

URSUS DIRECTORS
Friday, September 30, 2016
AGENDA

Present: Barbara McDade, Joyce Rumery, James Ritter, James Jackson Sanborn, Benjamin Treat, Bryce Cundick, Marianne Thibodeau, and Stacey Brownlie

Attending via phone: Leslie Kelly, David Nutty, Christine Iaconeta

1. **The new VCAA, Bob Neely - we should plan to invite him to a meeting at some point this year.** As the VCAA has only been on the job for 19 days, the URSUS Directors Council will take up this agenda item in October.
2. **One Library**--Joyce and David will review the Eleven Libraries document and the budget material – pulling from what was completed for Ryan Lowe and recent materials from Deb Rollins - with the purpose of making updates and edits by next month. Ben will review this year's number for accuracy.
3. At the same time the group should continue discussions about **One University** to stay prepared for any upcoming conversations outside of the Libraries. Write up the work we are currently doing, and think about how to have it complement requests for funding. The database budget might need to be ready by almost September for presentations and funding requests. We could compare the cost of our databases with data of increasing costs of databases nationally. This will need more consultation and will be taken up at the October URSUS Directors meeting.
4. **Reports on meeting with OCLC** - Jamie Ritter, Joyce Rumery, James Jackson-Sanborn and David Nutty provided the URSUS Directors with the following findings/information:
 - Some OCLC staff were invited to attend a Maine InfoNet Board mtg. The goal was to begin a discussion on bringing in the Maine small public libraries, as OCLC would give them a better cataloging solution.
 - OCLC pricing doesn't lend itself to small libraries.
 - If more libraries had access to OCLC WorldShare it would solve problems with requesting items directly among and between MaineCat, URSUS, and Minerva libraries.
 - An informal survey of URSUS Libraries revealed that URSUS pays more for OCLC products than the entire state of South Dakota, where all libraries have access to OCLC. Looking at the current spend on OCLC products in Maine, it may be possible to negotiate on this and get the same services/resources, but add more libraries
 - OCLC seems to not be interested in invoicing many libraries, perhaps if there were a centralized procurement and licensing structure that could save on the administrative structure for OCLC, perhaps Maine could enter into a contract similar to South Dakota's.
 - MIN BoD were encouraged by that discussion but unsure of the next steps. Will be taken up at the next MIN BoD meeting in October.
5. **Cataloging Standards representation across the system** -Bryce
 - Lost a lot of experience in the Cataloging group. Now many people around the table are less experienced. Also there is not representation at all meetings from all libraries.
 - Need coordination across the board to keep the catalog strong.
 - Professional development needed for new catalogers. Relying more and more on UM's – Sharon Quinn Fitzgerald.
 - Original cataloging and e-item cataloging an area of need.
 - Do the ARRC libraries want to provide cataloging services for the smaller libraries?
 - Charge the Cataloging Standards committee to:

Analyze cat practices at peer systems (Identify who these are)

How many items does the cataloger handles per yr.
Determine how many professional catalogers are needed (for all of URSUS)
Quantitative information on copy cataloging, original cataloging, loads, etc.
What is the minimum amount of info we want in the catalog.
Skills required for new hires with cataloging responsibilities
Use information gathered by J. Ritter from COSLA
Report delivered to URSUS Directors by end of year.
Share report with PPL, BB&C, and UNE – expand statewide.
Bryce will write the formal charge.

6. "Hathi Trust Record Load"

- Available in One Search and as a Db. Concerns around the initial work load of 1.4 million records and the monthly updates, resulted in the decision by consensus that the Hathi Trust Records would not be loaded into the catalog.

7. Innovative Interfaces - future of the ILS

III is not as innovative as they once were. Willing to sell to and support both public and academic libraries. Other than OCLC and iii there is no vendor who is interested in multiple library types. ***Goal is to have a system that allows an end user to find items w/o librarian mediation.*** James Jackson Sanborn subscribed to a seat at the Amigos future of the ILS conference. He has 3-4 months of recordings of their conference. In November, the new CEO of iii will come to the MIN BoD mtg. Our new Sales Rep & VP of Sales at iii will be in Maine to meet with MIN/JJS. The catalog does not make spelling corrections, or other features Google provides. There is not a link out to other like items.

If libraries in Maine go in different directions. We'll need to identify different groupings – Minerva, URSUS, etc. and different technologies to support them. Something will be happening w/in the next 2 yrs. Financing will be an issue, must begin to think of putting together a Bond package, etc. Think about what features we want in a catalog.

8. The URSUS Reference Heads group has agreed that we support changing the material type at the Bib level of microform newspaper titles from microform to newspaper, echoing Cataloging Standards endorsement - do the Directors need to okay this. The material type at the Bib level as how the icon displays in the catalog.

Yes, Directors agree.

*MIN will create a new status that displays "Local Use Only" instead of Available. James will get the word out to all public access staff.

9. Shared projects/resources spreadsheet when do we want this to review?

November is the deadline. Deb will prepare and send out.

10. Summon (OneSearch) day will be Wednesday, November 9 from 10am to 3pm in the Fogler Library classroom.

11. Films on Demand

(We didn't discuss this because Leslie wasn't here at that time)

12. Statistics: Review the stats that James covered, and send a list covering what is being used, in what form is that data need (e.g. raw data, Google Analytics), what is not being used, and the timeframe by which these are needed.

Maintain a matrix of data, which is tied into the assessment piece focus group within our communities

Quarterly Counter 4 Reports will now be issued.

13. Maintain a matrix of data, which is tied into the assessment piece

Data will assist when we look for funding for network of libraries. We spent this X \$, we have these services, and these resources. MSL and LSTA funds are outcome driven. A patron might say, "And I got a job."

14. Focus group within our communities.

We didn't discuss this item.

From Retreat:

15. Demand Driven Acquisitions

No interest in a DDA URSUS wide at this time

16. Collaborative Digital Projects – DPLA seems to have lost a number of good individuals, they still continue on and grow. BPL received a large scanner from MLA for anyone to use as long as scanned items upload to DPLA. Digital Rights statements are required for all files– there are 11 copyright statements. One of the 11 rights statements needs to accompany the file. BePress now has created an access/field for this statement field. Legwork is required to harvest and clean up the harvest. You can start with unsure –copyright statement- in the bulk load. After DPLA goes live, MSL will reach out to each institution to be part of the monthly harvest.

17. Procurement

No discussion

18. Floating Collections

How's it going? USM, UMFK, and UMF report all is going well - no biblical plagues. UMF sends back books that look "bad." Anyone can send in a ticket to MIN to start their collections floating.

19. Technology Taskforce

Nothing in the works now. Future meetings will meet via Google Hangouts.

Is there new technology we should keep our eyes on?

MSL has High Five, product designed for conferencing internal to an organization. Quality is good with the caveat that the plug in is up to date.

20. Training manuals page

Login information and invitation sent out to all URSUS Directors to have MIN's Lynn post the documents on the page

21. Telling our stories "Illustrating the Value of Libraries to the Communities We Serve – Library Assessment and Marketing"

Jamie will contact Jamie LaRue to inquire about another workshop and costs. Each director will talk to library staff about what they want to learn from constituents/the community, user experiences, user needs, and perhaps even types of data that should be collected. Jamie Ritter will let Jamie LaRue know that we want to learn about the 1st phase of one way communication.

22. Think about IRB and the type of demographic data needed

(I didn't record anything here)!

23. Lunches at URSUS meetings?

\$2,000 spent on lunches out of the MIN budget. Will bring our own lunches. If we continue to meet at BPL we can eat at the new café.

Will this affect attendance at the meetings? Retreats could be different. Barbara will send out notice to the Chairs of the committees Circ, Ref, Cataloging, Tech. that no lunches will be served.

24. URSUS Chair

Leslie feels that she can't continue in this position. Barbara McDade stepped forward and will take on the Chair Position of the URSUS Directors'

SB: Libraries Transform

MLA will take on that campaign: There will be large Libraries Transform large banners on some of the Library Delivery Service trucks. MSL is spending a minimum amount of money for Libraries Transform ads in the Chamber of Commerce Newsletter. Ask Jamie LaRue to extend this campaign.

URSUS Professional Development Day

It was proposed to consider an URSUS Professional Development Day for all URSUS Libraries. A session for catalogers, Tech Services, Reference, Circ sessions, etc. perhaps during the summer for the entire staff on the same day. Close the library and go. How would we work together? What would the cost be for food if we use Wells Commons? What would transportation/mileage cost?

Library Updates

BPL - Still not finished, "someday maybe!" Three positions changed, Hannah Young new to BPL, Valerie Osborn is here working a temporary position. Bill Cook retired and Betsy Paradis is his replacement, she starts Oct. 11th.

UMM – Enrollments are up slightly. Now ¼ way through budget year and on target for revenue and expenditures. Weeding and placing the books in a straight forward Dewey order was completed in early August. The back journal runs that are now completely in JSTOR have been removed. Plans are to deaccession the Ref Annex materials to make more room for students. Marianne serves on the Academic Functions Committee of the UM-UMM Primary Partnership. The first phase of this work was completed in mid-June. The second phase is now underway. Twenty-two student workers have been hired and trained to staff Merrill Library's circ desk. Events taking place in the Library include the Maine Writers series, library mini-golf night, and soon to come to the library – Laser Tag.

UMF – Vaughn is retiring in May. Talking about a nationwide search for a director. Late to start and who would run the search, since Bryce plans to apply. He asked if there would be anyone from the URSUS Directors who would be willing to serve on the search team.

UMA – Still no director, Ben is serving both Nottage and Katz. Katz is adding a children's collection similar to one at the Nottage Library. There was Email conversation between UMA IT and the library regarding Chat Reference. Advising heard about the library's chat service and wanted something similar. IT says that when you deal with private student information a 3rd party data authorization was required. This is not about security, says IT, "It's about liability." Google willing to assume the liability. Library Help hasn't agreed to this. Have now agreed to sign 3rd party data authorization. System negotiated contract. SMS dropped \$50/yr.

UMPI – Things going well. Retreat went well. Roger expressed his appreciation at being asked to host us. \$23,000 in new furniture coming to the library. This includes couches, chairs, and loveseats. Enrollment up 30% over last Sept. Roger is requesting additional expenses to beautify the Library. Roger made it through his probationary contract. IL sessions increasing in numbers. Will submit a plan to add a Position. Roger wants a full time professional, but may well end up as a clerical position to start. Ray will continue to be interim president for a year, but there will be a search. Attitudes have changed, it's like a mini Renaissance at UMPI. Roger hopes Ray will stay on as President.

UMFK – Library doing well, a good start to the semester. Campus is changing a lot, the library has been spared. Graduate survey results -Library ranked #1. President and VP settling in. More collaboration with UMPI and UMFK.

Chancellor is on campus today. Les will be in and out due to this visit. Did anyone talk to Bob Neely about coming to a URSUS Directors' meeting?

USM – Student Body President and Student Government requested that the library acquire textbooks for the 100 level courses. This ties into affordability, and is a pathway into Open Access textbooks. To date it is a successful pilot. Need more financial assistance to continue. Hired Sarah Luchinski to replace Skip Kellogg. A Starbucks Café will be installed in Glickman on the 1st floor courtesy of Sodexo. New Osher exhibit opened on the Northwest Passage. Will be hosting the Arctic Conference. Ambassadors and other government officials from countries that touch on the Arctic Circle will meet at USM. USM is hoping to develop a sister partnership with the Reykjavik University.

UMLAW – In the midst of huge weeding project. A majority of the collection is going out. Freed up space. Project is bigger, due to the fact that the Law school café – presently housed in basement, now will be moved up to the 2nd floor of the law library. Sodexo is creating a café in the Law School Library to serve as café and conference area. The moving of books and construction to make way for the café will take place during the Christmas break. UM-Law is hosting the Law Libraries of New England Fall Conference on Oct.28th. The topic is assessment and data collection. No new staff positions are planned.

MIN – Lots of work on adding new libraries and decommissioning of the SOLAR system. Libraries are no longer contributing to SOLAR. JJS is being very careful with semantics in any emails to or regarding Solar Libraries. Libraries now in the Solar system were receiving a free service that is now going away. Leaving SOLAR up for a while until things are all processed.

There are now 5 Libraries in MILS. Two public libraries and one academic will come on in January and February. Some libraries expect high maintenance services from MIN. Issues involved to join MILS is pricing – based on town population. Started process with one NMLD library and CMLD library to a model where they request using an account from MSL or PPL. ILL circ will be streamlined. Check out check-in streamlined on this Web circulation. Web form kicks you out after 30 seconds of inactivity. Limited seats -5.

MIN Board mtg. - Move from Overdrive to Biblioteka (3M cloud). The move from one system to another to start in March, as this is the beginning of a subscription year. Why change? Ease of use. Overdrive had a very high barrier to entry. 3M has none of these issues. Costs are lower. \$26K/year. The cost saved will be put towards buying content instead of paying platform fees. 3M is truly a statewide system. All library types will be allowed. Needs to come up with a pricing model for schools. 3M will be coming to the MLA Conference. Cons – in exchange for a simpler platform 3M supports a fewer number of devices. EINK Kindles are not supported through 3M. Small dumb MP3 players are also not supported.

URSUS system in CA. tongue in cheek article from JJS. John Barden asked if we have we ever trademarked/copyrighted URSUS and MIN. Chris will look into this work at the Law Library.

MSL –A survey was conducted asking people what devices they use. Most people are multiple device users. 11% of total users have an EINK device and no other device.

Biggest change in Maine Library System was to consolidate the former 3 district boards into one statewide board. MSL will recognize 9 service regions which will have a state library person as a liaison. Sitting behind the liaison model will be specialist instead of generalist. STEM e-tech. and new position early childhood literacy consultant are but a few of these new liaison positions. Shared Resources Capacity building how to formulate and articulate their needs through grant writing of fund raising. Also looking at staff members who can take on roles in the specialty context. One of the Ref. Librarians is really a specialist in Genealogy. Emily should be listed as a Genealogy consultant.

Budget submitted Sept.1 \$750 – \$1M is the new ask. Will be reviewed in Oct. Governor's budget goes forward in January.

LSTA is up for statutory reauthorization. Sen. Collins is a sponsor, Sen. King is interested in co-sponsoring. Jamie is a member of State COSLA in Minnesota. IMLS sub- committee Library statistics working group. Public Libraries have to complete their annual report. They meet in Dec.

UM- Staffing -posted for a Sci/Eng. Librarian a part time Ref position during academic yr. A circ position as well. Completed interviews for an Admin Spec. position. PR person is doing well. Will publish Fogler Lib Magazine once a year. PR person started Student ambassadors groups. Notice that the building is packed -counts are up to 6,000/day gate count.

Collections – Digitizing maps. Looking at Elsevier as this contract is coming up.

Lots of programming: Family nights, Book groups – library book club, a variety of topics, Faculty lead sessions on Books in MY Life. Dean of the Honors College is up next, Coding is for everyone, Grad Student Tips and Tricks. Grants – less than \$2K - for faculty members to go from a textbook to Open Access textbooks. TRIO grant – Maine Educational Supplemental Academic Support.

Joyce up for 360 Review this fall. Ask staff directors and deans. Joyce needs to submit an up to date resume, job description, and a Self-study. Panel will review her, this occurs every 3 years.

PREC – will review MT. Bryce supposed to have a review. Ben didn't get a review

OCLS - As of July1 Stacie Brownlie is now Acting Director OCLS. Hired a temporary library specialist. Both Stacie and the new hire will work under this structure through June 30th. Lots of travel to visit sites and centers. SWANK visited recently, university wide license, will transition to the new wifi site – a new interface, and will be mobile optimized. Transition to the new platform now. IP authentication, access is not to the full catalog. Licenses are semester long, would like to move to a yearly license. Let Stacie know if we want IP Authentication. Still serving on system wide committees. Visited the Southern Maine Re-entry UC at Saco, these women are so excited to learn. Stacie was told that there is a long overdue invoice for the system license – Library Help (chat service) does anyone have any information on this?

Adjourned: 2:31 pm

Next Meeting: Friday, October 28th

Respectfully Submitted by: Marianne Thibodeau