

URSUS Library Directors  
Bangor Public Library Board Room  
Friday, October 19, 2012  
Meeting Notes

Present: Tom Abbott, Christine Hepler, James Jackson Sanborn, Leslie Kelly, Angelynn King, Linda Lord, Barbara McDade, David Nutty, Frank Roberts, Joyce Rumery, JoAnne Wallingford

Absent: John Barden, Steve Podjagny

Review of the September meeting notes

Leslie is working on the invoicing for Films on Demand.

Ginny's name will be corrected in the posted meeting notes.

Meeting notes will be sent to Tim for posting.

Administrative Practice Letter 7-A.2

This APL states that publications and subscriptions are exempt, so we should be okay with that section. The question was raised about whether we should meet with the UMS now about the fiscal reporting changes. We decided to wait.

The pcard issue was mentioned, there may be some relief as vendors are added to Marketplace. Joyce will share the local FAQ.

Ebooks - access and collection sharing across the system

The UMS has to realize that the game has changed about collecting. We do have a number of students who use the whole system, ebooks, printing, and other services. It is often hard for the students to get access to services outside their home campuses. The multi-user card and record provides access for library services. We need to educate our local administrations as well as the system office. David will share the memo he wrote about ebooks.

Maybe it would work to have all of the campuses on the same identification card to handle some services. The funding would have to be worked out.

The Ebsco ebooks services gets us closer, unlike other systems it allows **hierarchical collections**.

Maybe this is an issue we should present to the Chancellor along with the printing (Pharos) and other services. Would a one card system for the UMS work, we would still have our own databases and other restrictions.

The current ebook environment is very fluid, there are multiple approaches, with no one solution. Once we educate the administration we should ask the Chancellor to create a pool for group purchase. The ebooks as they are now available challenges the principle of sharing.

We need to understand the ebook environment before we can suggest solutions. This was a charge given to the Collections Committee and they will be asked to keep us informed. Another resource is the ALA Office for Information Technology Policy. We will need more information before we write a formal report

## Maine InfoNet Report

James reported that Evergreen's Fulfillment is getting close to implementation. He will have a conference call with the developers in the near future. At this point the exploration into options for an ILS we have just a couple of possibilities.

Maine InfoNet uses a contract programmer and has a close and long term relationship with that individual. However, at times the work gets backed up. We need more programming help and any names should be forwarded to James. Someone working at a distance would be fine.

ARES – the current plan calls for the migration of Docutek in the beginning of November. Staff training will take place after that via webinar. We still need a single sign on and are waiting for the programmer.

Summon – James and Joyce met with Kat Howe, the new representative for our area. In the discussion about Summon and use by patrons and library staff Kate suggested a rebrand and relaunch. There have been improvements and additions (widgets) to Summon that may help all users. It was acknowledged that Summon does not work as well for public libraries that want to have their monograph collections featured. James may pull MaineCat out of Summon. Since we have one more year on both the UMS and the State contracts we have a little time to make changes. We do need to understand the statistics better and the impact on the databases. James would like to have a person from each library to learn and use Google analytics. He needs someone to help us get started. Tom may have an individual who can help. James will check on this and get back to us.

Maine InfoNet is responsible for some legacy resources that reside on local servers. Some examples are the Palmer Collection, Maine Music Box, and Windows on Maine. We should look into transferring these collections into the Digital Commons if appropriate. This may be a good use for some programming funds.

## Digital Commons

The Maine State Library was able to get the Digital Commons as a sole source vendor. Linda met with staff at the Governor's Office to explain how it could be used to reduce some printing costs and the idea was well received. They are developing their page and some online training has been done.

At Bangor Public Library they are at their second iteration of the home page. They expect the page to be up with some content by the week of October 22. They will begin with their own collections.

#### Maine InfoNet Board

The Board has been meeting about strategies for a new ILS and has endorsed moving forward in a different direction, but we will all need to be on the same page with the direction. The Consultants have been invited to the next MIN Board meeting.

#### Subcommittees and best practices work

The Cataloging group is working on a retreat. Their question is about attendance at the retreat, may acquisitions and support staff also attend. We agreed that the retreat can be for the broader group since there are a number of staff members who have multiple roles at their libraries.

We have not met with the Special Collections group. It was felt that it would be best to delay that until the spring.

#### Library reports

Frank reported that Janet Brackett will be going on phased retirement for two years beginning in December.

Barbara reported that the Bangor Public Library is holding the Bangor Book Festival on October 19 and 20. Also the major Library redesign and reconstruction will include plans to increase the flexibility of the spaces.

Tom reported that he has a new staff member who will be responsible for the budget and working with Mainestreet.

Linda reported on Snapshot Day, the statistics collection is the week of October 15. The booklet goes to the legislature and others. Because of the expense of printing the booklet this project takes place every other year. She reminded us of the income tax check off for libraries. These funds will go to public libraries in the state, not to the Maine State Library. Enough funding has to be collected each year to keep the check-off on the form.

David is now on the UMS T4 committee. This is a joint faculty group to discuss teaching with technology. This year they are focusing on a student survey and all will be asked to promote the

survey. Last year's report only had one mention of information literacy. The Chancellor attended the meeting.

#### URSUS catalog changes

A question was asked about the committee that was working on the changes to the look of the URSUS interface. The committee is still active and will look at other changes as they are presented. James is getting ready to roll out the new MaineCat interface and then a new Minerva look. Both are based on the URSUS change.

#### HECCP

The UMS directors discussed the reclassification scheme that was rolled out beginning October 12. There is some concern about the placement of some staff in certain levels, not all were logical and some changes will result in appeals. Although the work with this process is about position it is difficult for staff not to see themselves judged in the process. The Directors' hope was that this would give us the levels needed with the CL3 as a bridge position between classified and professional. We would like to see the numbers behind the classifications to have a better sense of the process.

#### Neal slides assignment

We agreed to a November 9 date to get the slides, with our answers, back to Leslie.

#### Next meeting

November meeting will be on the 15th. We will meet at UMA and Tom has invited us to dinner at his home.

Reminder – the Maine InfoNet Directors Summit is November 16 at Colby

#### Future meetings

We will poll for a date for the December meeting.

January 18  
February 15  
March 15  
April 19  
May 17  
June 21

