

Maine InfoNet Board
September 15, 2013 1:30pm
Maine State Library

In attendance: Linda Lord, Barbara McDade, Pauline Angione, James Jackson Sanborn, Brook Ewing Minner, Clem Guthro, Judy Frost, David Nutty (by phone), Richard Thompson, Joyce Rumery, Doug Macbeth, Nancy Grant

Agenda

Approve minutes of June 2014: Barbara moves, Clem seconds. Passed unanimously.

Executive Director Report: James presented his report, which can be found in Dropbox. Minerva migrated a week ago; no major problems except for on-going slowness due to an issue with iii. James meeting with iii this week to plan MILS implementation. James applied for a sales tax exemption as a 501c3 as both a library and a government agent (as advised by state of Maine). The 501c3 was denied a sales tax exemption and was advised to seek legislative action. James will work with Barbara and Linda to move legislation forward on this issue. Minerva Executive Committee approved transfer of funds to Maine Infonet.

Barbara moves that Maine Infonet accept the funds from Minerva, keeping it in a separate account, and will manage those funds. Judy seconds. Passed unanimously.

Maine Infonet allowed Minerva membership committee to accept applications for new members. Freeport PL, Windham PL, and Maine College of Art all applied. Freeport and Windham are both using Koha and MECA is a iii library.

Shared digital content: James presented a spreadsheet for Flipster titles (digital magazines) with annual costs. Pricing is per title. Some are unlimited use while others have limits on simultaneous users (varying from 50-500 users at one time.) Flipster presents the current issue and three previous issues at one time, on a rolling basis (or possibly a year's worth; James will investigate.) You can view the magazines online or download to a device. \$300,000 to have full statewide access to all titles in the database. James will work with Barbara to put together a package to present in a "kickstarter"-type campaign. James will follow up with EBSCO rep with some questions and will share log in information for Flipster with Brook and Pauline.

James also got a quote for statewide access for Rosetta Stone and the automotive repair reference center (EBSCO). There is also a small engine repair database.

As an aside, the State Library is looking at options to put out to libraries to vote on how to use tax check off money.

We reviewed the Maine Infonet Budget, July 2014-June 2015. The MIN Board does not have a finance committee although that was on our original list of possible committees. Joyce suggests three people constitute the finance committee. The Board requests that James present

an update budget quarterly, knowing that the Board and/or the Finance Committee may request this information more often.

Brook, Dick and Joyce will serve on the finance committee.

Filling Board vacancy: Nancy Grant has been elected to serve as school library representative and is joining us for her first Board meeting today. Welcome Nancy!

Continue strategic plan work: We reviewed the committee list and got a brief update on committee work thus far.

Clem suggests that we strike the words “through URSUS” on Goal A2 #3.

Review strategy screen: Questions to consider in the future: Is this list weighted? How many “x”s do you need to check off in order to embrace an idea?

Review Big Question Strategy: Pauline created documents to summarize strategies for dealing with big questions for MIN as they arise. We discussed the use of the strategy screen at both the beginning and end of a decision making process. Linda points out that on the current list if big questions, “What are ways in which MIN can become the leader in library services in/to Maine” should be changed to “a leader...” Also, the big question “Should School Libraries be added to MIN” is more about whether or not that MIN wants to actively pursue additional school library inclusion in any/all MIN services.

We will begin to rank the current big question list at our October meeting.

Review the competitor and partner graph: James renamed this as the Library Associations graph and has created a chart that shows which tasks overlap among various library groups in Maine.

Review plan to communicate strategic plan to constituents: Linda and Clem have yet to meet.

Timeline and deliverables with assignments: Joyce created a timeline of strategic planning work, found in Dropbox folder for September meeting. Rather than calling the draft of the strategic plan that Brook, David and Joyce will present to the Board “final draft”, we will imply call it “draft” to minimize confusion. Joyce will edit the timeline and welcomes feedback on deliverable dates from committee members.

A side note to strategic planning documents in Dropbox: Be careful with naming and folder placement. Try to put a key word in the first few words of the title, making it easier to find specific documents when using tablet or phone view.

Judy moves to adjourn, Clem seconds. Meeting adjourns at 3:17pm.

Next meeting - October 8, 2014 at 1:30pm