

## Catalog Standards Meeting

BPL Friday, April 27, 2018, 10:00 am

Present

In person: Cason Snow (UM) Sharon Fitzgerald (UM) Bryce Kundick (UMF) Patrick Layne (BPL) Albie Dunn (MIN)

Remote: Asita Albert (UMFK) Ben Noeske (UMM) Mary Saunders (MSL) Jim Roy (MSL) Becky Labonte (MSL) Brenda Sevigny-Killen (UMA) Ryan Jones (LEG) Michelle Greene (UMPI)

### 1. FK numbers in the 001 (Asita)

Marianne Thibodeau email OCLC numbers Z39.50. UMFK uses Z39.50 to track how many records they have downloaded. Z39.50. put a pre-fix in front of the Z39.50 FK and unique number solves the issue.

What if another library wants to attach an item to that bib record? Asita does not have a problem having another library replace the field with the OCLC number. Please let Asita know. Asita--Should Asita just change it now to avoid future issues?

Bryce--Are there disadvantages to adding it to another field? Jim--929 field could be an option in this case. Asita will check it out and potentially input the Z39.50 in the 929 field.

### 2. Floating Collection processing (Asita)

Asita is running into something floated from another library to UMFK so it changed location. The book became missing. UMFK process runs lists and whatever books are missing, they change the status to lost. Then if not found, they delete the record. Issue is it's not UMFK book. Asita not comfortable deleting the record as it is not there material. Asita--wants to know what other libraries think? Bryce suggests contacting owning library and find out what they want to do. Let the owning library decide what they want to do. Floated to UMFK patron paid bill. If UMFK chooses not to replace, they delete the record.

Bryce—if a patron paid bill at UMFK, but UMF owns the title, not sure, where the money goes. Asita would like to talk to others. Bryce suggests contacting circ heads at other library. Bryce—thinks the float is going well. Talk about some circ heads not liking the floating collection. Bryce thinks other libraries should join floating. Circ people complaining because of the look of the materials coming into their library. Bryce—UMF going through collection getting rid of books that unappealing. Bryce asked his circ head for more floating. Sharon—UM complaint impacts not having materials at their library, there material would be at another library.

### 3. Authority control (MIN)

Overdrive records name with date and name without date (example Stephen King). Cason--Should we change those records globally? MIN can look at the records. MIN not part of the records those are imported records. Albie may be able to talk to Overdrive about the issue. Be consistent. Publisher and order records may vary when imported. Removed subfield E RDA switched that subfield. Albie can put those back in the record. Albie has the exports he sends out. Who are we sending stuff out to? Backstage Library works quarterly they send MIN authority records. MIN purges old records. Searching for bib records that have been edited in the last quarter to ensure all info. matches. MIN does this every quarter. The bib record goes out if record was edited that quarter. Good work for the value. Push records regularly to MIN. Some records they do not send out. Use to have records go out and come back 3-5 business days. Turnaround time is rather quick some records come back the same day. We are still getting 3M records. Overdrive records are done. Records could be 3M. 3M within the last year. Records in 3M may not be as accurate as Overdrive. Have patrons asked because they are confused about two records for the same author that has two different records for the same title. Make a list of authors that are issues and do a rapid update. Cason suggest doing global updates for the problem authors. Cason does the LC Subject headings updates. Asia and Southeastern changed. Do we know how frequently these are added? Albie believes MIN gets those monthly or quarterly. Sharon believes this will still be an issue when we switch to Encore. Submit ticket on Authority work to MIN or send Cason the info and he will submit a ticket.

### 4. Video Conferencing Options (Elizabeth)

Elizabeth unable to join us. Elizabeth superiors trying to push to Google Hangouts, and not use Polycom. Bryce—directors using Zoom, that works fine. BPL has a Zoom account because you need an account. Send link out ahead of time. Zoom more robust and dependable than Google Hangout. Bryce—thinks this is a question for directors. Bryce does not understand why they are asking Elizabeth this. Bryce will find out. One meeting can happen at a time. Mary—Elizabeth can drive to Augusta for the Cat Standards meeting and join others. Some do not have private office so that may be difficult. Bryce will look into it and they will get back to the committee.

### 5. New Business

Statistics—Cason wants to thank everyone for moving to Google Sheets. Things have gone smoothly the last three months. Cason has not heard any negative feedback. Cason thinks the directors like it, and we want to continue to do stats that way.

### 6. Around the room

*Sharon—UM—things have been relatively quiet. Strong focus on electronic resource management. Spend most of their time working on that. HTTPS server causing significant access confusion.*

*Fewer print materials coming in but just received unique gift collection from the American Kennel Club. Early arrivals have genetics researchers on campus happy. Global Stud books in many languages. Names and numbers in the books. Some are not in very good shape; some books can be scanned or phase boxed. Original copies kept in closed stacks in Special Collections.*

Albie—MIN—Lynn went to a conference in Florida. Technical issue: indefinite articles in non-marc records, reserve records if the title starts with The, A, or An would not save. Change the marc tag 245 in reserve records (The Best of Times). Sierra upgrade to 3.4 within the next month or so. Fix bugs, and some other minor changes. MIN skip .0 releases to let the bugs get worked out. MIN wait until the next .1, .2 is available before updating. No changes to adjust load. Sharon wanted to know about Encore when they upgrade. Encore—looking to do a beta release before the upgrade to 3.4. MIN will notify tech committee after upgrades. Encourage patrons to drive to new interface. Hope to have everything done by July for academic libraries to work with to be ready for the fall semester. Sharon—public service council, can we go to the URSUS screen and have a link to encore? MIN—yes, but with the soft roll-out, it will be minimal. Skyriver staff still working on load profiles. Trying to get records to come in as seamless as possible. Lynn developed training materials. Not many OCLC libraries using Skyriver. Global worklist are not working properly at this this time. III is working on but does not have an ET. Decision center is set-up, MIN still analyzing, getting an abundance of info. Lynn will ask EUG what report they are using. Lynn wants to talk to more users at conference to get more feedback. Link to the classic catalog. Jim--Is there always going to be a link to the classic catalog? Albie—yes.

Patrick—DVD list, BPL can copy info in Orono's list and make their own. Cason--Sierra cannot search for what is missing. 001 field does not have 0 or 1.

Patrick—30 min span nothing had a location in Sierra. Albie states it is an ongoing known issue. MIN can fix it if it is reported. There still trying to figure out why it is doing that. When barcodes will be coming in? UM got there is this week; BPL should be getting them next week. Patrick announced they would have a new director for BPL.

UMF- President leaving. Provost search, provost retiring, Chancellor visiting UMF. UMF will get interim president. UMF made suggestions for the interim, awaiting for an answer. Digital commons, divert staff time, and save money. Patrick--Does everyone pay the same amount for digital commons? No, it goes by the amount of digitizing.

MSL—workers ongoing, Mary going through state collection. Serial to overlay. Mary does all the materials that go in safe (rare). Catalog all maps, audio books, computer discs, and items for digital newspaper project. Jim—starting new had 25 public computer workstations. Removing some computers, down to 20. Start circulating laptops to patrons within the library. Becky—catalogued Hundreds of items into URSUS for the Let's talk about it, Maine Humanities project and catalogued the circulating laptops that Jim had mentioned. Also, I just wanted to have others to be on the lookout for possible duplications.

UMA—Brenda losing interim director to BPL. Lost cataloger then lost Jess to UMF. New search for tech services person. Hope to have them in place by June. Good shape cataloger. Brenda took cataloger over, but they still need a cataloger. New employee.

UMPI—New temporary employee. Cataloging 650-675 new books from the Library of Congress. Hoping to keep new temporary employee. Relabeling collections with colored label protectors.

UMM—new head of campus start this summer. Library going good. Mary Ann fixed many records with bad OCLC records. Ben on contract in three weeks.

UMFK—Asita going through language and literature sections. Long-term plan stacks all on the first floor. Library does not have an elevator. New furniture in the future. Asita sent out list to give library books. Asita looking forward to the end of the semester.

Law and Legislature library—workload doubled lost employee. Backlogged because of staffing issues. Reference desk (4hrs) so he cannot catalog as much. If anything is urgent, let them know. Interviewing 50/50 ref and technical services. Hoping to fill that position soon. Legislature to adjourn next week.

Next meeting: Friday, September 28, 2018, 10:00 am, BPL.

[Scribe, Michelle Greene (UMPI)]