

Maine InfoNet Board Minutes, March 17, 2010

The Maine InfoNet Board met at the Maine State Library in Augusta on March 17, 2010 at 1:35pm.

Members present: Janet Bolduc, Librarian, Central Maine Medical Center; Richard Boulet, Director, Blue Hill Public Library; Ralph Caruso, CIO University of Maine System; Clem Guthro, Director, Colby College Libraries; Linda Lord, State Librarian; Barbara McDade, Director, Bangor Public Library; David Nutty, Director of Libraries at USM; Steve Podgajny, Director, Portland Public Library; Elizabeth Reisz, Director of Library Media Services, York Schools; and Joyce Rumery, Dean of Libraries at UM.

InfoNet staff present: James Jackson Sanborn, Executive Director.

Members absent: Judith Frost, Director of Library Services, CMCC; and Richard Thompson, Chief Information Officer, State of Maine.

Minutes:

On a motion made by Barbara and seconded by Clem, the minutes of the February 10, 2010 meeting were unanimously approved as amended.

Executive Director performance evaluation and goals:

James' evaluation, after 18 months of service, was positive and resulted in a continuing appointment.

Staffing and Search Update:

Final interviews for the Library Support Specialist will be conducted March 18. Marilyn Lutz will be retiring June 30, 2010. MLS intern finishes this week.

MaineCat policies for 'settle up':

New Minerva 'settle-up' policy has implications for MaineCat practice.

Solar Issues update:

Maine Library Commission received a grant from the King Foundation to automate 20 small libraries. Barbara suggested that those libraries be required to be in MaineCat but the Commission was not receptive to such a requirement. The Board discussed benefits and possible issues of being in MaineCat. Small libraries might find materials loan requirement a hardship. Janet McKenney will be working with district consultants to implement the grant. Because the grant amount is less than requested, \$50,000 rather than \$74,000, it may only be possible to automate 15 libraries until additional funding is secure. Expectation that once the libraries are automated they will migrate into Solar.

Venice and James will attend load profile training. Nelson has already attended. Once staff are trained, they will begin with Blue Hill Public Library as a test. Board will wait on approving guidelines until the load is successful.

Last Copy Center sub-committee:

Clem provided the Board with a detailed description of the LCCM proposal. LCCM is a service operated under the auspices of MIN made up of storage facilities including but not limited to the LCCM of Bangor. Member libraries would pay a fee to MIN for maintaining virtual records. Before Board can approve the proposal it needs to be reviewed by those libraries that are most likely to participate, primarily URSUS and the larger libraries, to determine if it is workable and if there are still unanswered questions.

Budget update and discussion:

The portion of the budget that flows through the University has been clarified. James and Linda are working with staff at the State Service Center to clarify the portion of the budget flowing through the state that belongs in the Maine State Library budget with a Maine InfoNet component. Minerva funds will be returned to the MSL budget. On budget this year on the University side. Savings on salaries has covered the cost of office renovations.

Updates on:

501(c)3 - James provided the Board with a draft of the Bylaws for the Maine InfoNet Collaborative, the 501(c)3 corporation. Prior to final action by the Board, need to review bylaws, clarify several issues with Attorney Pratt, and legal issues with the University.

Retreat agenda planning:

and legal issues with the University.

Retreat agenda planning:

Need to re-visit strategic planning, especially in light of the vacancy created by Marilyn's retirement.

Executive Director's Update:

New format of Executive Director's report to the Board is helpful.

Other Business:

Statewide Collection Forum - Discussed interest in holding a follow-up meeting to the Collection Development Summit to provide an opportunity to continue the conversations begun last June. Joyce's motion to hold an annual meeting on collection issues for all libraries in the state was seconded by Clem and was unanimously approved. Joyce, Clem and Barbara will begin planning for a meeting in June.

Interlibrary Loan - issue about inter-system requests not being fulfilled. Need to facilitate conversation among circulation and inter-library staff about protocol for handling inter-system requests. Barbara will work with Alisia to organize a meeting, possibly in Orono.

Meeting adjourned at 3:37pm.

Respectfully submitted,
Elizabeth Crawford Reisz
Recording Secretary