

# **Library Directors Draft Meeting Minutes October 31, 2014**

## Agenda Topics

- Active, Collaborate and Developmental – three words that drive what we do
- Discovery Service – Sofia sent report yesterday afternoon –
- Ebooks and get that set so Deb can move on with JSTOR
- Maine Shared Collection
- November
- Job Description and Ads

## Campus Updates

Kim – three staff are retiring in the next 8 months – campus has approved hiring 2 MLIS librarians – the library director will be hired immediately with the Discovery and Access person being hired in the spring – Leslie will be on the search committee—a temporary staff person has been hired to help with deaccession of approximately 10,000 titles – art gallery on the second floor – Kim will work with the new library director – Kim will receive 1 credit release time in the spring to work in Special Collections

Bryce – the Coffee Bar has changed the view of the library – faculty members come and become advocates for the library – Coffee Bar, new furniture and paint has changed the library – collaborative – work with IT and learning assistance people have been good – attendance in library has sky rocketed – students finally realized go to the library and study

Shiva – OCLS working with grad student as virtual intern – new projects and reaching out to other libraries that have virtual internship programs -- meet through Google Hangouts

James - Kanopy trial info has been set-up – JSTOR PDA looking at records and figuring out best process for getting into catalog and how to stay in catalog – Deb and Sharon from UMaine very helpful – experimenting with way things will look in the catalog – Sharon will do mostly processing once have profile that works – continued issues with URSUS but had upgrade that made login issues faster and still waiting for solution for OPAC slowness – slowness is around index searches – needs engineering support from III – URSUS and Portland public work more closely – PPL still on millennium but switching to Sierra – migrating software to server we work with so MaineInfoNet can help support it a little more – Minerva is big effort in next couple work – new libraries are Windham and Freeport – Windham should be in Minerva by mid-November – Geolocation authentication or GEO IP authentication is being worked on – if IP can be identified as instate works but still has some issues such as Tim Horton's IPs are all Canadian – Geolocation much more accurate but it requires approval to send location information on devices and computers and some people for privacy reasons don't allow that – if it doesn't think it is Maine then prompts for a log-in

Ben – search for collection and copyright position – professional position – based out of Augusta – search committee is formed – need paperwork approved and then ready to go – no change in substance of position but title changed – the student use computer lab moved into the library – all seats in lab occupied so more people in library but IT hasn't made commitment to staffing the lab – campuses had to identify how to fund face to face help from IT but this hasn't been done at UMA – tech fee not used for it so met with Provost and head of IT so Provost recognized that when IT person for labs moved over to system then moved face to face help out of computer labs – UMA fields a lot of calls for the system so the person in charge of IT felt that couldn't spare any one to work support at the computer lab in the library – goal is to figure out how to get money to have students sit at the lab to help out

Linda - MSL, DHHS and DOE setting up area to address literacy – MSL, Archives and Museum asking for shared position to focus on digitization – full position won't happen individually so might help to get it by working together – NYPL money to put Wi-Fi devices into student houses that have school laptops but don't have Wi-Fi – have to go to public library to apply for the Wi-Fi and gain access – consultants out to I-LEAD and applications on November 3<sup>rd</sup> – digital commons meeting at MSL to discuss how to stay connected and to prevent overlap – Poetry Express where state poet laureate asking for five or six lay readers intent being that impact be that poetry can affect everyday people – people select poem , read it and explain why they select it – first one is Nov. 6 at the MSL – DEC 20<sup>th</sup> on Maine Calling will be program of Secrets of the Maine State Library – Dog Man wrote Dog Tripping is going to be at Blaine House to tell us how he moved 27 dogs from CA to Maine and this is a Friends of Maine State Library program – November 18<sup>th</sup> and he will be signing books

Barbara – building maintenance met with architect – more than \$800,000 than thought but project can start – building committee approve it and now waiting for library board – first phase will be stacks and we will put in new carpeting and painting – non-fiction will not be available because it won't be accessible to staff – not sure how long to take – two new reference people are great and one is doing an I-LEAD program for digitalization of objects

Joyce – collaboration – the Stephen King and John Mellencamp gala for the Ghost Brothers is on November 8<sup>th</sup> – reading room taken over by Collins Center staff – total for room is 317 including servers – Stephen King will be at dinner and maybe Mellencamp – library will close at 4:00 – circulation desk will be the bar – gearing up to celebrate 150<sup>th</sup> for the land grant anniversary – doing branding for it and events to celebrate – Joyce on committee – history of campus will be updated and Maine Press publish – launch of Maine Historical Atlas – December 10<sup>th</sup> in Portland and December 11<sup>th</sup> in Bangor – next book published will be Art in Maine – all living artists and they will have articles about their work – early 2015 is publication date – library is looking good for budget and position – able to fill a position responsible for educational programs but pay attention to retrenchments because they can opt into any open position in the system if they just meet the requirements – similar to bumping rights within a Union – have to want to relocate -- library budget looking okay and have two other positions that will be open == one will be science position and marketing/public relations person – Joyce on search committee for MSL position because she is on MSL Commission – have had skype interviews and face to face interviews in November – collaborating with writing center and tutoring program and foundation work that

students do and we work with IT – grant with BPL, MSL and Fogler for IMLS grant to digitize all newspapers in the state

Leslie – UMFK has embraced PDA – working with James staff to get them loaded – primarily wanted it for nursing but also used for online students – use R2 – if somebody checks it out three times and don't want to buy it then it becomes inactive – hasn't even hit URSUS and already getting hits in the databases – as long as it fits our academic programs then we buy it – budget is tiny so in end might have to move around some money

#### Sharing services and MOUs

December we should talk about shared cataloging – populate Dropbox with anything people do across campuses

#### Maine Shared Collections

Matthew Revitt mention about MSC moving forward – grant has ended and partner libraries have put in MSC code into URSUS – two successful pilot projects – Edith Dyer in Hammond and UMPI – as part of collection analysis with holding – data help determine what to keep – also working with libraries to identify rare and interesting titles to maintain – price based on time for data extracts – under 50,000 would be 300 to 400 – over 100,000 would be 500 or more – Matthew would meet with library to discuss spread sheet -- other thing is to have collection builder libraries – books could commit to retain but don't want them in the library then collection builder libraries will take them and retain them – hired processing archivist and hired Matthew half time on shared collection and half time as University Archivist – Leslie suggested that Matthew come and talk to us more about it Matthew will come to the next directors meeting depending on his availability

#### November Meeting

Directors will not meet in November and December meeting will move to December 5<sup>th</sup>.

#### Discovery Service

Should we keep with Summon but also think about other things – Google Scholar – is there anything we could do with Google Scholar that would be free? – we looked at it and reviewed it and we didn't think it would work – UMF -- \$8,000.00 is 10% of my collection budget and I don't know if we get enough out of it for that price – if people come back next year and say it works better than maybe but right now I have a hard time justifying it – the person working with us on Summon has been trying to make it better and I think she would work with us – it would take time to get a new discovery service in place and so if we got rid of it then we would be without a discovery service for months – could we go for 18 months – the current contract goes through to December so an 18 month contract would give us time to see if it works better and still have time to decide what to do for a replacement – Leslie will send out an email to the group as a whole to see where each one of us stand since not everyone is here – Joyce will negotiate with Summon and ask for our 18 month contract and see how prices change once we find out who is in and who isn't

#### Databases

Let's look at last year's list of databases that are not negotiable – take time next meeting to discuss databases and its pricing – get information from Deb and ask when they need to know -- usually have to make a decision by April which is late in the fiscal year – we will put it on our December meeting

### JSTOR

Deb sent us prices –once it is purchased everyone can use it – even if it goes away we get to keep the books we buy – 40 chapter views from at least two campuses before we pay for it – Leslie needs to send Deb a go ahead email once she gets a response from David and Marianne – James' people is now working on the back end of it

### Job Description and Ads

Kim shared the library director job description and ad – emphasis on the need to have strong managerial skills and library experience – focused on the collaborative role with the URSUS group