<u>Catalog Standards Meeting</u>

<u>Friday, September 16, 2016, Bangor Public Library, Board Room</u>

Present: Chair, Cason (UM) Bryce (UMF), Alisia (MIN), Sharon (UM), Patrick (BPL), Lynn (MIN), Jess (UMA), Nelson (MIN), Michelle, Secretary (UMPI)

Polycom: Asita (UMFK), Jim (MSL), Ben (UMM), Alex (LEG), Ryan (LEG), and Mary (MSL)

1. **Poster itype (Asita)**
   Cataloging a poster, what itype to use? FK request poster itype. Books, DVD's, poster (kit) as they were wanting to catalog the kit separately.

2. **HathiTrust record load update (Alisia)**
   Wait to load 1.7 million records take about a month. Contains a link that has print on demand. UM no longer uses URL still in there Colby may take over. MIN does not want to load then change or delete them. UM still will keep records, but did not renew subscription. MIN concerned about the records pointing to E-books. Continue month by month. Decide at a meeting early October what will happen to the links. Bulk of E-books that will be available to patrons. Records may be in Summon. Not all libraries have Summon. 3,000 records an hr. it can load. Bryce wants to double check with directors because it seems more cumbersome than originally thought. Sharon suggested doing a sample load. Records from Solar. Uploading, deleting, updating all at once with each record takes more time. Libraries can go directly through the [HathiTrust] website.

3. **Sierra 2.3 (MIN, Alisia)**
   MIN holding off because Triple I is having issues. Two Java versions. Save reorders the fields, III put out a hot patch. Listserv MIN wants III to level it out until the beginning of October before we proceed with upgrade. Clean up, hold shelf tweaks.

4. **E-books and the 856 (Sharon)**
   Joy @ USM reached out to Sharon. Batch loads 856 no longer in bib record. Indy resources for when we catalog. Shows hyperlink for each location in separate bibs. Have the same bib and attach items records for each location (like a book, etc.). Issues with people not deleting records when they no longer have the item. URL's into the bib (MIN). Bibs work for Serial Solutions load. Put into an item record. Multi-item location that is system and state wide. 1 record for data. Monthly reports for duplicate reports reduced. More libraries buying more streaming video and E-books.
   Clean the 856 records. 856 bad in bib. Individual bibs each library should have their own item record. Any library that buys their own E-book, attach the link in the 856 field in their own item record in the bib record. Strip vendor (if any) info in 500 fields. Patrons can access E-book, by clicking on the hyperlink provided by library. Regular maintenance. MIN cannot delete load profiles III has to delete those. Market edit is recommended. URL's in item records, talk to MIN.

5. **Additional review file numbers for MSL (Jim)**

   MSL outreach migrating to URSUS. 7 Review files currently, but would request to increase to 12. Looking at a 1,000 records, clean those up, and reuse. 1 or 2 files 1,000 max, others 200 or less. MIN is okay with giving them a couple vacant review files in the list without having to shift everyone's number of list.

6. **General BIBFRAME discussion (Alex)**

   Where we stand with URSUS. Get rid of mark. Vendors are holding off because it gets rid of cataloging. LOC pacing @ Government level, but are working on BIBFRAME. Cason recommends experimenting with it. DPLA has their own metadata scheme. You can pick and choose which scheme you use. Most use Dublin Core. Zepheira making it general search friendly by using links. Link data will be open. Cason and Sharon have been watching webinars. Keep an eye on BIBFRAME watch developments. Link data plans Alisia will share the link to the webinar.

7. **LCSH Update**

   Cason is updating the subject headings that were updated by the LOC. Creating lists finding the issues and using Global update. Typo of the day. Better data will make it easier. New changes are being done quarterly. Cason is only changes the records that are relevant.

8. **New Business**

   Mat type change for microform, directors will discuss at their next meeting.
   When deleting records, if another library has an order record attached, let that library know.

9. **Around the room**

   Alisia—MIN steadily bringing new libraries into MILS. Be aware that MILS records use Skyriver instead of Sierra. 001 is the primary match point in MaineCat. MILS records are coming from sole libraries. Z39 are picking up results that you didn't want. Alisia researching updating MaineCat, it's at a standstill it requires an old server.
   Bryce--UMF staff member retired. Replaced the vacant position. MLA annual conference inviting everyone and anyone.
   Michelle—Inventoried Special Collections, adding item records to those records, and then we will re-inventory SC again to make sure we added everything and all of those records were updated.
   Nelson—MIN java 8 has been banned in many browsers. Triple I has fallen behind. End of 2 ½ year of a 5-year contract with III. Solar is going away completely.
   Floating collection is going fine according to Bryce. Asita has not heard of anything negative. Anything coming off reserve needs an L field in the item record so they know who the home library is.
   Jess—UMA, Nottage library hired a new staff member to replace vacancy. Working on huge withdrawing projects. 1,500 records they removed from Sierra. Update collection.
   Cason—UM Spruce Budworm project, Gov Docs, check in records and update those records.
   Sharon--Cancelling most print materials in serials, not buying print volumes. Mending and binding combined with resource management to keep the positions.

Lynn—MIN not much URSUS. MILS loads training patrons and staff. Three more libraries to add in Nov.

Patrick—Thinks the building is done being renovated. Not sure why second floor is being opened to public. Glass room should be a big hit. SC person retired and replacement will start after Columbus Day. Valerie came back out of retirement because the reference librarian is out on medical leave. Most items are back in building and fixing those records. History room records are being updated and locating the items for the vault. Digital commons people meet in the fall. Cataloging committee come up with something similar when digitizing some digitizing items are not being duplicated.

Adam Fisher--DPLA discussed about digitizing has to have right statements with content. Anything new that goes into the repository, has to have the right statements. For more information, contact Adam Fisher at MSL.

Jim—MSL held a summer reading program, 32 children and teens about 15 adults participated.

Alex—Digitizing projects. Scan government reports, Maine State History.

Ben—UMM Off all summer, rearranged collection getting used to where collection is.

Asita—UMFK busy fall. Cataloging backlogs.

Next meeting Friday, January 20, 2017, BPL. Friday, February 3, as snow date.