

URSUS Retreat
Wednesday - Thursday, July 8-9, 2015
Mantor Library
Farmington

Wednesday, July 8

5:00pm – Meet at Mantor Library for Tour

6:00pm

Dinner

Homestead (walking distance from campus)

<http://www.homesteadbakery.com/menus.html>

Thursday, July 9

9:00am to 9:30 - Light Breakfast (Mantor Library)

9:30am

Overview of the Retreat

Additions or changes to the agenda

Outcomes for the Retreat: Develop Goals or Priorities for 2015 - 2016 (ongoing throughout the day)

10:00am

One University / One Library

Potential Issues

One of the biggest potential issues caused by the One University/One Library model will be cost for increased access across campuses. There is concern about a lack of awareness in the system outside of the libraries about vendor pricing based on FTE. Based on the structure, larger campuses may lose their resources and smaller campuses may gain resources while still losing very subject specific databases that are no longer affordable. There model may also mean little room to come up with campus-specific solutions that benefit students on their home campus. It is important that the group have a voice to be able to speak to these types of issues.

The Unified Online Report may provide insights into how the libraries will be structured. This new model may be similar to one that was used years ago, which was problematic due to distance. The desire for face-to-face collaboration was significant on the campuses.

Another question revolves around how public library partners will be incorporated into a One Library model. URSUS is (1) a system, (2) a shared support, and (3) a group. Parts of URSUS may be impacted and other components may not.

The Penn State and University of Wisconsin System (the online example) are two institutions that have been held up as models. Christine will look to see how the law schools function in this model.

The American Bar Association requires an autonomous library law school budget and a law library director. The Graduate Business and Law Center project led by Elliot Cutler on Portland also raises issues about database access.

Possible Next Steps

Deb Rollins compiled the cost of providing access to all resources to every campus. The data is a few years old however it may help to illustrate why library budgets should be kept separate. Procurement also shared information about each library budget with Leslie and Joyce. They can send this out to the group.

Suggest a leadership model and outline what is needed in a leader if that particular leader leaves. Elevate URSUS to the URSUS Council with a Chief Library Officer (CLO) and Library Directors on each campus. The Council could be a smaller group than the URSUS group though it is important to ensure campus representation.

Discuss how libraries and library directors on each campus align with the system's goal to have seven different mission differentiated campuses.

Create a list of services that can only be offered locally and ones that can be provided at a distance. Start this work by sharing org charts with one another.

Maintain an URSUS portfolio to ensure that important data and documentation will survive through changes happening throughout the system. For example leverage Maine InfoNet and the time and resources they save the system serving seven campuses.

Think about how to leverage Digital Commons. This could be a tool that allows staff and efforts to be consolidated with decentralized equipment in order to document student work. Currently five campuses have it, and three do not (Augusta, Farmington, and Machias).

Floating Collections/Joint purchases/Switching from Overdrive to 3M

USM's floating collections component was ordered in June. It is currently being implemented as a pilot. Though it will likely be up and running in several weeks, there may be little data available at such an early point. There are currently some issues that have to be worked out with libraries that have the same final three letters for their locations (e.g. Orono is OSTA, Portland is USTA). Maine InfoNet will come back with some code suggestions and will implement if/thens.

When moving forward, the libraries will have to consider that there is no security system at UMFK, UMM, and the School of Law. If an item disappears, then the library with the book last on their shelves pays back the lending library. Faculty will also have to be notified before this is implemented. Overall this will show others that the libraries are innovative, collaborative, and working to save funds.

JSTOR

UC San Diego put approximately \$10,000 into the JSTOR DDA model. Within a few months the funds were spent by users searching in JSTOR not through the catalog. Approximately 12% of the

triggers came from Google Scholar searches. UC San Diego has several DDA accounts with various vendors, and they report that JSTOR is the most problematic.

JSTOR seems to not be as clean with identifying duplicates. The URSUS group experienced similar challenges. Issues with chapter downloads, confusion with access across campuses, and unclear information from JSTOR were all problems. There is definitely an issue with the trigger. The group will ask the vendor to conduct a test on the phone with two or more individuals in different locations.

Noon - Lunch

1:00pm

Procurement

At the recent pre-kickoff meeting, procurement procedures were outlined. The reference group is currently learning more about discovery services, which may provide an opportunity to work with procurement. Commitment to faculty and students means maintaining oversight over content, but a discovery service purchase could be a good pilot for the procurement process.

2:00pm

Service Level Agreement

Suggestions were made about adding content that refers to support provided by the URSUS group.

Novelist Select

Novelist Select provides the ability to embed content. The Minerva libraries included Content Café and Novelist in their catalog. The URSUS catalog may also add this feature, along with a summary under the book on the left side. Bangor Public Library will fund the \$3,000 per year to allow for this add-on. Changes will also be made so that the image of a book will link to additional information.

Campus Updates

University of Maine at Presque Isle

The search has started for the Library Director position. Shiva is on the search committee. Half of the collections at the Library have been moved. The Library is still in transition.

Bangor Public Library

The children's department is moving. It won't be closed, but interlibrary loan of children and young adult books may be suspended for some time.

University of Southern Maine

The third floor of the Glickman Library is about to be remodeled. The Help Desk is moving into Glickman along with associated student facing personal, Fred Brittain's Portland office, and half of the computer lab. The other half of the computer lab will be combined with a student services area. All of this was done in full consultation with the Library to bring in more faculty and students in and have the Help Desk closer by. There is one staff person and three students at the Help Desk.

University of Maine at Augusta

Peggi Loveless will be retiring at Career Level 3. Cataloging responsibilities will be moved into Jess Isler's position. A CL2 Library Specialist will staff some hours on the main service desk and some hours in the computer lab, as well as working on social media, receiving and ordering items for collections, and working on data collection. The computer desk will be staffed with students from the Library to improve quality of services in that space.

University of Maine

Construction is ongoing in the Library. The Collaborative Media Lab is moving out of the Library to the cluster in the student union. Discussions are ongoing about a maker space and a possible partnership for a department called Innovation and Teaching. There are two open positions, meetings with faculty senate are continuing to take place, and the University Press is working on the *Baxter Guide* and the *Penobscot Dictionary*.

University of Maine at Machias

Kimmel Hall is still closed. It will cost \$8.8 million to make it safe without fully restoring and \$800,000 to demolish it. Other construction is planned, and a volunteer will be working on a new WordPress website for the school.

Maine State Library

The budget was passed. The early childhood literacy position is now funded permanently with state funding. Changes to the Library space are ongoing.

Maine InfoNet

The current bill was included in the budget. Work has started on moving some of the Maine State Library outreach collection into URSUS.

Law Library

A new reference librarian will replace Julie Welch who retired. Sherrie McCall has been with the library since 1987, and she is retiring. A job description is being written. A new dean will start July 1st.

Off-Campus Library Services

The search for the Academic Librarian is ongoing. There are no updates.

3:00pm to 3:30pm

Set Goals and Priorities for 2015-2016

Marketing

Explore opportunities to improve marketing of library services to staff, faculty, and external communities.

- Partner with school libraries to make offerings in schools more robust. There is a knowledge gap in schools about MARVEL! This would qualify as outreach to the community. Explore a grant opportunity or broadening the current tools made for faculty and students being applicable to other audiences as well (e.g. high school students). Think about external communities as well.
- Leslie will find and re-share the article that started the conversation about marketing.

One Library

Continue collaborating to shape partnerships that will support the vision of One Library.

- Investigate and develop a strategy for the way in which unique, mission differentiated libraries align with the model of One University with seven mission differentiated campuses.
- The URSUS Library Directors will work on succession issues including mentoring and other assistance for new directors.
- The URSUS Directors will work on shared mentoring of staff and work on the sharing of library services that may include cataloging and interlibrary loan.

Demand Driven Acquisitions

Continue exploring Demand Driven Acquisitions for the consortium.

Collaborative Digital Projects

Investigate opportunities for cross-collaboration around the work of digital projects such as use of Digital Commons.

Procurement

Maintain a working relationship with Procurement for the acquisition of products and services.

Floating Collections

Assess the initial floating collections pilot and outline policies for future participation.

Technology Taskforce

The URSUS Libraries will create a task force, in coordination with Maine InfoNet, to investigate new technologies and related applications that have the potential to change the structure and processes involved in how libraries do business and interface with their patrons.

- Create a charge for this group and perhaps consider calling it something other than a taskforce. Use the Maine InfoNet strategic plan to guide the taskforce.
- At the next URSUS meeting, assign potential staff who would be appropriate participants and as well as a chair to convene it, and/or assign representatives from each committee (e.g. Reference, Circulation, Cataloging, etc.). The group should meet at least quarterly.

Review of goals from 2014 retreat

The annual report will be ready in August. Leslie will include some documents as an appendix and may ask for more information.

Lynn set-up a [page for the training manuals](#) that is password protected. Manuals should be sent to Lynn.

The group reviewed the URSUS page on Maine InfoNet and will continue to evaluate this goal.

Floating collections have been explored, and there is a pilot in place.

Shiva will send Leslie information about ILEAD.

The group can consider having more developmental agenda items.

The group explored a DDA model with JSTOR.

Steps have been taken to assemble the taskforce

Ask Jane to facilitate a training on the Strategy Screen.

Succession planning has been done in the form of sharing job duties, and the group will use the upcoming year to look at a broader meaning of this goal.

Interlibrary loan services have been shared across campuses.

Meeting Schedule for August 2015 through June 2016

The group will either meet September 21st or 25th. Leslie will send out a Doodle Poll.