

URSUS DIRECTORS
Friday, December 16, 2016
Bangor Public Library -- Crofutt Community Room – 1st Floor
AGENDA

1. Cataloging Standards Committee charge—David & Joyce

Joyce sent out the charge to the Catalog Standards committee.

2. URSUS Circulation Manual (Leslie)

Document needs to be tightened up and acronyms removed – spell out and define the terms. Leslie will send comments made at the Directors meeting to the URSUS Circulation committee. A May deadline for the manual completion will be communicated.

3. James' MIN Director Report

Overdrive sent an email regarding their school libraries product to area K-12 schools. The plan moving ahead is to migrate to Biblioteka then add school libraries. The price point for Biblioteka is \$0.75/student. MIN Fund Raising Development Committee has identified four small grant opportunities \$5,000 - \$15,000 to add content to Biblioteka

Working on upgrades to III ILS

MIN Board met with III in which MIN shared strong opinions on where the partnership failed between URSUS and III. Innovative agreed. They will respond with what they think a solution is.

4. Off-Campus OCLC ILL service (Stacey)

Feedback on the OCLS having their own ILL service. Stacey Brownlie did speak with Greg Curtis at Fogler, he is happy to help. UMA had a separate ILLiad service for OCLS. Usage is very low – 10 requests Fall '16 semester – wants to discontinue. UMPI is still being hosted on the UMA/OCLC server – some considerations there as well. Greg Curtis has some ideas for ILL for the system. It was suggested that Greg be invited to a future Directors' meeting to explore options with ILLiad.

MIN should take a look at this as they have the data on the total state spend on OCLC products and services. Savings may be incurred with a single contract.

OCLS offices are moving into the University College Hub in the Katz Library - 1st floor, RM 31.

5. Shared Database Approach (Bryce)

An analysis of the Google Doc sent out for libraries to list what databases they're buying, indicates that there is not as much overlap as expected. Bryce would like to know what the UMS Libraries could use. He asked if there would be monies to add from libraries for a group purchase, or should he buy what he wants for his campus? Then he would have no extra money to supplement the system coverage for the databases the Digital Resources committee selects/provides. Bryce is looking at purchasing Early English Bks online

\$2600, OED, and ProQuest Overlap Analysis. It was the Directors' consensus that Bryce should go ahead with the purchases he feels are necessary for his campus.

6. Camtasia Use (Bryce)

There is one license per campus, Camtasia was a one-time purchase not a subscription. Recently there was an upgrade. Stacey reports that it plays much better between Mac and PC platforms. Kaltura is video production software for the UMS purchased by US IT for the UMS.

7. The new VCAA, Bob Neely - invitation for visit

Need to complete edits to the One Library document before we can extend an invitation to the VCAA. Joyce and David are leading the edits on this document. June is the target date for an invitation to the VCAA.

8. One Library--Joyce and David.

Needs some new ideas injected. Digital projects are great.

Ideas/Suggestions include:

Info/Digital competencies

Assessment sub-committee can provide some input into the document –Jamie LaRue.

Measure, analyze, and share what we have done. Not a traditional survey.

Serving Distance/Online students and courses

Life-Long Learning – most workers will change jobs/careers several times over their lifetimes.

We should add the following to a future agenda:

The human element of the URSUS consortium is extremely valuable – State and University.

What defines the consortium?

Technology – ILS to share, resource sharing component. – URSUS is not really sharing all resources. UM's ebooks are not shared with the rest of the system. How to fix this?

Are we sitting in the right place to share technically and systematically?

Libraries tend to be insular-Look for innovative disruptions.

We need to be involved in a process, not just a conference with a keynote address.

What will the collection look like, tangible, or cloud based.

Bring in students and teens how do they work, what do they need?

9. One University

Stay tuned!

10. Summon (OneSearch)

Good tips on how to configure summon. There are notes in a google drive [“Summon Tweaking Day notes,”](#) have been shared with members of the URSUS Reference Committee

11. Assessment -- Maintain a matrix of data, which is tied into the assessment, Focus Groups, etc.

The sub-committee (Joyce, Leslie, & Marianne) needs to get back to work.

12. Collaborative Digital Projects

Digitization Projects

Apex is the company that the MSL is working with. Barbara asked, "How to get rights statements into the DPLA documents?"

L& Leg Lib. Have now reduced the footprint of the -

13. Telling our stories "Illustrating the Value of Libraries to the Communities We Serve – Library Assessment and Marketing"

Jamie will contact Jamie LaRue to inquire about another workshop and costs

Each director will talk to library staff about what they want to learn from constituents/the community, user experiences, user needs, and perhaps even types of data that should be collected.

UMA in partnership with some public libraries to gather stories on how libraries can change or improve lives.

Once we and he understands what we want, J. LaRue is onboard. There may be a small stipend and travel funds.

14. URSUS Professional Development Day

Larger Libraries Staffing Day, Academic Library Day may not continue with the current director at Colby College leaving.

III could show some of the things an upgrade could deliver.

Nice to meet people all URSUS Libraries staff collaborate with at a distance.

15. URSUS Retreat

A greater Bangor area event –MIN, BPL, UM or a greater Portland area event. USM Libraries and PPL.

16. Library Updates

UMF – Bryce will become Library Director in May. Will hire an MLS when Vaughn retires, the job will be posted when the PDQ is written. Bryce would also like a PDQ for the Director position. Provost is leaving, Interim Provost is Eric Brown. Will be meeting w/Fred Briton regarding space in the Library. Admissions is drawing from the top half of graduating Maine high school seniors – incoming class looks solid. Staff has been cut 20%, faculty by 4%.

MSL- Budget asked for additional 5.5% FTE increase. Asked for \$1M for library upgrades and databases. Digitization efforts are going gangbusters – Newspapers, and

MSL collections. The most downloaded - Most Trusted Professionals. There is an offer out to the early childhood literacy position candidate. Maine Library Commission is looking for additional members. This is a 4-5 yr. term. They meet 4 times a year by statute.

UMA – Still has an Interim Director, but still discussing possible alternatives. Learning Circles will pay dividends highlighting the work the libraries do. Library is in possession of a cycle powered desk. Nice study pods from Steel Case-comes with lighting and comfortable seating \$3500/unit – very popular with students.

OCLS – Office move is in progress, still partnering with UMA. Will take over administration of the streaming video. Move will help OCLS stay closer to the UC IT program/projects. Pilot to give writing tutors basic library skills so that they can make referrals to the Library. Visiting the sites, centers, and the Maine State Prison, and Monmouth H.S. SWANK is ready, the streaming services that provides the Hollywood films access requested and licensed by OCLS for the UMS.

UMPI- There is an increased demand for services. As services provided increase, there are increasing limits on the librarian's time to attend meetings. Increased moral on campus with the appointment of Ray Rice as Interim President. He is also a large proponent of library services, but there are limited funds to develop personnel, collections, and services. New furniture in the library, a huge hit. Gate count up 30%.

UMFK-Everyone is scurrying at FK. There has been a lot of turn over, but not in the library, however the librarians have been asked to take up some of the slack. Working on a new capital plan. Contracted with Harriman, for space/building planning. Now waiting on funding, but fun to see how the space can be updated. Looking for a marketing PR person, an offer has been made.

BPL - Café open in Jan. Dedication planned for 1/28/2017. Jamie Ritter and Senator Collins have been asked to speak. Just picked up a new database Universal class. It is academic and hobby focused. Business Center will open Jan 28th. It is a co-working space, with the Gale Business Dbs provided. Chamber of Commerce and other organizations will be in to speak. Valerie has put together 37 programs to go along with the Origin of Man Exhibit from the Smithsonian in April.

UMM – Marianne is working on the campus Planning and Budget Advisory Committee and the Space Utilization and Planning. There have been several personnel changes.

Maine State Law & Legislative Library – The 128th Legislature has nearly the same makeup of the 127th. Completion of metadata for completion on the digitization of the 127th Legislative documents is underway. Survived the first patron lawsuit. It involved the denial of a prisoner access to library materials. There is a process DOC has in place that the prisoner did not follow. Cleaning up archives 20 years old, there is heavy reliance on accurate retention policies. Rolling out a general patron satisfaction survey in January.

There will be a vacancy on Jan. 4th.

USM – Glen Cummings officially installed as USM President this week. The atmosphere/moral is up. Retention is an area of focus. Five new employees 3 in libraries and 2 in CTCL. Small construction project to put a temporary café in Glickman. Plans for a larger café in the works this summer.

UM – Hired a part time reference person, she starts Jan. 9th. Last day of finals extended hours since Dec. 6th until last night. Have 1080 seats in the library, headcounts are done in all sections of the library on every odd hour. Is seating the correct type in the correct place? Library Development Fund, underway. Library acquisition funds have been flat funded the past 2 yrs. and cut 3% this year. This resulted in some journals being cut. Joyce's 360 review will be up on Monday. Elsevier – ScienceDirect contract in negotiations. Joyce passed out the campus split estimates for this contract.