

Systems Council Meeting Minutes  
August 19, 1994

Present: J. Bird; S. Garwood; J. McLeod; M. Poulin; S. Robertson;  
J. Rumery; F. Wihbey  
Absent: K. Amato; S. Fitzgerald; N. Lewis

1. Status of the Library gopher. A handout describing the current status of the library gopher was distributed.

J. McLeod, S. Fitzgerald and S. Garwood have had instruction from Jerry Hall on editing in UNIX for the gopher.

The gopher menu for information about the library was distributed and the assignments were made for the creation of documents. Reference and Science and Engineering are already working on the guides that will have to be reformatted from PageMaker or WordPerfect into ASCII for the gopher. The Collection Development Council will be providing the Fogler Library Collections section. The rest of the material will come from public service units of the library.

The Systems Council decided that it will be standard procedure to have the creation date and the initials of the author of the document at the end of each document in the gopher.

Responsibility for editing the guides will be a part of the work done by the staff member responsible for the guide. The guides can be edited in ASCII with a DOS editor. Instructions on conversion to Gopher for the library guides have already been distributed to Reference and Science and Engineering staff.

2. Campus Wide Information System. The university is far behind the other UMS campuses. The Dean wants the library to develop the CWIS. CIT is in agreement, but we have not yet received the passwords required to get access to the system. [Note: authorization was arranged as of Friday afternoon, 8/19]

The initial strategy is to examine the types of information offered on other CWIS and determine the best way to set up that information for the Orono campus.

The staff time to maintain these systems is an issue that needs to be addressed. All of the editing cannot remain with the staff that are currently trained on UNIX, the work will have to be distributed to other library staff. The support staff in Reference and Science and Engineering may be the next library staff to be trained to do data entry in the gopher.

3. The computers will be installed in the first floor classroom next week. The instructors work station may still be a problem and may have to be pulled if students are unable to see the whiteboard.
4. The next meeting will be September 23, 1994 at 10:00am.