

**URSUS Directors Meeting**  
**February 27, 2015**  
**Meeting Notes**

Present: Bryce Cundick, Shiva Darbandi, Chris Hepler, James Jackson Sanborn, Leslie Kelly, David Nutty, Jamie Ritter, Joyce Rumery, Marianne Thibodeau, Ben Treat

Campus and Committee Reports

- University of Maine School of Law
  - Julie Welch, Reference Law Librarian, retired around the Christmas holiday. Applications are no longer being accepted for the position, for which there were 35 applicants from all over the country. June or July will likely be a realistic start date for the position. Until then there are five staff members.
  - A new dean reported on campus a few weeks ago with the title of dean designate and a focus on admissions and recruiting students. During his faculty presentation he said that the Library was vital to the school.
  - A recent Netflix settlement will allow the school to put \$300,000 towards continuing the privacy program and getting a patent program back up and running in some way, shape, or form. The Netflix settlement involves violation of privacy conditions that led to a class action lawsuit with a number of attorneys suing. As a result of the settlement privacy institutions can apply for the funds for privacy initiatives. The law school works closely with the International Association of Privacy Professionals, run by one of the alums. The school applied for the funding, which didn't come through as quickly as wanted. One privacy faculty member had to be let go. The law school is one of several institutions receiving funds from the settlement
- University of Southern Maine
  - It is down to two finalists for the president: Glen Cummings and an individual from Stockton College. The search committee has submitted the pros and cons of each candidate to the chancellor.
  - USM is downsizing the Portland Campus footprint, or rather working to "right size it" for the current number of students. One of the plans is to use the bottom floor of Glickman, where bond journals currently reside. A small group of people are working on this project. The number one goal is to get rid of the white houses, former residences that are now offices and built in 1940.
  - Portland Public Library will be a stop on the Shakespeare First Folio, National Endowment for the Humanities tour. It's co-sponsored by USM libraries and Maine Humanities Council. It's in 2016 and involves extensive programming.
  - USM is advertising on tv and radio about scholarships to push enrollment figures.
  - The Professional & Continuing Education Title, in addition to the Director of Libraries, is now part of David's title. It is no longer an interim title. There was just made an offer for a new director of CTEL, which looks promising.
  - USM will be the metropolitan university. It means that things that were done in a fragmented way will be collected in a more systematic manner, with an emphasis on internships and engagement with the community. Instead of theoretical case studies for social work, they would do real case studies at the homeless shelter. From the library perspective, the Portland Public Library partnership is an engagement with

the community. There are three art spaces in the USM Libraries that contain art from people from the community. That's another example.

- Maine State Library
  - MSL just had a commission meeting on Monday. They submitted a grant with Cornerstones of Science and it's a IMLS grant empowering libraries to be science centers for the community. It is a \$500,000 grant that they are optimistic about. Both Senators King and Collins called Cornerstone to say that they heard about this grant and they'd like to be involved in a public announcement.
  - MSL received a grant as part of a larger initiative called the MiFi grant, which provides \$50,000 to check out the internet to 7th and 8th grade students who have a device through the MLIT program. It will target students who do not have internet at home, so that they can access all they need to online. It picks up the 3G network using Axiom Technology and US Cellular in Washington County. 80 students will receive support. These students will have it for the duration of the school year to test and pilot. There are no data limits for this project.
  - The Commission tasked a committee to explore the regional library system in Maine, otherwise known as the districts, to look at the history of the system and its viability. They are looking at resource sharing and making recommendations for what can be done differently and better. It will be comprised of several individuals including Janet Knight, a representative from Portland Public Library, Bangor Public Library, the Department of Education, and reps from three districts/councils. Roles of the consultants can become content or expertise specific as opposed to the current geographic roles.
  - The library was chosen/awarded as a DPLA service hub. MSL is sending the first batch of harvested metadata in around June.
  - Interviews for the Director of Reader and Information Services position at MSL will begin next week. They received 20 applications and will interview 8 people.
- University of Maine
  - They hired a new education reference librarian who is starting the first week of April. There is an ad out to fill the science reference position. Having a full reference staff by the fall is the goal. They have combined two departments and put two reference librarians in the old ILL room. This summer they will build space for all the reference librarians to work in one central area.
  - The PR person is retiring in June. Joyce is working on a job ad and changing the job a little bit which included, open houses, newsletters, photo permissions, campus communication to groups, chairing of in-house marketing committee, etc.
  - The University Press has been moved to the Library and reports to Joyce. They were in a white building off-campus in a garage. They now have a better storage space in York Village near the Maine InfoNet office.
  - The Celebrating 150 years is proceeding.
  - Digital Commons is going very well. With more and more groups wanting to take part, most recently Research and Sponsored Programs. At their request there was the loading of grant materials, which is being downloaded a lot. There was a meeting with Research and Sponsored Programs and the Data Center about how to make it all work together. Sponsored Programs has new software, possibly called iThenticate, for every grant that is submitted. They put it through to detect plagiarism.
  - The University of Maine Press *Historical Atlas of Maine* has been nominated as one of the major research accomplishments. The first printing was sold out in two weeks.

They are going back for a second printing. One map showed a border in China that someone in China pointed out as wrong. The cartographer said it doesn't make a difference to make the change. The next printing will arrive in April or May. A number of copies have been reserved from the second printing.

- LBR200 has been taught for more than 10 years. They were asked to turn it into an online course. It didn't go online this last fall. They just met this week with the person in charge of distance education, and it will go out next fall. It's a Gen Ed on the UM campus and a required course for communication. The onsite limit is 20.
- There has been a pushing to learn more about the fees for services from IT. It's been difficult to get the document.
- There are no update on the person who was cataloged in URSUS named Matt McEntee.
- University of Maine at Machias
  - The night and weekend manager resigned, leaving Ben and Marianne. Ben was only 20 hours and now he's working 10-7 every day except for Wednesdays. Marianne is working Wednesdays.
  - The historical Kimball Hall building is closed. A team of facilities and the provost worked out a plan. They moved 50% of faculty into Senate Hall, which is a dorm, so they then moved 20 students into other rooms. The students were offered all singles room so there were no complaints. The Library welcomed faculty to use their space to work.
  - The Planning and Budget Advisory Committee just finished strategic planning that went to the Board of trustees.
- University of Maine at Augusta and University of Maine at Augusta-Bangor
  - The Bangor campus was closed for six weeks this past summer. There was a plan floated to keep the Library open and stagger short work breaks. There is a lot of extra work that goes into closing for the summer, so it saves time to not close. The Library will be open in the summer unless something else changes.
  - There's a possibility that the system office might move to the Bangor campus, not sure where in terms of buildings.
  - The search for the Collections and Copyright Librarian has mostly concluded. The candidate's name has been forwarded to the provost with the knowledge that there is a hiring frost right at UMA. People may be hired but a little later than initially thought. NEASC is coming in the middle of April. Self study was completed. NEASC includes a librarian from Plymouth State University in NH.
- Off-Campus Library Services
  - OCLS completed a faculty containers project that includes one module with several units. The module may be completed as a whole or each unit may work as a standalone. The faculty containers can be embedded in Blackboard for faculty interested teaching their students information literacy skills. The project was created after requests from faculty and instructional designers from various campuses for materials that could be easily placed into Blackboard. OCLS next hopes to have the material reviewed by the Tutorials Committee.
- Maine InfoNet
  - MILLS, a new Sierra system for small libraries, launched with Vose then Paris Public Libraries. Ellsworth Public Library is in the upper end of what would be accepted for MILLS. EPL talked about the possibility that they would be an anchor library. They would be the largest collection in MILLS. Their collection would be hit pretty hard,

and they thought that would be fine. They would be willing to be a regional demonstration hub. A lot of small libraries in that area and could get there easily to shadow for a day. EPL will check in with the town to make sure there is no problem with that. Vose and Paris are in free now for being betas until other libraries are added, and then they will pay. The other library anchor is Farmington Public Library. They had use Evergreen but are interested in MILLS because they wanted something that worked better.

- MSCS, Maine Shared Collections Strategy, has completed work with several community colleges, Freeport, McArthur in Biddeford, and Northeast Libraries.
- Tim Pellett and James met with Sharon Fitzgerald and identified portions of Maine Music Box and Windows on Maine to deconstruct with the purpose of putting the contents in the DPLA. There are no problems with the rights for Maine Music Box content. The interfaces of both sites are suffering from old code.
- LD13 is the bill that has been submitted on MaineInfoNet's behalf to make collaboratives of libraries sales exempt. It came out of committee with a motion made by Adam Good from Bangor and seconded from a republican out of Auburn. It came out unanimous out of pass. It now faces the governor. There is some concern about it getting vetoed.
- University of Maine at Farmington
  - UMF is continuing to experience financial issues. In the summer of 2007 the Library had 14 employees, and now it's down to 8. They went from 5 staff with an MLS to 2 staff members with an MLS. They will lose their IT librarian, and their satellite library will be closed in the summer. The university lost 15 positions and 8 new ones were created. Some of these were empty positions. The only ones that were filled were in the Library and security.
  - A community member is interested in starting a friends of the Academic Library group, not for raising money. The group would just advocate and bring in programming.
  - Bryce received a \$6000 fellowship to attend the Leading Change Institute put on by Educasue at the end of May/beginning of June.
  - Attendance is still up in the Library. The Library is working on marketing to get patrons from the coffee bar to the rest of the Library.
- University of Maine at Presque Isle
  - Anna Wong starts work on Monday as Director of Library Services.
  - UMPI is in the midst of shifting its collection. They want to go through the MSCS again and weed further, but they will want to wait for Anna.
  - UMPI doesn't have a CFO now.
- University of Maine at Fort Kent
  - Sofia is continuing to make tutorials for campus. There was a Reference Heads meeting in the last couple days. Leslie attended the Cataloging Standards Committee. Both were low energy meetings. Busy preparing for a NEASC visit.

#### Special Collections Committee Retreat

- The Special Collections Committee requested a retreat. Everyone was in favor of the retreat. UMF wanted to make sure it could afford to send an individual before committing. Others wanted to ensure that the retreat involved additional key players such as: Colby, Bates, and Bowdoin; relevant historical societies; the Maine Memory Network; and a representative from Maine Museums and Archives. It's possible that a representative from each of these

groups could make a presentation during the retreat as opposed to being involved in the entire session.

#### Maine InfoNet Strategic Plan

- The strategic plan for Maine InfoNet for the next three years was released this week. It is linked to from the Maine InfoNet page. The most relevant of the goals for the URSUS group is the collections goal. Questions can go to James or Joyce.

#### One University

- Questions were raised about how the libraries would function under the one university model. The One Library document and the acknowledgement of the libraries' commitment to mission excellence were discussed as current ways in which the libraries align with the one university model. Concerns were raised about changes in the ways FTE will be calculated under the one university model and the way this will impact cost of library databases. Due to the sheer number of databases and the time involved with obtaining quotes from vendors, it is difficult to truly illustrate the vast savings that the libraries acquire through their collaborations and skilled negotiations.

#### Procurement

- University of Maine faculty sent a letter to procurement on behalf of the Library. They also invited procurement to speak at a faculty senate meeting though there have been no updates on this front. The URSUS subgroup has found working with procurement to be challenging. Overall communication with procurement has been difficult especially with understanding some of the data which has been provided and in understanding the purpose of the process. Moving forward the subgroup will work to double-check and consolidate data from procurement in a way that will be helpful to everyone involved in the process.

#### Review of FY 15 Goals

- JSTOR has not loaded yet. Each load will be 3 files.
- Joyce will revisit the documentation on the strategy screen and then work with David and James to present to the group about the process.
- Shiva is part of an ILEAD team focusing on digital literacy.
- The group has been active, collaborative, and developmental in the following ways: UMFK partnering with UMPI to support students, the work with procurement is active, JSTOR is developmental.
- Kim, Ben, and Bryce were provided an orientation to the URSUS group during the retreat. Jamie and Anna Wong will receive an orientation at the upcoming retreat.
- There was a draft space created for all potentially helpful manuals of libraries in URSUS. However the materials weren't thoroughly edited and lacked context. Some things are built specifically to be internal. UMFK has a Board of Visitors video and other media could be created for the same purposes.
- A group made up of librarians throughout the system could be charged to look at disruptive technology and investigate new technologies and related applications.
- Leslie will contact Circ Heads to discuss the next steps involved with floating collections.