

## Item status codes & definitions

Code	Name	Definition	Requestable
-	available	Present or ready for immediate use	Y
o	library use only	item is used only on library premises; may not circulate outside; reference or held for library event	N
f	on display	item is available, but "on display" rather than in usual location	Y
w	withdrawn	removed from collection, pending deletion from catalog	N
r	in repair	item needs physical mending or repair and cannot be circulated in present condition	N
a	on order		Y
i	in house only	Local faculty use only	N
p	in processing	new item being prepared for circulation, needing cataloging and physical prep	Y
m	missing	not checked out and physically missing from the collection	N
b	at bindery	item has been sent to an outside vendor for binding/repair. item may be out of circulation for extended time	<b>N</b>
e	in tech serv	item needs correction of bib/item record or other quick fix; prompt action is likely. Not a location.	Y
g	ask librarian	item is not stored in public location but may be circulated, ie. equipment	Y
k	online	resource found online only, not a physical copy	N
q	unavailable	item is not available;not able to be used or obtained. This status may be assigned only by Maine InfoNet staff.	N

*approved November, 2009*