

URSUS DIRECTORS
Friday, March 17, 2017
Bangor Public Library – Board Room – 1st Floor
AGENDA

Attendees @BPL: Barbara McDade, James Jackson-Sanborn, Bryce Cundick, Ben Treat, Joyce Rumery, Jamie Ritter, David Nutty, Marianne Thibodeau

Remote attendees: Stacy Brownlie, Leslie Kelly, Roger Getz, Chris Iaconeta

Approve minutes from November 2016

Minutes accepted

MIN/URSUS MOU (David)

To codify the hand shake relationship between URSUS & Maine InfoNet an MOU was devised.

M. Thibodeau moved to accept the MOU

J Ritter seconds the motion

Discussion None

Vote to approve – unanimous.

Maine InfoNet Director's report

Innovative Interfaces Update

Download Library Cloud Library – has generated polarizing responses. Thirteen-hundred titles added yesterday – 3/16/17. The three week check out period has probably reduced title availability. Patron complaints around Kindle paper white have gone down. A Trac-phone for \$19 will work with Cloud Library. Content acquisition, cost is still an issue. There is a rebate/discount program on content purchases. Reinvestment of lower platform costs (\$30,000) is already being invested in new content. Talking pts: serve all library types and schools, and at a lower cost. Eyestrain is a stated complaint, however these are very low in number. Late/delayed content transfer issue was a publisher issue not Bibliotheca matter.

III

The new proposed contract numbers add up, but set up fees and tools are not as MIN would prefer. We'll pay the one-time fees when we want to implement. A question arose as to whether the prices will hold for when we do want to implement? New contract includes modules/tools we will have access to and yet won't lose current modules and tools. Premium services such as Mobile Lists incur a onetime cost. Migration of servers realizes a much lower cost, somewhere in the range of \$6,000 instead of the current \$25,000 to have UMSIT host MIN servers. Decision Center –reports/stats web management reports - may choose or not to stand this tool up. It would be the URSUS Decision Center at a cost of \$6,300. First item to stand up is Oncore - hosting requires a server move from UMS IT to III. This would save \$21,000. Oncore enables inventory with a smart phone. My Library is their app. It sits on top of webpac pro. Linked data through Zepheira enables geotagging and mark up for browsers to crawl and index. This is a free tool. SykRiver is their cataloging utility, which works a lot like OCLC. This will work really well with the MILLS Libraries. All told everything except for Duet is \$24,000 to \$25,000 in one-time fees. This cost may fall in FY18. There would be a savings of the hosting fees which should cover the cost, with \$16,000 being the actual cost. As a consortium we would pay and

library types use the tools they want. Contract terms are optimal. Must see the contract. Next will look at the refund of the UMSIT hosting fee. There is no huge monetary outlay for the server hosting switch. Getting MaineCat over to hosting is the first step. Second step, URSUS, MINERVA moved next, once Oncore is set up.

[Oncore Prospector](#), [Oncore Mobius](#), [Oncore Pascal](#) are examples of other consortia that use Oncore.

Are there webinars/guides to get staff familiar with Oncore? There is no or not great anticipated workflow changes. Oncore indexing is in the Oncore layer not in the catalog.

LD 256 (Jamie)

MSLN e-rate declining revenues is the problem LD 256 seeks to correct. Tasked the PUC with a stakeholder group to spread the funding base in the future. A strong amendment to use e911 model to assess the MTEAF fund to expand the base of customers. Traditional landline customers would now pay \$.21 half of older model, and would raise the necessary funds to provide the access to MSLN, and remove the charges now being paid by schools/libraries. This is a more equitable assessment. The Telecom Association of Maine is not quite happy with this amendment. Public hearings are now over. Bill is still in committee. J. Ritter will notify us when there is a work session on this bill. Gov. LePage in general supports Internet connectivity to schools and libraries. MARVEL databases could be in jeopardy if this bill does not pass.

FED. Budget. Sen. Collins is ready to support Library Services and Technology Act (LSTA) funds. King and Collins are signatories to a letter to Pres. Trump in support for NEA and NEH funding. JR interested in our thoughts on support for LSTA being preserved. IMLS is a pass through agency for disbursement of LSTA funds. JR is in Washington, D.C. first week in May for ALA Legislative Day to support continued LSTA funding.

Cataloging Standards Committee Update – (Bryce)

The report by the Catalog Standards Committee submitted a thorough report listing all areas and tasks that catalogers engage with in their workflow. The second section of the report is of most concern to the URSUS Directors. Going to other consortia poses the question are we all in the URSUS consortia tracking the same metrics. It is hoped that at the next Cat Standards Mtg. standard metrics will be set to get a sense of where we truly are in respect to cataloging practices and workloads. Also at the next meeting, determine how much of a backlog if any exists at each site? Is the URSUS cataloging capacity understaffed or not? What minimum fields are necessary in each record? Do we strive for perfect cataloging or good enough cataloging? How can we help each other? Is there enough capacity to get the job done in all URSUS Libraries?

DN: Focus additionally on metadata schema for digital items. Improve consistency on how we count those functions. The intent is not to diminish or cut catalogers, but to help each other with the entirety of work the catalogers do.

BT: We do need to count inputs. This is a data point. To what extent will III products change cataloging and workflow? Is this report a veiled plea to charge the catalogers to**Missed this point!**

JR: Do we ask the catalogers to standardize the metrics and do the report again. Then maybe look at other consortia to see what metrics are used in evaluation.

BC: Suggested that the URSUS Directors thank the catalogers for this report. Ask for standardization of our data points/metrics, and resubmit the statistics portion of the report in one year in order to be able to determine the scope and efficiency of the work.

JJS will be attending the International Coalition of Library Consortia (ICOLC). He will be talking with other directors of consortia, and may be able to learn how other consortial handle cataloging.

The next cat standards meeting is in April. Bryce will draft an email to the group thanking them for their through report and to charge them to set standardized metrics/data points for all URSUS Libraries to track over the next year to use in determining cataloging workflows and efficiency. The statistics part of the current report will be resubmitted in one year's time using the standardized data points.

URSUS Special Collections Committee –disband or joint MACON (URSUS and BBC) Committee? (John Barden)

Lyrasis will host UM's Archive Space, but can't do it for the consortium. Sp. Coll. Group is the priority work group. MACON has been the strategy setting arm. Archive Space doesn't have a good Public facing search. Archive Space is a bit archaic. MACON efforts into Archive Space seems to have stalled. Make URSUS Sp. Coll. An ad-hoc committee. To be effective the committees need a charge and a direction.

JR: 2017 MSL initiative is centered on digitization.

Decision: Let the MSL take the leadership on a conversation regarding archives/special collections and access and MACON. Let the committee go dormant for now.

URSUS Circulation Manual (Leslie)

Will be ready for retreat

MSCC Update (Joyce)

Maine Shared Collections, Clem Guthro has left Colby and the committee, and ?? has been asked to serve on the committee. It is time again to look at the collections as a group. This will be done as a group and represents some cost savings. There are some issues with OCLC with how the statement shows in the catalog.

UM/UMM Partnership

Not much new has been reported since the last URSUS meeting. The Board of Trustees meet 3/26 and 3/27. It is expected that the partnership will be finalized and organizational charts will be completed for the UM-UMM Partnership start date of 7/1/17. Joyce, Deb Rollins, and

Marianne to meet later this afternoon to look at collections and what may possibly be shared legally.

Invitation to the VCAA, Bob Neely – VCAA committee on library resources (Joyce)

A Task force is to be formed to study the feasibility of shared e-resources within UMS Libraries. Another issue arises around the siloed nature of MaineStreet, which has implications with how students are coded and how they are authenticated for library resources across campuses and programs. URSUS Directors will meet on April 20th 11-4 pm at BPL. The Vice Chancellor for Academic Affairs, Bob Neely will meet with the URSUS Directors at 2 pm.

Retreat – need host and date

The retreat will be centered around the UM campus. Tours would center on the Planetarium and the wave machine. Directors are to make their own lodging reservations at Hampton Inn, Hilton Inn, or University College Inn as all provide reduces UMS rates. The retreat is set for June 15 - 16.

Collaborative Digital Projects

MACON has a new person in leadership position since the retirement of Bill Cook, Archive Space and what it means – see notes from Special Collection section above.

Digital Commons – UMA pdf journal needs a home. Either UM or MSL may be able to handle this. Accessibility is an issue.

One of USM's databases invoices got sent to Mike Cyr for accessibility to review the vendor's policy on accessibility. **National Resource for Accessibility –VPAT**. ITAC Group developing policy for access for all UMS documents. Draft policies have gone through the legal vetting process. Managing issues with e-Reserves and accessibility is the number one priority. It takes \$250,000 to caption video courses for the UMS. Has the URSUS Tech group experimented with developing an accessible PDF? LK: [UC-Berkley article](#) in which they deleted their online public content as a result of DOJ accessibility order. Does Be Press has an answer to this issue? Deb Rollins with check.

URSUS Professional Development Day (Bryce)

Venue: Wells Commons, if we buy their food, the space is available for the cost of the meal. Check on line for their prices. Format: meet and greet, and Challenge each of the committees to come up with something in their area. Demonstrate additions of new III tools. Date: Early August?

Library Updates

Law School Library – Admitted students on campus 3/17/17. Enrollment better than last yr. A huge weeding project of the classified treatise monograph collection was undertaken. A total of approximately 13,400 titles removed from the collection. This was done in part to make space for a cafeteria, and also created some group study space.

UMPI- remodel of wet sink area. Summer is the end date of the weeding and cataloging of library materials. One University concept will affect everyone on every campus. Re-org. at UMPI, Ray Price will be president and CAO. This re-org. was developed using the LEAN process, and a customer service process.

UMFK – launching a new website at the end of summer. Harriman final draft of strategic plan submitted. Library has correct sq. footage, but the space is not being used correctly, a renovation is under consideration. Update of wireless on campus has been completed in the Library and in the dorms. Budget will be balanced for FY18. Restructuring on campus based on staff turnover. Re-organization of UMPI and UMFK is moving forward.

OCLS- Univ. College structure will remain the same until there is more clarity in unified online. Permanent director hire will be made soon. Electronic Reserves is a topic they will be exploring. Stacey Brownlie is enrolled in the ACRL immersion teaching program. Virtual tutoring program to be certified.

USM- RefWorks transition is problematic. Joyce and David will contact the sales rep. at RefWorks. FY18 budget is balanced. A 6% increase in collections was denied. Making room for group study space, which requires the deaccessioning of many bound periodicals. USM will be getting an international H.S. Recruiting is now in progress across China and Korea. Students would finish last 2 years of H. S. and complete the first 2 years of college. Bill Green archives will end up at Northeast Film.

UMM-

See UM-UMM partnership above.

MSL – Filled vacant children's library consultant position, her name is Stephanie Shott. Re-organization of Library Districts, ARCS, MARVEL, Digitization, & Story telling. Deb Rollins to serve on the MARVEL committee if she chooses. DPLA successful harvest of records. Start date to be announced. Growing programming – Historical societies, storytelling, etc. Transcription of handwritten documents to be digitized. JR will attend ALA Legislative Day in Washington D.C. in May. Obtained some compact shelving to be installed next week

UM – VPAA search is wrapping up. Dean of Natural Sciences and Agriculture position has been filled. Interest on campus by an ART faculty member to add a piece of sculpture outside the Library. This will put UM as owner of largest outdoor sculpture garden in the state. Consolidation of ILL services – UMA, UMPI, UMM moving ahead. The student newspaper will be digitized. New staff member in Joyce's Office, Jen Chiarell, will be starting on 3/21.

UMA – Wifi upgrade in Library now complete, reaches all 4 walls of the library. Master Plan for UMA both campuses is described as a "Nice Wish List" \$60M is the estimated cost for upgrades. Roof leaks at Katz resulted in some loss of books in the "Hs." Collecting stories on how great libraries change lives. UMA is developing a speaker's bureau. Transformation of the Nottage Library will have staff face the public as opposed to facing away from the public. A small café space in the Library is planned.

UMF – Wireless upgraded. IT sounds like it will be housed in the Library. New Interim provost on campus. The Mantor co-manager is retiring in May. News is Bryce will be the new director, but paper work – PDQ - is stalled in HR.

MIN- Will be at ICOLC in Jacksonville, FL on 4/23. Fundraising and development committee made up of many directors emeriti. Grants for Cloud Library total \$20,000. Maine Next Gen Foundation grant was submitted. Primary round consists of a 30 Word grant application. It would fund a 3 yr. professional position to bring libraries into MILLS. Live with 10 Libraries now in MILLS. Five more Libraries are in the wings to be added soon. The MILLS subscription price is \$800/yr. Libraries must be able to implement 14 digit barcodes, and manage the Sierra system.

BPL – A few punch list items remain to be completed before renovation is officially complete. Atrium roof repairs complete. Café to open in April. Business Center officially opens in May. Emerging Human Origins Exhibit in April. Thirty-seven programs were developed around this traveling Smithsonian exhibit. There are many hands-on displays, kiosks and workshops planned. MSL and others are collaborating on this exhibit. Parenting Teens workshops to help prevent the incidence of teen suicide is underway. A resilience film will be shown with Acadia Hospital staff on hand for facilitation.

Next meetings: April 20, 2017 @ 11-4
 May 19, 2017
 June 15 & 16, 2017 - Retreat

Park these for now

Telling our stories "Illustrating the Value of Libraries to the Communities We Serve – Library Assessment and Marketing"

Assessment -- Maintain a matrix of data, which is tied into the assessment, Focus Groups, etc.