

Maine InfoNet Board Meeting Minutes

September 22, 2016

Board Members Present: Joyce Rumery, Doug Macbeth, David Nutty, Jamie Ritter, Clem Guthro, James Jackson Sanborn, Sarah Campbell and Dick Thompson,

Barbara McDade, and Nancy Grant on phone.

- Need ongoing Secretary following Brook's departure
 - o J. Ritter will look into staff support to take minutes
 - o Dick suggested that Bridge software could record

MOU Subcommittee

- David presented draft, seeking approval of concept
 - o Needs wordsmithing
- Discussion about staffing/funding section:
 - o Funding for staffing of MINERVA is subsidized by MSL's LSTA money
 - o Want MINERVA to have leverage over all component groupings
 - Add paragraph into Background section that mirrors description statement of MINERVA:
"MINERVA exists... Receives substantial funding...stated goal is to serve libraries across state" (J. Ritter will draft)
 - Add "as a consortium" in 2nd paragraph
"As Minerva as a consortium does not currently contribute funding..."
 - MSL provides 2.75 FTE for Minerva staffing and also covers 2/3 of platform costs of MILS (2.5 per position + .25 for contractual support). MINERVA (\$4200 a member) covers the cost of MINERVA, ILS, and 1/3 of MECAT, but no staffing
 - How does MOU relate to membership model?
Membership relates more to MECAT and shared purchasing, not to ILS support
 - Clause in MOU re: member libs in MINERVA should be sufficient
 - o Suggestion of appendix or See Reference to Unattached Document (living document)
 - E.g. policies like must be on delivery, etc. or lending through MECAT
 - JJS will convene Subgroup (JJS, Joyce, Jamie, Clem) to draft "Key MINERVA policies" as living document
 - o Discussion about use of word "consensus"
 - Only applies to member libs
 - MINERVA and MIN develop minimum standards/criteria/rubric to evaluate potential members
 - OR remove words consensus
 - OR language that decisions not be made in capricious manner, or not unreasonably denied

- There is a document now re: Joining MINERVA that JJS read – “Readiness Measures”
- Add clause under “Rights and Responsibilities”
#2: “...reached by consensus contingent upon Readiness Measures between MIN and Minerva EB.”
- Still need to hear back from MINERVA feedback

VOTE: Minerva Board: Clem and Doug approved concept for subgroup to redraft and refine language

Bibliotheca eBook Platform

- Feedback received from Digital Library of NJ which moved from OD – BT last March
 - o Initial trepidation reported, but has turned around, high praise
 - o Appreciated sharing from Private Cloud to consortium

Reviewed contract with Overdrive – dated 10/27/2008

- Contract is committed until 10/27/2016 – then monthly
- Libs subscribe as of 3/1/17
- Outreach to current OD member libs:
 - o JJS has shared with MINERVA Executive Board about possibility
 - o State Library has discussed at district meetings

Communication Plan!

- Higher % of funds go to collection building
- Schools allowed
- Ease of use
- Concerns:
 - o Kindle e-ink
 - o Audio users who download to device and can use beyond due date
 - Raise due date to 3 weeks
- Holds on OD cannot be imported into 3M, but JJS will confirm this
- Migration Plan:
 - o Possible 2 Phases:
 - Move items without holds or not checked out
 - Items in use

Update on Development Committee

JJS, BM, Steve Podgajny, Sherrie Bergman, Gene Wiemers

- Discussed charge and overarching goals
- Discussed MINERVA strategic plan and potential funding needs
- Discussed potential for NCG funding re: 2020 bicentennial
- New \$ to bring new libs into MILS
- Question of Bond to pay for new ILS or big changes
 - o Also related to Bicentennial
 - o Committee needs more detail of MINERVA’s vision
- Joyce reported that she is on Cultural Affairs Council and they are proceeding with preparing bond proposal re: funding for Bicentennial

- Discussion about whether we need to develop more checks and balances for Dev Committee
 - o Charge says “work in conjunction with MINERVA board
 - o Codify way they act on behalf of MINERVA board which will give them authority
 - o Either in Bylaws or side doc/charge
 - o JJS as Chair

VOTE: Charge Governance Committee to draft language

Next meeting: October at JAX

Adjourn: 3:39 PM Joyce, Clem