

UMS CATALOGING STANDARDS COMMITTEE
FRIDAY, JULY 20, 2001
AUBURN HALL, BANGOR
MINUTES

Present: Peggi Loveless (AUG), Judy Steere (FAR), Anne Chamberland (FK), Leslie Kelly (FK), Lynn Wilcox (LAW), Sheila Bearor (LLR), Louise Hinkley (MSL), Sharon Fitzgerald (ORO), Susan Robertson (ORO), Gretchen Brissette (PI), Marilyn Lutz (SYS), Barbara Smith (USM), Cassandra Fitzherbert (USM)

Absent: Judie Leighton (BPL), Representative from Machias,

Minutes from the previous meeting – Barbara Smith will be distributing these before our next meeting.

1. Release 2001 Upgrade: (handout)

The Committee reviewed the enhancements for Cataloging, Database Maintenance, and Authorities. Most of these seem to benefit Asian character systems. All members of the committee have been passworded to view the user manual on the WEB.

2. Millennium Cataloging: (handout)

The Committee reviewed the handout. The decision was made to install Millennium cataloging. Marilyn will ask Innovative to place UMS in the installation queue.

Marilyn to ask III – Will staff machines be capable of our running all three Millennium products: MilSerials, MilAcquisitions and MilCataloging?

3. Indexes and Databases: (handout)

Presentation of the revised interface that allows each campus to scope to their own and system-wide titles only. Marilyn and her staff are upgrading scripts and the design. A handout will be provided with documentation to library contacts and Cataloging Standards Committee members. On-line help will also be provided.

4. Ejournals:

Presentation of the UMS prototype developed using Microsoft Access

A Prototype and scripting is available. Do we want one integrated database or individual databases for each campus? The front-end can be viewed on Fogler's home page (see: <http://www.library.umaine.edu/ejournals/default.asp>). The back end is an Access database that provides a template to add new journals. To see the initial database, each library would scan URSUS, collect titles in a review file and FTP the file for inclusion in the Access database.

5. Authority Load Status: (handout)

1,091,565 bib records were updated. UMS is reloading approximately 35,000 bib records per night. This project should be completed by September 2001. The authority records will be next.

The Authority sub-committee (Lynn, Sharon, Gretchen) will review the report list. The Committee is interested in the reports for N001, N006, N015, N016.

6. Millennium Acquisitions: (handout)

Log-ons are set up, but not yet customized. The software is available to workstations that have at least one Millennium product already in place. For those that do not, Marilyn is checking to see if dladmin has Millennium to download. Marilyn will be sending a training packet (ASCII) for acquisitions that MSL used for their training. Marilyn provided each library with logins and passwords for each Millennium product. Our September meeting will include the Acquisitions staff of each library for an in-depth exploration of the new module.

7. Other

A. System options: (handout) The Committee reviewed the INNOPAC system options (Database Maintenance). The committee agreed that we should add edit the overlay protection list in order to protect the 856 field. Marilyn will follow up.

B. Duplicates: Gretchen announced that she was trying to catch up. Libraries will be receiving at least two months worth of duplicates at a time. Duplicate barcodes have increased.

C. Physical description enhancement: Susan voiced a concern that the 300 field is not being systematically upgraded before the record is downloaded to URSUS. Lynn asked that dead serials be updated as they are noticed.

D. USM Reorganization: This meeting is Barbara Smith's last one. She announced she is now Coordinator of Public Services for USM. Lanni Lumbert will be attending future meetings as Coordinator of Technical Services.

Each of the other representatives shared changes that are occurring at their libraries

8. Next meeting: September 28, 2001 (alternate date: October 5, 2001)

Possible agenda items:

Orders using item records

MLR bib records for orders – review standards and minimal data requirements

Circ-on-fly permanent item records = periodical circulation

New slate of officers

Gretchen Brissette (Secretary for the Day)