

Cataloging Standards Committee Meeting minutes
May 19, 2004
10:00 AM
Meet me call

Present: Gretchen Brissette (PI), Laura Gallucci (SYS), Mary Saunders (MSL), Peggi Loveless (AUG), Sharon Quinn Fitzgerald (ORO), Leslie Kelly (UMFK), Elizabeth Phipps (USM), Sheila Bearor (LEG), Lanny Lumbert (USM), Judy Steere (FAR), Judie Leighton (BPL), and Lynn Wilcox (LAW).

Absent: Jean Clemons (MAC).

I. The minutes of February 6, 2004 were accepted with one correction. Item IX will be deleted because the Committee did not actually agree to make any changes to the Standards Document regarding eResources. We only had a discussion.

II. The Committee accepted the document outlining the history of secretaries and chairs as posted on the Library Support page. The Committee also accepted the proposed rotation of secretaries and chairs, with one correction. The University of Maine at Portland listing will be changed to University of Southern Maine. Gretchen and Sheila agreed to swap secretarial assignments to accommodate Sheila who will be having surgery in September.

III. The Committee discussed the new meeting format. Laura explained that the URSUS travel budget is exhausted and that is why she proposed "meet me" calls instead of meeting in person 3 times a year. With telephone meetings, the Committee can meet more often, and have shorter meetings. Some members asked who is paying for the telephone calls, the System or the individual campuses, and is it really a savings. Laura will investigate. Also, some members have work spaces that do not lend themselves to a telephone meeting format. Other members had a concern that if we are able to meet by telephone, the System might decide that we don't need to meet in person again.. Laura assured us that this is not the case, that she is lobbying the System to have at least one in-person meeting a year. Some members suggested that if we continue to hold "meet me" calls, we should have a regular day and time. The Committee agreed that this is a good idea. Laura said this will be decided later by email.

The Committee discussed handling some issues via email exchanges. Laura explained that many of the email questions she receives are library-specific, but the ones that are not could certainly be put before the Committee members via email.

IV. Peggi brought up a couple of concerns about the 505 field. 1) The print constant displays differently in URSUS than in InfoNet. In URSUS, it displays as "Note". In InfoNet, it displays as "Contents". And if the word "Contents" is already in the note, the word displays twice. Laura said that she now has the ability to relabel MARC tag names. She will make a change in the 505 so that the print constant will display as "Contents" instead of "Notes", will turn it on today, and we will have a month to evaluate it before our June meeting. 2) URSUS bib records with a 505 field sometimes

also have an 856 with the same or similar contents information. Is it necessary to keep both fields? If not, which one should we eliminate? Lynn and Gretchen said we should keep both fields, and the other members agreed.

V. The Committee began a discussion of Serials Solutions problems. Some campuses don't have access to all the years to which they should have access. Lynn said that the problem may be with the non-aggregator subscriptions, as various publishers may have different arrangements with Serials Solutions than they do with other services.

Lanny brought up a scoping problem involving Serials Solutions and electronic resources. Currently, each campus has one location code for electronic resources. USM Reference is purchasing an increasing number of electronic resources, and when they search for these, the existing scope also pulls up all their Serials Solutions records. USM Reference wants the reference scope to pull up only their electronic reference materials. Lanny suggested that we may need more than one electronic location code.

We agreed that the next agenda will start with Serials Solutions.

The meeting was adjourned at 11:00 AM.

Minutes taken by Mary Saunders, Maine State Library