**UMS Cataloging Standards Committee
September 22, 2017 at Bangor Public Library**

Present at BPL: Lynn, Alisia, Cason, Bryce, Sharon, Diane, Patrick. Via polycom: Mary Saunders, Peggy O’Kane (MSL), Alex and Ryan (Law/Leg), Asita (FK), Elizabeth (USM), Ben (Machias)

Agenda with Notes

1. Impressions of III presentation and related ILS developments (Aug 18th) [30 min]
	1. Status – “In scheduling” with faceted search but not “Duet.” Hopeful for 1st quarter. Zepheira and Encore implementation on separate tracks.
	2. Zepheira linked data processing
		1. See Denver Public or Multnomah County (Oregon) for public implementations. Zepheira site will mention others.
		2. Zepheira contact TBD in the next couple weeks
	3. Encore public layer
		1. Encore implementation must precede Decision Center -> MyLibrary.
		2. Expect Encore beta end of October; watch for fields exposed from bib utility sources not appropriate to UMS holdings (eg. 540: Terms governing use)
		3. Up to each institution as to when the Encore widget layer is placed.
		4. URLs: ursus.maine.edu (Classic) and searchursus.maine.edu (Encore)
		5. Technology Committee taking shape – Cason was “volunteered” last week.
	4. Presentation evaluations – Bryce reported 83% of respondents said to do again. Looking at early August 2018. Wide range of opinions on presentation; tracks for sure next time with separate rooms.
2. Statistics – discussion of project for Director’s report – Bryce tasked by Directors with telling Committee to “do from now on” using the form trialed this summer, resolving issues as needed. Bryce noted quantified data will help defend positions.
	1. Questions:
		1. Replace existing form at libs or keep multiple? Up to individual libraries
		2. Peggy O’Kane (MSL) posed a number of specific questions about the form [shared pages from print copy with BPL attendees; Bryce emailed full report to others at start of discussion]. Clarifications provided for: what constituted an item vs. piece, relocations and source of Digital Commons tallies.
		3. Current stats gathering focuses on location; suggested a III review file with date parameter then sorted by mat type to meet form needs. Peggy indicated possible to generate. [Also suggested to BPL]
	2. Action item: provide a couple stats examples: multi-volume set, analytics, etc.
	3. Charge: send an aggregate report to Cason monthly in .xsl format only resuming October 1st.
	4. BPL –Patrick indicated he waited for his director to ask but she never did.
3. New Business
	1. Sky River installed (part of III package); documentation available now for MILS. Fort Kent has requested as not an OCLC member. Several other libraries considering in order to drop pricey OCLC memberships.
		1. Question: overlay policy when Sky River precedes an OCLC record? Agreed this would be one way but will need to note fields to be protected during overlay.
		2. Alisia indicated some potential of duplicate fields with overlay
		3. OCLC records will not necessarily be the best but will enhance as needed given OCLC number turnkey role in ILS infrastructure.
		4. *SQF volunteered to review UMS Cat Standards current overlay policy as building block for a new addition. Will forward to Cason and Alisia and to Committee for review.*
4. Around the Room (lightning summaries)
	1. MIN (Alisia and Lynn)
		1. Maine Maritime Academy coming on board Minerva this spring (has been standalone)
		2. Museums in MILS reference only (non-circ) collection
	2. BPL (Patrick) - Large gift of 2500 DVDs being processed. Survey showed DVDs in demand
	3. PI (Michelle) – Re-inventoried stacks – cleaned up records. Now on to Special Collections backlog.
	4. UM (Sharon) – newly designed work area with ergonomic workstation tables, ERM work to clarify usage data sources; govdoc projects cataloging; town reports digitized as well as theses on Maine’s state history. UMA cat/training (Cason)
	5. FAR (Bryce) – Digital Commons instance pending. Mellon grant for 24 works to be selected for multimedia promotion. Recommends Tuesday for MLA; registration still open
	6. MSL (Mary) – keep unearthing stashes of state docs to catalogue in other locales, most recently from a closing library by Adam Fisher
	7. Law/Leg (Alex) – end of session extended and hectic. Busy digitizing content. Alex moving to senior position; Ryan to continue to represent.
	8. USM (Elizabeth) – remains with half time position but work load unaltered. Needs to connect with distributed staff on assimilating USM stats; 4 branches challenge.
	9. Machias (Ben) – Reference collection inventory project; entrance construction
	10. FK (Asita) covering for a staff person on extended personal leave; weeding history collection and taking one day at a time
5. Next Meeting – January 26th with February 2nd as snow date. Adjourned about 12:40.

Sqf 9/22/17