MSCC - publishers excluded from retention commitments

How to search SIERRA and output a spreadsheet that could be used to evaluate holdings and weed selected titles from a publisher, etc.

1. Search one or more publishers and limit item records to your location holding codes. E.g. for a single publisher:

| ORO sample MSCC publishe | r search | | | |
|---------------------------|-----------------------------|-------------------------|-------------------|---------|
| Store Record Type: ITEM i | · | | | |
| Range - | Start | i1000008 | Stop | i* |
| Classic | Classic | | | |
| Enhanced | Term Operator | Type Field | Condition Value A | Value B |
| JSON | 2 AND | EM LOCATION | starts with o | |
| | | | | |
| | BIBLIOGRAPHIC PUBLISHER has | "nolo" ANDITEM LOCATION | starts with "o" | |
| | | <u>o</u> k | | |

E.g. how to search for more than one publisher at a time (make sure file size is large enough- 5,000 records was not enough for this search for Orono items):

| | 130 | UIUKU FYZT UNDAIOS | USED MUN | THEY DED ROUNS | | 300 | 1000 | <u> </u> | CO |
|-----|------------------------|------------------------------|----------|---|---|----------------------------------|-------------------------------------|----------|----|
| ORC |) multi pub | | | | | | | | |
| Sto | re Record Type: ITEM i | - | | | | | | | |
| Ra | nge 🔻 | : | Start | i1000008 | | | Stop | į* | |
| C | Classic | Classic | | | | | | | |
| E E | nhanced | Term Operato | r 📕 | Туре | Field | Condition | Value A | Value B | |
| J | SON | 2 OR | | BIBLIOGRAPHIC BIBLIOGRAPHIC | PUBLISHER | has has | longman pearson | | |
| | | 3 OR 4 AND | | BIBLIOGRAPHIC ITEM | PUBLISHER LOCATION | has starts with | appleton o | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| J | SON | 1 2 3 3 4 AND | | BIBLIOGRAPHIC BIBLIOGRAPHIC BIBLIOGRAPHIC ITEM | PUBLISHER PUBLISHER PUBLISHER LOCATION | has has has starts with | longman pearson appleton o | | |

 Sort review file by call number within Sierra if you need a call-number-order report (regular Excel sorting does not follow LC call number sorting rules; Dewey might be OK sorted in Excel but I have not tried), before exporting data.

| Review F | iles | | | |
|----------|--|--------------------------|-------------------------------|---------------------|
| | All 🗸 Search Record | ls Sort Records List Rec | cords I <u>m</u> port Records | E <u>x</u> port Rec |
| File | Name | Current Records | Max Records | Тур |
| 125 | memd | 851 | 1000 | b |
| 126 | | 0 | 2500 | |
| 127 | | 0 | 10000 | |
| 128 | OSPC (05-26-2022) | 26426 | 100000 | i |
| 129 | Labels for batch printing for kcrosby (08-09-2022) | 10 | 500 | i |
| 130 | ORO FY21 unpaids USED MONTHLY Deb Rollins | 385 | 1000 | 0 |
| 131 | ORO: Can lit Items QUARTERLY | 2 | 1000 | i |
| 132 | ORO: Can funds Bibs 18 mos QUARTERLY | 241 | 1000 | b |
| 133 | ORO: Can funds Items 3 mos QUARTERLY | 34 | 1000 | i |
| 134 | ORO Active 766 | 21 | 1000 | b |
| 135 | ORO active 763 | 410 | 1000 | 0 |

3.



4. Export data fields you need to a text file: your choice of fields will vary depending on what you want to do. If you think you might remove holdings or retention statements from OCLC and Sierra you may want the OCLC number field, the item record number, the item record's 583 MSCC statement field (if it exists), and others. For ease of data separation, change the Field Delimiter to "Control Character = 9" and "repeated field delimiter = ^". Give the file a name and click browse for where you want to put it, before clicking OK, e.g.

| | | | | | - |
|------------------|-------------------------------|--------------------------|--------------------|-------------------------|----------|
| ▼ <u>S</u> earch | Records S <u>o</u> rt Records | List Records | nport Records | E <u>x</u> port Records | Show |
| | Current Re | ecords | Max Records | Туре | complete |
| | 851 | 1000 | | b | complete |
| | 0 | 2500 | | | empty |
| | ORO sample MSCC publishe | r search | X | | empty |
| | Export l | TEM Information | | i | complete |
| 09-2022) | Fields to be exported | - | | i | complete |
| eb Rollins | Line Type | Field | Append | 0 | complete |
| | | RECORD # | | i | complete |
| RLY | | LOCATION | Insert | b | complete |
| LY | 5 BIBLIOGRAPHIC | TITLE | | i | complete |
| | 7 ITEM | MARC Tag 583 | <u>D</u> elete | b | complete |
| | | | | 0 | complete |
| | | | × | с | complete |
| | | | | i | complete |
| KLY | Fi <u>e</u> ld o | delimiter | , I | с | complete |
| | Texto | qualifier | " | с | complete |
| | Repeated f | ield delimiter | . . | с | complete |
| | Maximum field | length (0-1000) | (nono) | b | complete |
| | | | Browso | 0 | complete |
|)3-12-2021) | File. | | Drowse | с | complete |
| | OK Apply Saved Exp | ort Save <u>T</u> his Ex | port <u>C</u> lose | с | complete |
| | 05 | 5000 | | с | complete |
| | 89 | 5000 | | i | complete |

In Excel, Get Data and load the text file to create a spreadsheet:

| à | A | В | C. | D | E | F | |
|------|--------------------|----------------|---------|-------------|---|--------------------------------------|----------------------------|
| | | | | тот снко | | | |
| 1 | CALL #(ITEM) | RECORD #(ITEM) | LOCATIC | י דט | TITLE | PUBLISHER | 583 |
| 2 | HD62.5 M39 1992 | i32755752 | osta | 23 | How to write a business plan / by Mike McKeever edited by Lisa Go | Berkeley, Calif. : Nolo Press, 1992 | |
| 3 | KF503.6 .L46 1988 | 119066569 | osta | 0 | Family law dictionary : marriage, divorce, children & living together | Berkeley, CA : Nolo Press, 1988 | |
| 4 | KF538.135 1984 | i10189804 | osta | 6 | The living together kit / by Toni Ihara and Ralph Warner research a | Berkeley, Ca. : Nolo Press, [1984];" | 4 |
| 5 | KF750.Z9 C59 1989b | i24583819 | osta | 6 | Plan your estate with a living trust / by Denis Clifford | Berkeley, CA : Nolo Press, c1989 | |
| б | KF1388 .M36 1992 | i31915371 | oref | 0 | How to form a nonprofit corporation / by Anthony Mancuso | Berkeley, Calif. : Nolo Press, 1992, | (|
| 7 | KF2977.5.E45 1985 | i1043270x | osta | 0 | Nolo's intellectual property law dictionary / by Stephen R. Elias edi | Berkeley, Calif. : Nolo Press, 1985 | |
| 8 | KF2980 .M38 | i63900282 | osta | 0 | Patent, copyright & trademark | Berkeley [Calif.] : Nolo Press, c199 | 4 |
| 9 | KF2980 .M38 | 170834441 | osta | 1 | Patent, copyright & trademark | Berkeley [Calif.] : Nolo Press, c199 | |
| 10 | KF2995 .F53 1994 | 135793284 | osta | 4 | The copyright handbook : how to protect and use written works / b | Berkeley : Nolo Press, 1994 | |
| 11 | KF2995 .F53 1996 | i36809755 | osta | C | The copyright handbook : how to protect and use written works / b | Berkeley : Nolo Press, c1996 | |
| 12 | KF3024.C6 F57 1994 | 136884388 | osta | 0 | Copyright your software / by Stephen Fishman | Berkeley, CA. : Nolo Press, 1994 | |
| 13 | KF3114.6 .G75 1996 | 137431523 | osta | 0 | The inventor's notebook / by Fred Grissom & David Pressman | Berkeley : Nolo Press, 1996 | |
| 14 | KF3114.6.P74 | i46943705 | osta | 1 | Patent it yourself | Berkeley, CA : Nolo Press, [1985-];" | committed to retain 201307 |
| 15 | KF3114.6.P74 | i54635871 | osta | 0 | Patent it yourself | Berkeley, CA : Nolo Press, [1985-];" | 1 |
| 16 | KF3114.6.P74 | i69896483 | osta | 0 | Patent it yourself | Berkeley, CA : Nolo Press, [1985-];" | |
| 17 | KF3180.Z9 M28 1992 | 133982764 | osta | 1 | Trademark : how to name your business & product / by Kate McGra | Berkeley : Nolo Press, [1992] | |
| 18 | KF3180.Z9 M28 1996 | i38471577 | osta | 3 | Trademark : how to name your business & product / by Kate McGra | Berkeley : Nolo Press, 1996 | |
| 19 | KF3180.Z9 M28 1997 | i39295448 | osta | 2 | Trademark : legal care for your business & product name / by Kate I | Berkeley, Calif. : Nolo Press, 1997 | |
| 1000 | | | | | | | |