

## Maine InfoNet Board Meeting

Maine State Library Studio, Augusta, Maine

June 4, 2018

**Members Present:** Joyce Rumery (Chair,) David Nutty (Vice Chair,) Pauline Angione, James Ritter, Steve Norman, Ben Treat, and James Jackson Sanborn.

**Visitors Present:** Adam Fisher

The chair called the meeting to order at 1:30 PM.

The chair called for a review of the agenda and asked for approval of the minutes from the April 2, 2018 board meeting. Minutes were approved with a unanimous vote of the committee.

### **Strategic Plan Discussion**

The board will have their planning session on July 12 at Bowdoin. Jane Haskell will facilitate and she is familiar with the workings of board. The end product will include guiding principles that can be used to establish short-range priorities and align the work of the board with the longer-term strategic plan.

Board members were assigned some pre-work for the facilitator and can expect a second round of homework to be distributed prior to the planning session.

David Nutty suggested that members should familiarize themselves with the article about InfoNet that appeared in the Maine Policy Review in advance of the meeting.

### **Fundraising Development Committee**

James Jackson Sanborn briefed the board on role of the Fundraising Development Committee. The group was established to investigate potential funding sources and promote work of the organization in an effort to attract new resources to help InfoNet address needs of the greater library community. Given all of the activities of InfoNet over the last year, Jackson indicated that it has been a while since the group last convened. He anticipates the group getting together in the near future and representatives from the organization will be invited to an upcoming meeting of the InfoNet board.

### **Marvel Messaging**

James Ritter has been busy with communications to the Maine library community and we will be developing additional outreach materials to help explain the benefits of the new contract with Gale and outline crosswalks for the different databases in the new service as they relate to the former Ebsco product.

Feedback on James Ritter's communication has been mostly positive. The detailed messages have been helpful to people in understanding the process.

## **Summit Subcommittee**

Interest is building in the upcoming InfoNet summit. The event will be held just prior to the MLA annual meeting this fall and James Ritter has lined up a good keynote for the conference. We are looking to have about 100 attend, and will be charging attendees to cover the costs associated with the space and meals and associated materials. The goal is to set a price that would cover expenses, but remain low enough to ensure that a wide cohort of the library community is able to attend.

James Jackson Sanborn indicated that by having the event on a Sunday he is hopeful that more from the school library community will be able to attend.

Members of the committee agreed to the general principles as outlined in a planning document that was distributed prior to the meeting. Once we have more details locked down the collaborative will have an opportunity to vote on expenditures related to the event.

## **Directors Report**

Notes were distributed prior to the meeting. The big news is that Alicia is back from maternity leave and her baby is doing well. Triple-I has rolled out a sandbox server that is essential for coding against in order to take advantage of the new Direct to InnReach APIs. These will eventually allow Koha and Evergreen (and other) systems to work directly with MaineCat.

Money has been received for new purchases in the download library and we have some new reporting tools to help us track usage.

Meeting Adjourned at 2:40 PM

## **Maine InfoNet Collaborative 501C-3 Meeting**

Chair called the meeting to order at 2:41 PM

James Ritter made a motion to add Ben Treat as a voting member to the collaborative.

James Jackson Sanborn raised the issue of obtaining a debit card for use by InfoNet for the purpose of procuring certain services, such as Zoom. The card would be useful if the associated fees were not excessive and caps were in place to ensure that spending was limited.

James Jackson Sanborn said that there are not set limits in place with regard to purchases, but he has made it a practice to have the board chair sign off on any payment over \$5,000.

Members of the board suggested that James raise the issue with the accountant at an upcoming meeting and requested he come up with language that the board could work with formalizing approval or sign-off by the board chair for any larger purchases.

Meeting adjourned at 2:50 PM