carol Kim working with Hanover to report out in December on How Libraries nationwide are supported by their campuses. No funds from UMS to support Academic Search Complete – Joyce did communicate to Dr. Neely the need for additional funding to support the UMS shared electronic resources. This budget has remained flat since its inception.

Academic Search Complete

- The MSL contributed \$30,000 to the continued acquisition of Academic Search Complete for Maine academic libraries for FY19. The State Librarian also shared the amount each of the academics contributed to this “rescue.”

FUNDING SOURCES FOR MAINE’S DIGITAL LIBRARY

All content in the digital library is made available through extensive public funding administered by the Maine State Library and significant funding from the University of Maine. Additional funding partners include Colby College, Bates College and Bowdoin College.

- MTEAF (Maine Telecommunications Access Fund)
\$500,000-\$700,000
- Maine State Library (MSL) General fund and federal LSTA
\$300,000-\$400,000
- UMaine (Science, Technology, Business)
\$175,000-\$200,000
- Colby, Bates and Bowdoin
\$54,000

HOW TO HARNESS THE FUNDS BEING CONTRIBUTED BY ACADEMIC LIBRARIES TO KEEP ASC. HOW CAN WE MESSAGE THIS TO FUND MORE OF THE MARVEL CONTENT?

- Leverage Gale credit to K-12 systems to purchase additional resources for MARVEL.
- Timing for messaging for additional contributions to shared state databases. This Fall is not too soon to start this messaging as institutions build the next fiscal year budgets.
- MSL will keep a wish list of Dbs by a content group.

EBSCO PRICING

- There seems to be no set price on anything EBSCO offers as evidenced by the huge discounted price quoted for Historical Abstracts after UMS Libraries decided to discontinue.

POSSIBLE ACTION ITEM:

- Encourage our Provosts to actually support our Libraries. Educate them on the landscape and how shrinking or static budgets diminish scholarship.

- Demonstrate what our budgets will buy, compared with what we actually get through shared system and statewide databases.
- Educate faculty, use isn't matching what we think is core anymore.
- Deposit Accounts a possible way to save end of year money.
- Attend Regional MSL meetings – contact your regions Maine State Liaison, and get involved.
- How ARCs can be reimagined.

Millinocket PL has a new director, MPL will be in MILS. We must get to the new people to spread the news about the benefits of MIN, MSL, etc.

POSSIBLE GOAL

- Over the course of the year determine how to assess and develop the integration of the 7 UMS libraries in outreach to the regions we serve. Connect via MSL webcams and Zoom to bring more people into the conversation. An extension of the UMS mission to serve our region. Have the consultants attend the next URSUS mtg. in Sept. Write up press releases.

STRATEGIC ROLES

- Resources, Educate, Communicate. Develop ways to share resources better. This becomes a piece to report out at monthly URSUS meetings.

LEADERSHIP

- Leadership group of Kara Kuglemeier, Kate Russell, Deb Rollins, Ana Noreiega, Anna Tatnall put together the fact sheet for the Gale Dbs; Scheduled meetings, and brought in resources to keep ASC.
- Anxiety and messiness, creates problem solving solutions. How do we do that with the URSUS committees?
- **URSUS TECH CABAL/COMMITTEE**
- Needs something that is going to be lasting. Focus will be on “Future thinking,” and meetings must be worthwhile for all attendees. The top 5 technologies will be brought to the directors for directions to pursue.
- **URSUS COMMITTEE CHARGES**
- Develop leadership in the committees. Communicate expectations. Have a champion/mentor/ex-officio from the directors. Committee positions should have terms, but no term limits –opportunity for professional development. Perhaps committee name changes are in order.
- Collections and Special Collections group will meet on Thursday, July 12– do they need a refresh? Archive Space, Digital Commons, etc. to be discussed.
- MACON was partially grant funded years ago. To hire programming help. There was no clear leadership. MIN willing to host but not develop. There is no good product that is ready to use off the shelf.
- Franco collections in Maine

The Lewiston Auburn campus is being disassembled as a college and some of the aspects of the college will be assigned to others. David is getting the Franco collection as a responsibility.

There is a UMS initiative going on about Franco-American collections. This impacts USM, UMFK, and UM. The Chancellor's Office has 75,000 available for three years to support this. First there will be an inventory of collections, second a portal will be developed in order to search the collections, and third curriculum will be developed around these collections.

Effective September 1 there will be a position that reports to Susan Pinette of the Franco-American Centre at UMaine.

- Christine will serve as a liaison to the Circulation committee. Expectation is that the liaison attends the meetings.

CITATION MANAGEMENT SOFTWARE

- What open source platform should we adopt for citation management?

DAVIS FOUNDATION GRANT FUNDED - \$6500.

- A copy of grant is in the packet. How will we implement? David N. will find a date in March during break, and a date in May. We need two days. One for the framework and the next day for the URSUS Reference Committee retreat. Perhaps a year later a breakout session at Academic Libraries Day – to collect metrics on how the practices shared during the ACRL Framework workshop improved student success. Registration open to Maine Academics then open up to New England.

FLOATING COLLECTIONS: LET'S REVISIT THE VALUE

- Technical problem – how it displays difficult to see who owns the material. Billed items, Paid items, lost, missing items difficult to determine Implications for Coll Devel. and Circ.
USM – early adopter works well with 3 branches and among the other two UMS libraries that participate.
Dewey Library – LC Library – another collection to search rules out serendipitous findings
ACTION ITEM: Cease FL collections. USM will continue to float internally. Christine will inform the Circ group. (Run - Paid list, lost list)

UPDATE ON URSUS DEVELOPMENT DAY

- More questions needed from reference staffs regarding the new Gale databases. Send questions to Bryce Cundick. Final cost is \$20. Invoice to follow soon from MIN.

STATUS OF ENCORE IMPLEMENTATION

- Changes suggested to be made and approved by Tech Cabal last Friday. Beta Encore to open soon. Change links. Classic URSUS will not go away. Staff

functions will be better in classic URSUS. Email will be sent when ready to go live.

REVIEW GOALS FROM LAST YEAR

- Assessment Sub-committee –report quarterly. C-
- Tech committee – good
- OCLC –
- Frameworks Conference – in the funded and in the works

SET GOALS FOR OUR GROUP THROUGH JULY 2019

- Conversations on campus with appropriate leadership regarding library budget
- Agenda item each month as to was actually discussed
- Identify overlaps or gaps as regards messaging – how to communicate.
- Attend Regional MSL meetings - bring an academic library friend
- Assessment committee
- Provide ways to assist PPL to be more active as an associate member – send our agenda and minutes to PPL. Invite PPL to URSUS Development day
- OCLC focus groups to report out – J. Jackson Sanborn
- Energize current URSUS committees
- Support academic interest group of MLA – via relationships with other academic libraries in our specific regions. Statewide messages go to everyone.
- URSUS supporting MLA academic group via a listserv.
- A community college member on MIN discuss at Thursday's
- Projects – OER URSUS could take the lead of what could be done.
- MSL will redo the org. chart of state library types for more streamlined communication

Include on September URSUS Directors' agenda.

- MSL has list of people with their skills/expertise, however very out of date.
- TED talk about JAZZ concert.
- MSL Consultants at Sept. URSUS meeting.
- Dirigo X

Respectfully submitted by: Marianne Thibodeau