

Name of your library	Does your library circulate rental or local use only collections (items that circulate only to your patrons)?
Walker Memorial Library	No
Witherle Memorial Library	Yes
Freeport Community Library	Yes
Curtis Memorial Library	Yes
Husson University Sawyer Library	Yes
Old Town Public Library	No
Calais Free Library	No
Upper Kennebec Valley Schools	No
Topsham Public Library	Yes
Patten Free Library	Yes
Pittsfield Public Library	No
Rice	No
Boothbay Harbor Memorial Library	No
Thomas College Library	Yes
Maine Historical Society Library	No
York County Community College	Yes
Lithgow Public Library	Yes
Ludden Memorial Library	No
Orono Public Library	Yes
EMCC Library	No
Belfast Free Library	No
South Portland Public Library	No
York School Department	Yes
Kennebunk Free Library	Yes
Scarborough Public Library	Yes
Augusta School District Libraries	Yes
Falmouth Memorial Library	Yes
Gardiner Public Library	No
McArthur Public Library	Yes
Wells Public Library	Yes
Windham Public Library	Yes
Dorothy Webb Quimby Library, Unity College	Yes
Wellehan Library, Saint Joseph's College	Yes
Lewiston Public Library	No
York Public Library	No
Norway Memorial Library	No
Thomas Memorial Library	No
Edythe Dyer Community	No
Southwest Harbor Public Library	No
Central Maine Community College	No
Joanne Waxman Library at Maine College of Art	Yes
Gray Public Library	No
Baxter Memorial	No

What are those collections?	Why do you circulate only at the local level?
Only the Let's Talk about it books for the book discussion we do several months a year.	Because we borrow them from the state library on a temporary basis.
Kindles & state park pass	Because that's how others handle them and the park pass only goes out for a couple of days at a time
Leased best-sellers, primarily fiction but also a very small number of best-seller nonfiction.	<p>Curtis decided to lease a best-seller collection to ensure local library users are able to get best-sellers in a reasonable period of time. We found that there was an unreasonably long wait for Curtis patrons to get best-sellers because of the demand at the state level through Minerva. Of note:</p> <ol style="list-style-type: none"> <li>1. Our leased collection is paid for by the Curtis Friends, not by Curtis Library. This was new spending on the part of the Friends and they increased their fundraising to pay for this expense.</li> <li>2. We do continue to purchase copies of best-sellers as part of normal collection purchasing and those books are available through Minerva. Thus, leasing the best-seller collection has not reduced what Curtis circulates via Minerva.</li> </ol>
Current periodicals (print) received after January 1, 2017 are bar coded and circulate "on the fly" to Husson students, faculty and staff. Check out period is 7 days.	Circulation of new periodicals is a pilot to see if the greater convenience of checkout will increase use of the print journal collection.
Fishing rods, binoculars, telescopes	Can not safely be packed for ILL delivery
American Girl Dolls Science Backpacks Laptops iPads	<p>High demand from PFL patrons May parts that need to be checked in Laptops and iPads for in-house use only</p>
Wellness collection (aprox. 40 titles) purchased by HR department for campus wellness program	not library's collection we just manage it for HR.
Reserve collection	Curricular use

What are those collections?	Why do you circulate only at the local level?
We have a small Rental collection of bestselling titles.	Our Friends group purchases these copies and they circulate for \$1.00 per week. Holds can not be placed on these by Lithgow or Minerva patrons. Available Rentals are housed near the new adult items for Lithgow patrons. The money collected from Rentals is returned to the Friends. It is a break-even program for them.
TEI Landmark Audios - 18 items at the most that we have in house.	We have limited time for high demand titles.
DVD Collection - Our DVD collection is for teaching purposes.	The collection is for teaching purposes only. We do not lend or borrow DVDs through Minerva
materials loaned to us by the schools for summer reading	These are specific titles that appear on the summer reading list.
Cornerstones telescope; themed backpack kits for children.	Limited resource; too bulky to put in delivery; grant-funded.
Textbooks for high school students	These are needed by students and in some cases we barely have enough to cover an entire class. Also, we don't feel these would be of interest to the general public.
Objects such as telescope, ukuleles, state park passes, science backpacks for children. Leased book and DVDs.	Objects cannot safely go through delivery system. We do not own the leased materials. We participate fully in Minerva/Mainecat lending. However, items of high demand often leave our building for months at a time. Leased items are additional copies of items we own and lend.
Recreational items, such as snowshoes, telescope, fishing rod, lawn games, etc.	Due to expense of items and potential damage in delivery
Local Kindles Physical Nintendo 3DS Devices Local Laptops	Primarily to have hardware available for patrons on an as needed basis.
Windham has a collection of ereader devices, a Cornerstones of Science telescope, electricity monitors, and backpacks that are local use only.	The main reason these do not circulate beyond our library is we feel they are too delicate or bulky for the delivery service.

What are those collections?	Why do you circulate only at the local level?
Equipment, Course reserves, Archives	Equipment was purchased specifically to support academic and College functions. Course reserves are for the use of our students. Archives are of historical significance to the College and/or are rare.
BlueBox DVD collection - Popular movies requested by students; three-day loan period, no renewals; paid for with funds from Student Activities department.	<p>Because the funding comes from the Student Activities department and the loan periods are short.</p> <p>We do have an extensive "regular" DVD/Blu-ray collection of documentaries, award winning feature films, and other films used in courses that we gladly circulate to all of Minerva.</p>
Equipment (e.g. projectors, DVD players, hammers, tape measure, etc.), high cost materials, and text books	<p>The equipment would likely be damaged if it were to circulate through the van delivery.</p> <p>As an arts school we have a number of materials that are well over over hundreds of dollars in value, but are important for our students to be able to check out. Rather than allow other libraries to check out these materials and risk having to pay us say \$1000 if their patron loses a book, we make them local use only.</p> <p>The text books are purchased for a specific class and put on reserve, so they're a little bit different.</p>

Are these records suppressed in the OPAC?	If you do not circulate specific collections in Minerva, do you also prevent your patrons from requesting those items through the consortium?
Yes	No
No	
Yes	No
Yes	No
Yes	Yes
Yes	Yes
No	No
Yes	No
No	No
No	Yes
No	Yes
Yes	Yes
No	Yes
Yes	No
No	No
No	No
Yes	No
No	No
No	Yes
No	No
No	No

willing to circulate this collection throughout the consortium?	Why not?	Additional Comments
No	It doesn't belong to us.	I probably shouldn't have answered the question because I know you are looking for collections that people don't want to loan for whatever reasons and we loan everything else to anyone except our local history collection which stays here for everyone.
No	The Kindles have to be manually reset after each use and shouldn't be sent through the ILL vans. State park pass - see above answer	I think you're trying to get at libraries with rental collections and not the type of stuff we don't circulate to other libraries
No	We will have the same issue we ran into before - our patrons will not be able to get best-sellers in a reasonable period of time.	
No	We would provide articles from current journals but not be willing to circulate the full issues for the required 3 week loan period when we only circulate locally for 1 week.	
No	See above	
No	Replacement costs Less control over items	
No	Not our to circulate. If another library has a small special collection that is local use only we don't expect to be able to borrow those items.	Except for the standard stuff reference, archive , reserves and the wellness collection we circulate our materials to other libraries in and out of Minerva.
No	This is an awkward question to answer for an academic library. For example, we have plant presses on reserve for marine biology. They belong to our Science Department. We do not circulate them to other libraries. I doubt our students would try to request such an item through Minerva. See what I mean?	

willing to circulate this collection throughout the consortium?	Why not?	Additional Comments
No	The number of copies purchased for Lithgow and consortium use is not affected by this practice. It is a program of the Friends for the benefit of our patrons. It actually frees up a few holds on the regular copies. Also, we would not be able to collect the rental fee from other Minerva libraries. The fee pays for the program.	I would like to see our Rental collection suppressed in the OPAC.
No	again, this is a very small collection that is in house for a limited time.	We are very flexible with other libraries that contact us directly. If they have a patron who is eager for a specific title and there are no local holds we are happy to accommodate.
No	These are used for teaching purposes. We have noticed they circulate less each year as teachers are streaming more and more. We have begun the discussion of whether or not to begin circulating our DVDs out of our school district.	
No	This is an agreement with the School department for 8 weeks.	
No	Limited resource; too bulky to put in delivery; grant-funded.	
No	I would be willing to consider circulating single copies on a case to case basis, if we had a surplus of a particular textbook. The library doesn't technically own the textbooks--the specific academic departments do, so we really need to keep them within the district as much as possible.	

willing to circulate this collection throughout the consortium?	Why not?	Additional Comments
No	Same reason as above. Also, we don't quite understand the question about whether we limit our own patrons - in this case, no one else has recreational items so it's more of an N/A answer than No.	No
No	We do not limit patrons from requesting kindles in theory, but only because of my poor knowledge of how the catalog works. We'd have no problem if other libraries removed their physical electronic hardware from the catalog.	We, and our patrons, love Minerva.
No	There isn't a good way to package them in the delivery.	
No	They are intended for use by the College community to support curriculum and need to be available to meet those needs.	
No	Again, because of the funding source and short loan periods.	
Yes		If there were a general interest in projectors, hammers, etc., we would be open to finding a way to make it work. The same goes for the very high cost materials.