

Maine InfoNet Board Minutes, July 30, 2008

Maine State Library Conference Room
1:30 – 3:30 p.m.

1. Approval of minutes May 28 meeting (forwarded to Board for e-mail approval)
2. James Jackson Sanborn: Update, preparation, first few weeks agenda
 - a. Arriving August 7 to get settled into house he bought in downtown Orono
 - b. Officially begins August 20
 - c. Can begin communicating via e-mail prior to start date
 - d. Willing to be involved in hiring of new agency technology officer prior to start date
 - e. Board support – welcome with gift basket/flowers, reception at UM
 - f. Orientation – weekly conference call with Executive Committee; get constituent meetings on his calendar, e.g. Minerva Board, URSUS, Larger Libraries, etc.
 - g. James reports to the Board but is a University of Maine employee. Joyce is representative of Jim Breece. Contract is signed by Jim & Gary. Board should have more contact with Jim Breece – suggested scheduling a Board meeting in Orono or Bangor to facilitate his involvement.
 - h. Board needs to set strategic priorities for James.
3. MIN and James at upcoming events
 - a. Reception at Maine Libraries Conference (Rich will contact Molly Larson) – contact Anne Davis about table in vendor area (approved expenditure of \$275) – panel program about Maine InfoNet (Clem will contact Molly)
 - b. Tri-district council meeting at Augusta Civic Center on October 3 – should plan to have a MIN information table
 - c. Next Board meeting August 27th in Blue Hill – welcome James and recognize Barbara for her work as Interim Director – arrive in time for lunch in a local restaurant
 - d. Send of letter of thanks to the Bangor Public Library Trustees for allowing Barbara to serve as the interim director
4. Search for open position status and plan
 - a. Six applicants – Will readvertise
 - b. Review committee – Clem & Judy will work with Gary
 - c. Give packet to James when he arrives
5. York Village MIN offices
 - a. Work is being done on the office space – need to get computers and furnishings for James
 - b. Staff moving from Belfast Hall in Bangor at the same time
 - c. Balcony will remain; need to purchase a refrigerator; microwave already there.
 - d. Other academic program offices are located in York Village units – parking is adjacent
 - e. Mailing address is Suite 58, 5784 York Village, Orono 04469
 - f. Expressed appreciation of Joyce's effort to pull this together
 - g. Janet Waldron has been instrumental in making this happen at no cost to MIN Board
6. Interim Exec Director report
 - a. Concern about the ticketing system currently being piloted
 - b. Marilyn is working on a grant for digitization/preservation.
 - c. Invite Ken Difiore of Portico to meet with MIN Board about digitization/preservation possibilities that would make sense for Maine
 - d. Stats questions
 - e. Gary had to make significant budget cuts including LSTA funds – Minerva cataloging support cut by 50%. Need to address cataloging issues. Where does it fit in the priorities? We aren't the only ones dealing with this problem. Larger Libraries meeting – OCLC mention of possible solution – talk with Steve.
7. III Negotiation on contract renewal
 - a. Concern about the effect of cost on Minerva libraries. Karl Beiser is researching contract history.
 - b. Need to bring James into the process as soon as possible
 - c. Hope to have a new contract in the fall
8. Board member seats
 - a. Minerva Board re-appointed Judy
 - b. HSLIC – David is in touch with current Chair
9. New Century Grant
 - a. Approved!
 - b. Need to form a committee to develop the program
10. Board Committees or task groups and working structure with James

- a. Approved!
 - b. Need to form a committee to develop the program
- 10. Board Committees or task groups and working structure with James
 - a. Create task groups to address strategic priorities – Cataloging, Future Finances, Next Generation Library System
 - b. May be difficult to come up with one solution – need to develop pilots, look for funding sources, etc.
- 11. Other Business
 - a. Rich and Barbara were tasked to work on a new Mission Statement – they have a few suggestions but weren't clear about purpose
 - b. Maine InfoNet -- Helping Maine's libraries connect patrons with ideas; Helps through Shared technologies all Maine libraries serve patrons better.
 - c. Succinct – elevator message – tag line.