**URSUS Cataloging Standards Committee**

**Monday, February 25, 2013, 10:00-2:30 p.m.**

**Bangor Public Library Board Room**

**Meeting Minutes**

Meeting called to order at 10:15 a.m. by Lynn Wilcox, Chair.

In attendance: Venice Bayrd (InfoNet); Sharon Fitzgerald (UM); Lynn Wilcox (USM LAW); Lanny Lumbert (USM); Mary Saunders (MSL); Alex Burnett (LLR); Judie Leighton (BPL); Alisia Revitt (InfoNet); Elizabeth Phipps (USM); Bryce Cundick (UMF); Peggi Loveless (UMA); Nelson Eubanks (InfoNet)

In attendance via Polycom: Angelynn King (UMM); Gretchen Brissette (UMPI); Kathryn Donahue (UMFK)

**Approval of minutes from October 12th meeting**: The minutes of the October 12, 2012 meeting were approved electronically by the committee members via email prior to this meeting.

**1. Assignment of secretary for the meeting**: Kathryn Donahue (UMFK), per rotation schedule.

**2. Introductions and housekeeping:** A list was circulated for updates to the committee members and email distribution list.

**3. 856 |z text changes for e-resources:**

The request from the Public Services Committee to change the text of the URL links in the Ursus electronic records was approved by the Director’s on February 15. If the cataloging committee approves, these changes are ready for implementation.

Due to the origin of the bib records in Ursus (input by library, input by vendor tapeload, input by Serials Solutions) not all changes will be executable in the same fashion.

Non-SS records: the text will change with a global update.

Non-SS records will retain item records

Venice will send out final language to the committee.

March 1st is the "point of no return" for this change.

Venice has arranged for Serials Solutions to adjust text and re-load records. UMS will use this opportunity to remove all attached item records from the e-serial titles. The legacy Serials Solutions records will be suppressed for some clean up, then deleted. Venice determined this needs to be put before multiple committees, particularly a poll of public services, prior to implementation.

Clean up issues:

UM adds item records to those ebooks that are on e-reserve.

Some libraries have have attached order records or other linked information that needs to examined, deleted or transferred to the new SerSol bib records.

Venice will update committee about processes and timelines.

**4. Retreat planning:**

Does the committee want to move forward with the retreat/training day/workshop? Yes, with modifications to the original concept.

The committee chooses to move forward with the following session ideas: URSUS/MaineCat coding (Alisia); Digital Commons (Sharon); RDA-practical training (outside speaker); Maine Docs (Greg Curtis?); Acquisitions (?); ERM session (?); MARCEdit (?); table topics (such as troubleshooting) for the various groups during lunch (?).

Planned for 1 day event, rather than 2. Committee desires the event to be on one of the URSUS campuses. It should be a campus with recording capabilities to make the various concurrent sessions available to all. UM Orono campus was determined to be the best geographical mid-point for all campuses. UMFK and UMPI both volunteered their campuses for the event.

When? May 31st or June 7th.

Estimated number of attendees? Committee estimates 46 total attendees.

**5. Implementing RDA and RDA currently in URSUS:**

(Alisia) Regarding compliancy with RDA: fields previously stripped for URSUS will start appearing, and will be validating.

Our UMS Catalog committee is to set a date for RDA commitment. We will be seeing both pre-RDA and RDA records in the webpac. June 1?

We will have seen records coming into the catalog with RDA fields; this will give us the opportunity to look at any and all implications at the retreat.

(Sharon) The Committee should schedule a mid-meeting online conference to update on the RDA transition, approximately 6 weeks in to the implementation. The Committee agrees.

The publication and copyright date is in a 264 field in the RDA record.   The display is the same (Example**[http://ursus.maine.edu/record=b5250180~S1](http://ursus.maine.edu/record=b5250180%7ES1" \t "_blank):**Publisher Buffalo, New York : William S. Hein & Co., Inc. 2012  ©2012.) However,  currently this field is not recognized in the Sort function of the WEBPAC. Problem has been submitted to III for a fix.

The 33x fields do not display in the WEBPAC and no longer display in RED in the Millennium Client.

The GMD in the Title Field is not used in RDA records. Patron will rely on the ICONs

Here is a browse screen with ICONs for Book, Periodical, Ejournal, Gov Doc Serial

[**http://ursus.maine.edu/search~S1?/dClassification+--+Books+--+Periodicals/dclassification+books+periodicals/-3%2C-1%2C0%2CB/exact&FF=dclassification+books+periodicals&1%2C4%2C**](http://ursus.maine.edu/search%7ES1?/dClassification+--+Books+--+Periodicals/dclassification+books+periodicals/-3%2C-1%2C0%2CB/exact&FF=dclassification+books+periodicals&1%2C4%2C)

III commitment to RDA has been “turned on.”

All new MaineCat records will be RDA standard by September.

RDA Toolkit: Can this be a consortial purchase? Most campuses are interested, but we do not have pricing available yet. The Committee would like to make a recommendation to the Directors to purchase consortially.

MaineInfoNet will come back to the committee on what fields to use/exclude. The committee needs to update the cataloging standards with core, local, etc. fields

There are Core Level fields for basic RDA; Sharon states Connexion contains a template for these.

GMD: Since GMD is not part of RDA, records will rely heavily on MAT TYPE for accurate scoping. A focus must be placed on ensuring MAT TYPES are accurate and correct.

33x icons are not effectively coded.

"Rule of 3" no longer applies in RDA

Authorities: Phase I of RDA authorities implementation started. Phase II: 3/31. Changes will start coming through. Committee is unsure whether these will cause search problems with legacy records using AACR2 authorities; this is a wait and see situation, as it is uncertain of this will affect record imports (will it invalidate old authorities?)

Next year will be a good time for record clean-up.

The Committee would prefer the Authorities Phase II until we see the forms of records we receive.

Serials Solutions has been accommodating RDA since November.

Legacy AACR2 records: there will be a mix of RDA and AACR2 records in the catalog.

**6. Update on Maine Shared Collections Strategy (MSCS):**

Big news: OCLC is not delivering what principle investigators want in terms of reports. Therefore, the project will not continue with OCLC, and will instead go with SCS. SCS will build on the reclamation.

SCS will do record comparisons to help with determinations regarding collection development. This will help libraries determine how to deal with last copies (i.e., transfer those copies to libraries with the most use of the title).

Regarding the last project meeting, the question was raised as to whether all in the group are on board that this is a shared collection

**7. Revisit URSUS coding:**

MAT TYPES need to be redefined and in the best shape possible because 1.) RDA does not use GMD, and 2.) the number of electronic resource records put a new face to the catalog.

The Committee should look at defining/re-defining the MAT TYPES; this list cannot grow.

Do patrons notice?

[Due to Polycom disconnection at 2 p.m., the minutes were continued by Lynn Wilcox, Chair]

Respectfully submitted,

KD

**8) Strategize about revisiting Ursus coding especially e-resources or other non-print formats in light of WEBPAC and Discovery tools**

Committee will revisit bibliographic record coding beginning with revisting/refining/redefining mat typ, particularly e- resources not generated via tape loads retrospectively and going forward. Working definition put forth from Mary Saunders (MSL) “e-resource used for any format requiring a computer to access the information”.

**9)Use of WIKI- not discussed**

**10) Old business: Reclamation duplicates exception to be added to the Cataloging Policy Manual**

Discussion ensued re: new fields or codes resulting from Reclamation do not need to be added to the Cataloging Policy Manual which include in the bibliographic record 019 OCLC control number cross-reference as this is a standard field in all records, 003 OCoLC tag used in Reclamation records only to date. We should not take this field out but can make other changes to the records as per the Catalog Policy Manual including overlay as the field is protected, in item n Retention statement only used by Reclamation participants only.

Due to planned "summit" on May 31 or June 7, In lieu of May meeting, we are convening a Conference call May 1, beginning at 2 PM. Action/benchmark items for Conference call will be supplied in advance.

Respectfully submitted,

LW