

Maine InfoNet Board Minutes, May 28, 2008

Maine State Library Conference Room
1:30 – 3:30 p.m.

1. Executive Director Search.
 - a. Reference checks made at 12:30, 1:30 and 3:00
 - b. Consensus that we offer the position to James Jackson Sanborn
2. Interim CEO report
 - a. Centralize point of contact for support requests for all systems – all staff will be involved, anticipated improved response time. Tim will implement.
 - b. Minerva Summit concerns shared with staff – more standardization recommended.
 - c. Staff has moved into new temporary space in downtown Bangor.
3. Office space for MIN staff
 - a. York Village, self-contained space for the entire staff. Needs to be renovated, at no cost, and rent-free.
 - b. East Annex – also needs some rehab, but staff would be scattered. Asked for space for six – risk losing space not fully used.
 - c. University prefers East Annex (less costly to University) but York Village would suit our needs better – help bring the staff together and break down the silos.
 - d. Dick will call and David will draft a letter from the Board in support of York Village
4. Temp position
 - a. State has approved position to replace Jon Forest
 - b. Consider hiring temporarily until the Executive Director is in place. Staff recommends Laura Galuchie, at 20 hr/wk, to revise Minerva Help web pages, update tutorials and create power point presentations of existing tutorials for use in Web Junction ‘live space’ training workshops.
5. New Century Grant (being submitted by Maine InfoNet)
 - a. Statewide Downloadable Audio Service – OverDrive
 - b. Join based on population – sliding scale – paying a share towards purchasing the collection that would be shared statewide
 - c. Establish statewide cooperative purchasing for other digital resources – statewide Collection Development (topic for next Summit)
6. Re-appointment Marilyn Lutz as representative to GEO Library
7. Board appointments
8. III negotiation strategy and timeline
 - a. Sue Jagels retirement leaves a vacancy on the Board. Sue has been an at-large member but has represented HSLIC (send a note of thanks to Sue for her service on the Board and as chair of the Finance Committee)
 - b. Ask HSLIC to recommend a replacement for Sue – an important constituency to have represented on the Board.
 - c. Judy’s term as Minerva representative ends this summer. Ask Minerva Board to recommend someone to be appointed as their representative – let them know of Judy’s interest to be re-appointed.
9. III negotiation strategy and timeline
 - a. Karl Beiser is reviewing the contract for Minerva & Solar. Joyce will review for URSUS. INN-Reach is a separate agreement. How many licenses are needed for the systems to talk to each other? Separate issue.
 - b. Anticipate difficulty negotiating the price.
10. FY09 budget
11. Minerva Summit
12. Board goals from retreat