

URSUS Library Directors
February 18, 2011 at Bangor Public Library
Meeting Notes

Present: Donna Bancroft, Ginny Fischer, Nancy Fletcher, Leslie Kelley, James Jackson Sanborn, Linda Lord, Barbara McDade, Steve Podgajny, Frank Roberts, Joyce Rumery

Absent: Tom Abbott, Angelynn King

- Best Practices documents – what do we do now?
 - Some things from the documents are now out of date, for example CREDO and Summon. We should ask that the groups follow through on their recommendations. The Reference report was lengthy and more specific in their recommendations and the more forward document of the four we requested.
 - The ongoing MACON work is progressing with funds from the Maine State Archives. This will bring the EAD database to up to current specifications. They are set to add new libraries and collections. They will require that libraries have records that can be loaded. Fort Kent has the Archivists toolkit.
 - We are on the cusp of many changes and these documents do not address the future as much as we had hoped.
 - Air Pac, mobile computing. For Minerva the quoted cost was 25,000.
 - LibraryThing, the estimated cost for their module for all was 12,000/James will open up negotiations with them
 - Special Collections follow-up
 - They will have a program at Maine Academic Librarians Day in April.
 - Recommendation - hold a Special Collections summit organized by MIN.
 - Reference follow-up
 - What is the interface between the best practices and the IMLS grant
 - What about the print collections. Joyce will ask that this be on the agenda for the IMLS directors' group
 - Cataloging follow-up
 - They have four points – they should go ahead and do it and start out under the auspices of the User Interface Committee
 - Circulation follow-up
 - They should implement the unified notice text.

- Discuss what things we can unify – loan periods
 - Move to more unified policies
 - Investigate loan rules, loan periods, and notice text with MIN to implement a clean-up
 - Work on loan rules
 - Adopt uniform loan rules/notices and lending policies
 - Empower them to do this
- Interlibrary loan was part of the discussion and the document, what is the connection for IV.B.1.? What problem would the new technology solve? Is it better than what is being used?
 - “Technology. We need to review new technology to determine if there are better ways to send/receive ill requests to and from libraries, maintain statistics, and make the ill request easier on the patron. Some technology that we could look at, for example, is Odyssey, WCRS, and Relais.”
 - <http://www.atlas-sys.com/odyssey/>
 - WCRS is WorldCat Resource Sharing
http://www.oclc.org/support/documentation/resourcesharing/using/userguide/wcrs_overview/wcrs_overview.htm
 - <http://www.relais-intl.com/relais/home/index.htm>
 - We need education regarding copyright – maybe a summit or a forum. Donna has a LibGuide link she will send out. We should make certain that staffs know that licensing trumps copyright. We need to get the message to faculty.
 - Maybe this topic can be a staff development program from the Larger Libraries group. Steve will check on this as a possibility and open it up to more than the larger libraries.
- Bangor Public Library – Barbara is working on a strategic plan
- User Interface Committee
 - The draft of the User Interface Committee presented by James was accepted and James was charged to move forward on setting up the committee and meetings.
 - User Interface Committee Charge

- The User Interface Committee will undertake a comprehensive review of both the URSUS Catalog user interface and the Mariner/Database and indexes user interfaces.
 - The committee will create, review, and make recommendations to Maine InfoNet and the URSUS Library Directors on the following matters:
 - Specify and authorize immediate changes necessary to fix problems and/or improve the URSUS Public Access Catalog.
 - Plan for longer term redesign of the current URSUS catalog, possibly including upgrading to the current ILL provided templates, turning on or including new services and features available through the system, evaluating possible third-party enhancements to the catalog, etc.
 - Investigate and recommend possible "next generation" catalog replacements
 - Review the current Mariner/Databases web pages and uses and underlying Mariner structures and recommend changes.
 - The committee will report to the URSUS Directors with recommendations prior to implementation of major changes to the user interfaces.
- Committee membership:
 - Chair: James Jackson Sanborn, Maine InfoNet
 - MIN staff representation as appropriate for discussions
 - Cataloging representatives: Sharon Fitzgerald, UM; Bryce Cundick, UMF
 - Reference representatives: to be determined
 - Circulation representatives: to be determined
- Maine InfoNet Report
 - James is still working on filling his vacant position. He will be calling references soon.
 - The MaineCat migration process will require a 24 hour period during which MaineCat will be unavailable.
 - EZProxy server upgrades will be utilizing eleven virtual machines through ITS. This will move it to a subscription system instead of buying servers.
 - James had a meeting with Jeff Letourneau and John Grover. They want to join Shibboleth, <http://shibboleth.internet2.edu/>, for the university. The patron identification piece is a struggle for MIN staff and we need a better identification system for Shibboleth to work. If the UMaine portal is used that means the PeopleSoft number will be the entry point and will give access to

all of the libraries' holdings. The barcodes will be used just for check-out of print items from a library.

- Summon report
 - UM and USM are okay. The five other campuses are up, but not rolled out. They need a reload for the URSUS records. They should be up and running the week of February 21. We need to work on an extension of the contract because it has taken so long – we should have had it for the Spring Semester. Need to contact Danielle Shaver to discuss this.
 - To do the upgrades we need we need to go with another ILL product. We need to buy list space instead of the scheduler software. This does mean the work will be done manually.
- Serials Solution e-books module – they are putting the Overdrive books into URSUS, then Serials Solution will be able to pick them up. There is no profile for BPL.
- Budget discussion
 - We need to formalize all of the budget work we do to capture and maybe make agreements that will be in place when staffs change. Joyce will start to bring these agreements together for our own use and for the future. These include both resources and services that we use in common.
 - David announced that Dick Thompson will be the new CIO for the UMS.
 - Steve announced that the OCLC voting deadline is in March.
- Docutek ERes, SirsiDynix.
 - We received a 7.2% increase from Sirsi Dynix for ERes. This product paid from the URSUS budget. This was quite a jump I cost and the ERes is not used by all campuses. Donna will investigate other electronic reserve products.
- Discussion for future database meeting strategy
 - As of January 2011 and the vendor quotes received, the system budget is estimated to be about \$17,000 short if we want to continue all system databases in FY12. This figure already includes the OCLS gift of \$17,000.
 - UMS Databases we need a strategy/philosophy for these shared databases. Also we have not gone to Jim Breece for a couple of years.
 - Need to look at what is core to all of the campuses and maybe look at new databases

- It does not have to be an all or nothing model, but at this point we do not have a process. It is all driven by the cuts we have to make. We need a different approach. We need to:
 - Look at a broad range of current offerings
 - Look at the usage of the current list
 - Determine if all the databases on the current list are core
 - If we do these steps some campuses would give to the pool to support the UMS databases.
 - Maybe we need a holistic approach and consider the MARVEL databases in the discussions, look at both lists for commonality. Maybe we also include other libraries too.
 - We need to give the committee something to work with for the next year.
-
- Science Direct negotiations were begun February 7, and we believe the cost will be similar to the last contract period. At the meeting the Elsevier representatives mentioned their mini-conferences that are offered live and on site.
 - Digital Commons offer to do presentations
 - Dave Stout of Digital Commons has offered to come to Maine to give presentations on the institutional repository. He just needs us to provide some dates and locations that will work for us. The Business Case Analysis for an institutional repository was briefly discussed, all were okay with their names on the document as sponsors.
 - Conversation with Tim Cherubini of Lyrasis
 - Barbara and Joyce had a discussion with Tim regarding the training opportunities that might be offered by Lyrasis in Maine. The discussion brought up the issue of travel for Maine librarians and it was suggested to Tim that Portland would be a good venue for Maine and maybe other New England states. He appeared receptive and will get back to us on the training. We also spoke about the Lyrasis emails and also the invoice issues some have been experiencing.
 - Overview of the Maine State Library Strategic Plan

- Linda reviewed the Strategic Plan that was first drafted by the Maine Library Commission and then completed by Linda and the staff of the Maine Library Commission.
- Delivery service contract with Freedom Xpress
 - The delivery service is expected to increase the per stop charge. For the URSUS libraries we are currently paying \$13.00 per stop, this includes the on-call locations. We expect that the cost per stop will increase to \$15 or \$16 /stop. Using the same number of estimated stops, cost may be \$68,500 - \$73,000 for the next fiscal year. This information has been forwarded to the System Office for their projected budget. We have not heard back from them since we sent that message forward.
- Next meeting is April 22, 2011 at Bangor Public Library. The March 18 meeting is canceled. The August retreat will be hosted by UM, BPL, and MIN.